

# Harris County Recreation Board

## Meeting Minutes

April 11, 2018

*(Meeting rescheduled from March 28<sup>th</sup> due to HC Spring Break)*

**Board Members Present:** Thomas Vowell, Steve Felt, Jeff Allen, Sondra Moss, Brad Johnson

**Others Present:** Becky Langston – BOC Rep, Stephen Waskey– Recreation Director, Ashley Marston – Assistant Recreation Director

**Board Members Absent:** Rob Grant - *absent due to work; Lee Starling – absent due to car trouble on way to meeting; Garnett Ray (BOE Rep) – conflict with work; Jairo Gay – no reason provided*

### I. **CALL TO ORDER**

The regular meeting of the Harris County Recreation Board was called to order at 7:13 PM on April 11, 2018 at the Harris County Community Center by Board Member B. Johnson.

*\*Note: Both Chair, R. Grant and Vice Chair, J. Gay were absent; in their absence, B. Johnson conducted the meeting*

### II. **APPROVAL OF AGENDA**

T. Vowell moved to approve the agenda, J. Allen seconded.

Motion passed unanimously.

### III. **APPROVAL OF MINUTES**

February 28, 2018 minutes:

S. Felt moved to approve, S. Moss seconded. Motion passed unanimously.

### IV. **CHAIRPERSON'S REPORT**

No report given.

### V. **TREASURER'S REPORT**

The Treasurer's report was reviewed.

S. Felt moved to approve, J. Allen seconded. Motion passed unanimously.

### VI. **RECREATION DIRECTOR'S REPORT**

**Playground – Pate Park:** Bid has gone out for proposals, deadline is May 1st

**Tennis Courts Bid:** Out for Bid, Pre-Bid meeting scheduled for Mon. 4/23 @ 2pm

**Ellerslie Park:** Still waiting on DOT re: entrances/exits; will have to have a decel lane; will be working and moving forward with plans; Phase I & Phase II hopefully completed in the next budget year

**2017/2018 Budget:** S. Waskey shared major budget items with Board

**COMMUNITY CENTER BUDGET:**

**Fitness Room:** looking to replace some machines/add additional equipment & have a service plan put in place; asking for \$16,000 in new equipment

**Patio Furniture:** put in for \$12,000 to purchase patio furniture (picnic tables, benches, grill) for outdoor patio area at Community Center

**Telephone System:** \$10,000 for upgrade to new telephone system for Community Center

**Generator:** \$35,000 to purchase a generator for the Community Center due to CC being designated as an Emergency Shelter

**Pool Heater Cover:** put in for \$5,000 for carport/shed-like structure to cover pool heater from elements

**Personnel:** put in for two new positions at Community Center – Part-Time Night Maintenance Person and Full-Time Aquatics/Program Coordinator – to run programs out of the CC; both positions starting at \$12/17/hour (Full Time position will be approximately \$39,800 which includes benefits)

**RECREATION DEPT BUDGET:**

**Fencing:** \$32,000 for new fencing at Pate, Moultrie and Soccer Complex; there are holes in fencing and other issues with fencing; plans on raising height of fences to 6' and enclosing dugouts; primarily sides of fields and dugouts

**Tractor:** \$16,000 to purchase a commercial grade tractor to replace old tractor; will use to haul dirt from piles to spread on fields, dig holes, etc. re: replacing plumbing

**Groomers:** \$16,000 to purchase 2 commercial groomers; will be used to prep ball fields a lot quicker; have one groomer that is now out of commission, other groomer not working properly

**Mower:** \$7,000 to \$9,000 to purchase commercial mower (Exmark 60") to replace 1 mower going out to Ellerslie Park

**Portable Mounds:** \$16,000 to purchase 7 portable mounds for ball fields; to make fields more flexible/versatile; having trouble with dirt mounds, building those up, etc.

**Personnel:** Putting in for 1 (one) Full-Time Park Maintenance Tech: \$12/17/hour (\$39,800 with benefits) and 1 (one) Part-Time Park Maintenance Tech: \$12.17/hour (\$14,295 – no benefits) – both positions at Ellerslie Park; Full-Time to work weekdays maintaining park grounds/covering rentals of park, etc.; Part-Time to work weekends at EP and also cover weekends at other parks cleaning up, etc.

**Total Budgets submitted for both Departments:**

Community Center – approximately \$800,000

Recreation Department – approximately \$362,125

**Misc. Rec Dept. Updates:**

S. Waskey informed Board that he had obtained his AFO (Aquatics Facility Operator) certification on Monday & Tuesday (April 9-10) and that Ashley Marston, Asst. Director, would be obtaining her CYSA (Certified Youth Sports Administrator) certification in May

**Track & Field:** B. Johnson updated Board – HCYT&F hosting a track meet this coming weekend – April 14<sup>th</sup>; expecting approximately 240 participants from Carrollton, Troup Co., Manchester, Carroll County and Harris County

**Basketball:** Had one team go to State in GRPA tournament play

**Swim Team:** Holding registration for summer swim team on April 17<sup>th</sup>; Hosting a swim meet on June 9<sup>th</sup>

**Football:** Flag Football registration will start in May and will be community-based vs county-wide; July 28<sup>th</sup> is Columbus Lions HC Youth Night – fundraiser for HCYF; 50% of ticket sales for those who say they are with HCYF will go back to HCYF

**Soccer:** T. Vowell updated Board on condition of Luke Cason, soccer player injured during a youth soccer game at Smiths Station; Luke showing improvement, but still has a long way to go; T. Vowell coordinating a t-shirt sale to help raise money for Luke's family; #PrayforLuke shirts for sale for \$15; holding a tribute on Sat. April 21<sup>st</sup> at the 9:00 game to celebrate Luke's life; Smiths Station Youth Soccer is doing a tribute to Luke at their Youth Night

HCYS Board met and voted to consolidate the HC Youth Soccer Board (recreation side) and United Board (travel side) into one Board; members of each entity will be meeting to revise the Bylaws for HCYS to reflect this

**VII. OLD BUSINESS**

- a. **John Magazu Scholarship Fund:** Tabled to the next meeting
- b. **Naming of Pate Park Entrance (in honor of John Magazu):** updated Board that the street sign has been made and will be placed at the stop sign going into Pate Park where the circle begins around the field house/ball fields naming the circle "John Magazu Circle" in honor of John Magazu, 1<sup>st</sup> Recreation Director for Harris County

**VIII. NEW BUSINESS**

- a. None

**IX. ADJOURNMENT**

T. Vowell moved to adjourn the meeting; J. Allen seconded; unanimously approved.

B. Johnson adjourned the meeting at 8:00 PM.

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B. Johnson, MHAA Representative

Attest:

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A. Marston, Assistant Director

Harris County Recreation Department