

HARRIS COUNTY DEVELOPMENT AUTHORITY
REGULAR SESSION

March 12, 2024

6:00 p.m.

Members Present: Craig Greenhaw, Rob Grant, Chris Butzon, Charles Sweat, Harry Boyd, Meghan Guenther.
Members Absent: Tommy Wright, Mark Smith. Staff Present: Andrea Dzioba, Recording Secretary.

1. **CALL TO ORDER.** Chairman Greenhaw called the meeting to order.
 2. **MINUTES.** The motion to approve the minutes of the February 13, 2024 Regular Session was made by Mr. Sweat, seconded by Ms. Guenther and Mr. Butzon, and passed unanimously.
 3. **OLD BUSINESS**
 - A. **Economic Development Position.** Chairman Greenhaw introduced the item related to the Economic Development Position. Andrea Dzioba stated that she would like to add additional information to the advertisement to specify that the person should be a “self-starter, working independently, and self- motivated” per a conversation held at a prior meeting. After a short discussion, Ms. Dzioba will add the information to the advertisement and will get the position advertised on the County website as well as GLGA and all of the additional sites that our software sends it out to. She advised that if in the future they would like to edit the job description that they can do that if desired. She said that the job postings are typically advertised for sixty (60) days. The Development Authority members instructed that the job be advertised.
 - B. **Northwest Harris Business Park Future Projects.** Chairman Greenhaw stated that Scott Harris from Harris Gray is back in the office working half days. He stated that he will get with Mr. Harris to obtain a proposal related to costs so that they can get a budget together for the next parcel to develop. Chairman Greenhaw said that there is a lot less work needed for this parcel but costs have been up. He said that there is still a lot of activity in the corridor - both industrial and commercial. He hopes that we can pick up some of that activity. Chairman Greenhaw advised that the grant application had been filed and that it would continue to be monitored.
 4. **NEW BUSINESS**
 - A. **Hamilton Business Park Update.** Chairman Greenhaw advised that he has had several inquiries related to the Hamilton Business Park and that he will be getting back to people that have contacted him and that he has been working to get one contact brought to completion.
 5. **REQUEST FOR EXECUTIVE SESSION.** Chairman Greenhaw stated that he would like to an executive session to discuss real estate.
 6. **RECESS FOR EXECUTIVE SESSION.** Mr. Boyd made the motion to go into Executive Session for real estate at 6:23 p.m. The motion was seconded by Mr. Butzon, and passed unanimously.
 7. **RESUME REGULAR SESSION.** The motion to go back into Regular Session was made at 6:30 p.m. by Mr. Boyd, seconded by Mr. Butzon, and passed unanimously.
- A brief discussion was held related to ongoing economic development meetings; that the full water and sewer study has been a benefit to those discussions; and that the meetings are expected to be wrapped up in the next month or two.
8. **ADJOURNMENT.** The meeting was adjourned at 6:42 p.m.

Craig Greenhaw, Chairman

Prepared by:

Andrea R. Dzioba, Recording Secretary