FY 2019-20
ANNUAL BUDGET

Harris County Courthouse

HARRIS COUNTY, GEORGIA

FY 2019-20
ANNUAL BUDGET

BOARD OF COUNTY COMMISSIONERS

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Andrew Zuerner, Vice-Chairman
Susan Andrews, Commissioner
Rob Grant, Commissioner
Harry Lange, Commissioner

Randall Dowling, County Manager
Nancy McMichael, County Clerk/Assistant County Manager
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Christy Searcy, Finance Department
Kris Summerall, Human Resources

HARRIS COUNTY BOARD OF COMMISSIONERS

From Left to Right, Rob Grant, Becky Langston, Susan Andrews, Harry Lange, and Andrew Zuerner

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FY 2018-19 ACCOMPLISHMENTS

1. Purchased various new and replacement vehicles and equipment including two vehicles, hay rake, and five tractor/mowers for Public Works, vehicle and utility vehicle for Solid Waste, two pick-up trucks for Animal Control, commercial fitness equipment and commercial patio furniture for the Community Center, vehicle for Community Development, two ambulances with stretchers, vehicle, and three jaws of life tools for EMS, vehicle for the Prison, vehicle for the 911 center, fire truck for Cataula VFD, tractor/mower for the airport, five vehicles for the Sheriff's Office, and radar equipment for the Georgia State Patrol.

2. Resurfaced 4.5 miles of Lower Blue Springs Road and 3.7 miles of Barnes Mill Road using state LMIG funds and county SPLOST-2014 funds.

3. Restriped about 33 county roads (46 miles) using SPLOST-2014 funds.

4. Began the improvements to Melody Lakes Dam as required by state law using county funds.

5. Continued replacing the county's 8,500 water meters to AMR technology using a GEFA loan.

6. Continued the SR 219 water line relocation project using Water Works funds.

7. Began the stream rerouting project for Daesol Materials of Georgia, Inc. at the Northwest Harris Business Park using SPLOST-2014 Funds and Solid Waste Funds so Daesol can construct their next industrial building.

8. Installed a third monument sign at the Northwest Harris Business Park using Development Authority funds.

9. Installed a new playground at Pate Park using SPLOST-2004 funds.

10. Continued to develop Ellerslie Park by installing turn lanes, internal road, and a playground using SPLOST-2014 funds, proceeds from the previous sale of land, grant funds, and donations.

11. Responded to and effectively dealt with a tornado that impacted the county during early March 2019, collected many tons of storm debris, and temporarily placed the debris at Ellerslie Park resulting in the delay of further developing the park for at least the next 12 months.

12. Began the long-awaited rails to trails construction project from downtown Pine Mountain to behind the Mountain Creek Inn using three federal grants, TSPLOST, and SPLOST-2019 funds.

13. Completed Phase I and began Phase II of installing a wildlife fence around the airport and completed remarking and crack sealing the runway and taxiways using state funds.

14. Paved the access road to the airport hangers using TSPLOST funds.

15. Conducted a successful fly-in event at the airport.

16. Conducted a successful two-day scrap tire amnesty event at the Transfer Station and accepted approximately 1,200 old tires for free funded by a $2,987 state grant.

FY 2018-19 ACCOMPLISHMENTS

17. Replaced the aging locking and intercom system at the county Prison.

18. Approved two intergovernmental agreements to outsource Prison inmates to neighboring Talbot County and City of West Point for a fee. These two contracts are expected to generate about $30,000 in additional revenue for the county combined each year.

19. Increased the Prison's bed capacity from 150 to 156 beginning July 1, 2019 to obtain more state inmates to perform more local work. This increased capacity will generate about $48,000 in additional revenue for the county each year.

20. Completed the state required comprehensive master plan update and service delivery strategy update.

21. Completed the revisions to the sign ordinance.

22. Issued over 200 single family home building permits during the fiscal year.

23. Increased solid waste revenue $19,000 each year by adding a 127+/- unit neighborhood to the list that pays the annual solid waste fee.

24. Collected over 14,000 tons of solid waste during the fiscal year.

25. Conducted four quarterly Board retreats to establish future goals.

26. Hosted a dinner for the county's legislative delegation to inform them of the county's needs for the legislative session.

27. Approved a local bidders preference policy to attract more local bidders.

28. Increased the hotel/motel tax from 3% to 5% and updated the contract between the county and the chamber of commerce to more effectively promote tourism in the county.

29. Maintained the county's website and kept the content fresh and updated.

30. Continued quarterly employee random drug testing.

31. Increased county paid health benefit coverage for dependents from 14% to 25%.

32. Reduced the county's millage rate from 8.64 mills to 8.63 mills.

33. Increased the General Fund unrestricted fund balance by 20.2%, Solid Waste Fund by 3.1%, and Water Works Fund by 2.6% for FYE 2018.

34. Collected over $200,000 in investment earnings during FYE 2019 as compared to $99,547 during FYE 2018 (101% increase), and $40,376 during FYE 2017 (395% increase).

HARRIS COUNTY HISTORY

Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

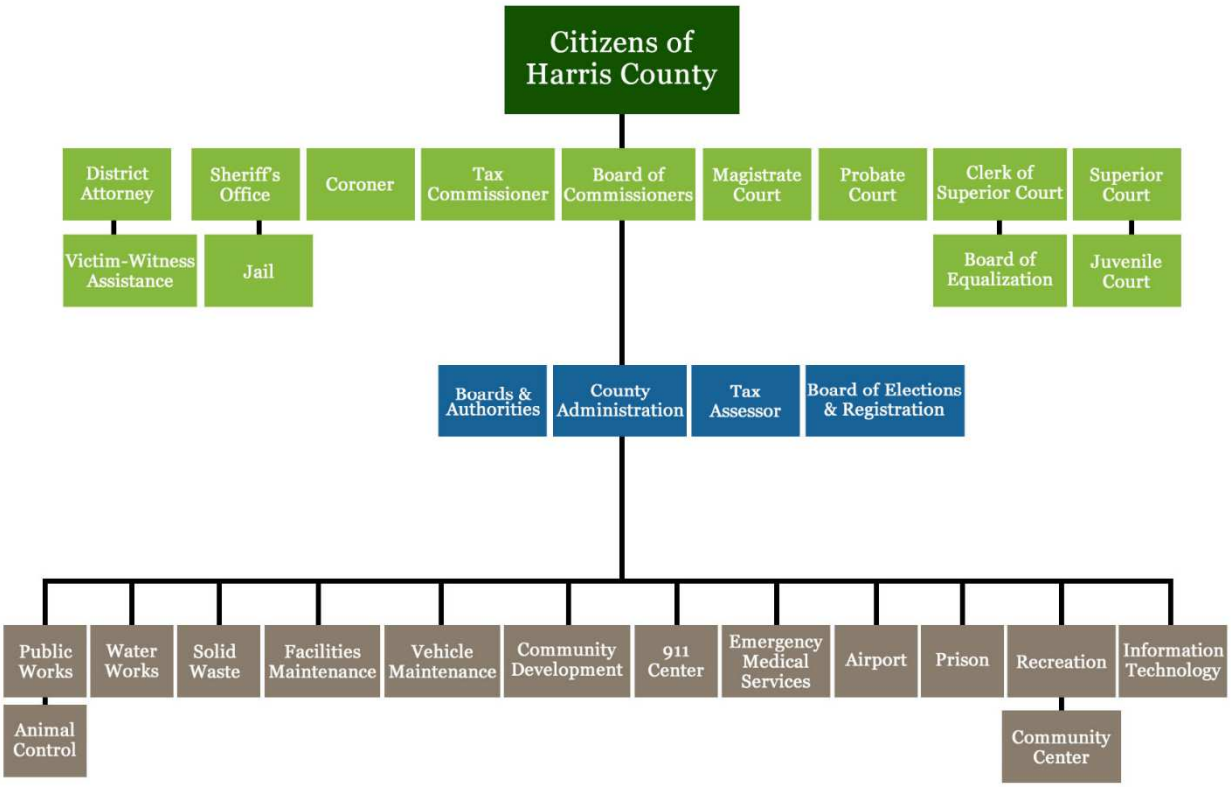
Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13,1827 and is buried in the old Colonial Cemetery in Savannah.

Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for $35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908. The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.

Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Artic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora.* During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.

HARRIS COUNTY ORGANIZATION



FY 2019-20 BUDGET CALENDAR

January / February 2019	Board of Commissioners conducts budget retreat to outline the general goals for the upcoming fiscal year.
March 4, 2019	Budget instructions sent to department directors, elected officials, and outside agencies.
March 15, 2019	All budget information is submitted to the County Manager.
March 18-27, 2019	County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 28-May 3, 2019	County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget.
May 7, 2019	Proposed budget submitted to the Board of Commissioners (included in agenda package of May 3) and budget workshop #1.
	Copy of proposed budget displayed in the County Administration Building and on the county's web site.
	Copy of proposed budget sent to the Harris County Journal.
May 21 & May 28, 2019	Budget workshops #2 and #3 conducted with the Board of Commissioners and county staff to discuss the proposed budget.
May 9,16 & 23, 2019	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings.
June 4, 2019	Budget public hearing #1 to obtain citizen comments (during commission meeting).
June 6, 2019	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution.
June 18, 2019	Budget public hearing #2 and adoption of the budget resolution (during commission meeting).
July 1, 2019	FY 2019-20 budget in effect through June 30, 2020.

FY 2019-20 BUDGET RESOLUTION

WHEREAS, the county's fiscal year begins July 1 and ends June 30, and

WHEREAS, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

WHEREAS, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

WHEREAS, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

WHEREAS, the County Manager submitted the proposed budget to the Board of Commissioners on May 7, 2019, displayed a copy of the proposed budget in the County Administration Office and on the county's website for public review, and provided the Harris County Journal, the county's legal organ, with a copy of the proposed budget, and

WHEREAS, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county's website and the time and day of the budget public hearings, and

WHEREAS, the Board of County Commissioners conducted public hearings on June 4 and June 18, 2019 to discuss the proposed budget, and

WHEREAS, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

WHEREAS, the Board of Commissioners adopted the budget resolution on June 18, 2019 as follows:

General Fund Expenditures	$23,122,127
Special Revenue Fund Expenditures	$ 1,419,215
Capital Project Fund Expenditures	$ 7,680,455
Debt Service Fund Expenditures	$ 143,958
Enterprise Fund Expenditures	$ 9,841,704
Less Interfund Transfers	$ (3,163,897)
Total Annual Budget	$39,043,562

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby adopts the FY 2019-20 annual budget as provided herein.

SO RESOLVED THIS 18th day of June, 2019.

_____
Becky Langston, Chairman

_____
Andrew Zuerner, Vice Chairman

_____
Susan Andrews, Commissioner

_____
Rob Grant, Commissioner

_____
Harry Lange, Commissioner

HARRIS COUNTY, GEORGIA
MEMORANDUM

To: Board of County Commissioners

Subject: FY 2019-20 Proposed Annual Budget

Date: May 7, 2019

Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2019-20 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2019 and ends on June 30, 2020. The budget contains the collective input from all county department directors, elected officials, and outside agencies.

Local Economic Climate

The FY 2019-20 proposed budget was prepared during somewhat stable economic times relative to the Great Recession during 2007-2009. Below are several local and national economic statistics:

- The county's population has increased from 32,026 in 2010 to 34,475 in 2018, an increase of 7.7%.
- The county's single-family home building permits and their values have been increasing over the previous several years. The county is now issuing over 200 building permits per year for new single-family homes.
- The county's solid waste tonnage collected has increased from 12,915 tons during FY 2014-15 to a projected 14,600 tons for FY 2018-19, an increase of 13%.
- Sales tax collections including LOST, SPLOST, and TSPLOST have all been flat for the previous few years.
- The county's tax digest has been decreasing since 2012 from $1,266,739,959 in 2012 to $1,223,323,808 in 2016, a decrease of 3.4%. The 2017 tax digest saw a slight increase to $1,273,766,678, an increase of 4.1% and the 2018 tax digest saw a further increase to $1,299,620,271, an increase of 6.2% from 2016.
- The county's taxes levied have also been decreasing since 2012 from $7,724,759 in 2012 to $7,463,561 in 2016, a decrease of 3.4%. The 2017 taxes levied saw a significant increase to $10,938,674, an increase of 46.6% due to a 2.5 mill tax rate increase and the 2018 taxes levied saw a further increase to $11,148,455, an increase of 49.4% from 2016.
- The General Fund unrestricted fund balance was increasing each year until 2013 when it reached a peak of $13,094,136 but has been decreasing ever since to $6,584,917 in 2017, a decrease of 50%. The 2018 unrestricted fund balance amount increased to $7,912,281, an increase of 20.2%.
- The county's tax millage rate decreased from 7.9 in 2005 to 6.14 in 2008 and has remained at that rate for many years. The Board increased the millage rate to 8.64 for the 2017 tax year and reduced it to 8.63 for the 2018 tax year.
- The local unemployment rate has been declining from 8.3% in January 2010 to 3.5% in February 2019 as compared to the current national rate of 3.8%.
- The national rate of inflation has been low for several years averaging about 1.3% in 2016, 2.1% in 2017, and about 2.4% for 2018.

BUDGET MESSAGE

Budget Overview

The county's all-fund proposed budget for FY 2019-20 totals $39,103,554, a decrease of $1,815,885 (4.4%) from the previous fiscal year. The proposed budget contains a 2.5% cost of living allowance for all eligible employees effective July 1, 2019 at a cost of $355,056. The employee health insurance has no plan changes and experienced a 5% reduction in premiums or about $93,700 due to favorable medical claims. The entire budget is detailed by Fund as follows:

General Fund

The General Fund totals $22,991,119, an increase of $506,966 (2.2%) from the previous fiscal year. The proposed General Fund budget does not contain a tax increase but assumes the millage rate will not be rolled back. The General Fund budget is being balanced by using transfers from the Solid Waste Fund of $1,000,000 and General Fund reserves of $296,469 of which $57,333 is from insurance proceeds. Listed below, by department, are the major or new expenses that are being proposed for the upcoming fiscal year.

Administration

- $56,378 (salary and benefits) for a new full-time accounting position to assist the department in accounting and purchasing duties.
- $125,000 for legal fees, $57,000 for audit fees, and $13,500 to prepare an employee compensation plan (1/2 of total cost) for a total of $195,500 in professional services.
- $3,000 for random drug testing, $36,000 for finance software maintenance agreements, and $1,000 for web site maintenance for a total of $40,000 in technical services.
- $2,500 for two replacement computers in small equipment.

Animal Control

- $39,658 (salary and benefits) for a new full-time administrative assistant position to assist the department with staff support while the two animal control officers are in the field or at training.
- $4,700 for a long-range dart gun, two chip scanners, two laptops, vehicle hitch, vehicle cargo carriers, vehicle emergency lights, and other needed small equipment items.
- $7,500 for an additional heating and air conditioning system to separate the ventilation between the office area and the kennel area in capital outlay.
- Animal control ordinances need to be updated for consistency.

Board of Elections & Registration

- For FY 2019-20, two elections are scheduled to occur – the Presidential Preference Primary during March 2020 and the primary election during May 2020.
- $4,000 to hire technical support to perform logic and accuracy testing during the two elections in technical services.
- $8,000 to hire a part-time administrative assistant 24 hours per week for six months to assist in the two elections in contract labor expenses.

Community Center

- $9,000 for conducting various classes at the center in professional services expenses.
- $11,000 for maintenance agreements for software, alarm systems, and fitness equipment and $5,000 to have a professional aquatics company perform quarterly preventative maintenance and repairs as needed for a total of $16,000 in technical services expenses.
- $2,100 for restriping the parking area in repairs and maintenance of site expenses.

BUDGET MESSAGE

Budget Overview

General Fund

Community Center

- Advertising expenses have increased to market the community center more often to increase revenues.
- $5,000 for hosting a variety of new programs such as a Christmas event with Santa, parent's night out, Fourth of July event, Easter event, movie night, fall festival event, and a summer camp in the general supplies for program expenses.
- $28,000 for a blower, replacement meeting room chairs, additional tables for patio area, replacement computers, and replacement chairs for interior pool area in small equipment expenses.
- $373,491 transfer to the Public Improvements Authority to pay the annual debt on the community center (principal and interest). SPLOST-2019 will fund this annual debt payment beginning next fiscal year.

Community Development

- $40,738 (salary and benefits) to hire a new full-time planning and zoning technician and $74,238 (salary and benefits) to hire a new full-time professional planner or use outsourced resources to assist a growing department.
- $125,000 to hire a professional company to update and modernize the county's land use and development codes and $10,000 for an engineering consultant to review submitted site plans and construction drawings as needed for a total of $135,000 in professional services expenses.
- $3,000 for a replacement server and replacement computers in small equipment expenses.

Facility Maintenance

- $27,000 to have the city of West Point maintain the rights-of-way and main entrances to the Northwest Harris Business Park under a previous contractual arrangement in contract labor expenses.

Information Technology

- $40,000 for a new and larger county-wide email system and $40,000 for maintenance agreements for off-site back up services, external and internal anti-virus protection systems, and staff training in technical services expenses.
- $50,000 for county-wide internet services from various providers including Point Broadband, Charter-Spectrum, AT&T, expanding internet services to the three parks, an increase in broadband width, and support for new facilities being added to the main network in communications internet services expenses.
- $15,000 for county-wide upgrades to computer operating systems and productivity software in software expenses.

Jail

- $135,000 for inmate medical service expenses and $190,000 for inmate food service expenses both performed by separate private companies for a total of $325,000 in contract labor expenses.
- $3,500 for a new ice machine for the kitchen in small equipment expenses.

BUDGET MESSAGE

Budget Overview

General Fund

Non-Departmental

- $30,000 for the River Valley Regional Commission (RVRC) membership dues, $5,000 for the Valley Partnership membership dues, and $23,000 for the Georgia Forestry Commission dues for a total of $58,000 in dues and fees expenses.

Prison

- Prison inmate housing revenue received from the state has increased due to the state increasing the inmate per diem from $20 per day to $22 per day beginning July 1, 2019, an increase to the county of over $100,000 per year.
- $43,888 (salary and benefits) to hire a new full-time correctional officer for the West Point detail that was previously approved.
- $124,000 for a private company to perform inmate medical services in contract labor expenses.
- $6,500 for a new commercial mower, $41,000 for a replacement inmate transport van, and $10,000 for a replacement dishwasher for a total of $57,500 in capital outlay expenses.

Public Works

- $48,000 for engineering services for the Melody Lakes Dam project and $5,000 for engineering services as needed for a total of $53,000 in professional services expenses.
- $12,000 for the annual underground fuel tank testing and extended warranties for various heavy equipment in technical services expenses.
- $800,000 for the annual LMIG resurfacing projects, $50,000 for LMIG safety project consisting of road restriping (the required 10% matches will come from SPLOST-2014), $350,000 for the Melody Lakes Dam construction project, $21,000 for a replacement hay baler, and $68,000 for two replacement pick-up trucks for a total of $1,289,000 in capital outlay expenses.
- Debt service expenses include paying the last payments of the existing five year lease-purchase agreement with Caterpiller for six pieces of heavy equipment from 2014 that ends during December 2019 for $53,700 (principal and interest) and renewing a five-year lease-purchase agreement with Caterpillar and obtaining six pieces of new equipment consisting of a wheel loader, two motor graders, D5 bulldozer, track loader, and excavator for a total of $55,000 (principal and interest) for ½ of the fiscal year from January to June, 2020 for a total of $108,700.

Recreation

- $57,333 to repair the Ellerslie Park Lodge paid by insurance proceeds and $4,000 for general building repairs for a total of $61,333 in the repairs and maintenance to buildings expenses.
- $100,000 to clean up the collected storm debris at Ellerslie Park and $65,000 for general site maintenance for all parks in the repairs and maintenance to sites expenses.
- $30,000 to improve the soccer complex parking areas by county crews in capital outlay expenses.

Vehicle Maintenance

- $6,000 for an air conditioning recharge unit needed to perform this type of work in-house due to changing technology in capital outlay expenses.

BUDGET MESSAGE

Budget Overview

Special Revenue Funds

The Special Revenue Funds total $1,469,215, an increase of $97,091(7.1%) from the previous fiscal year. They are the Confiscated Assets Fund ($20,000), County Jail Fund ($70,000), County Law Library Fund ($21,000), Drug Abuse Treatment & Education Fund ($28,500), Emergency Telephone System Fund ($1,199,015), the Hotel/Motel Tax Fund ($91,500), and the Local Victim Assistance Program Fund ($39,200). The Emergency Telephone System Fund is balanced by a $567,915 transfer in from the General Fund, the same amount as the previous fiscal year. Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

County Jail Fund

- $70,000 for indirect cost allocation to the General Fund to pay for operating expenditures of the county jail and prison.

Emergency Telephone System Fund

- $50,000 in professional services to have Tusa Consulting perform a comprehensive radio coverage test to determine the number and optimal locations of new radio tower sites that are needed to improve the county-wide public safety radio system.
- $131,115 for various maintenance agreements to cover the weather computer, 911 equipment and radios, telephone system, CAD system, recorder, GCIC, language line, Code Red emergency notification system, and battery back-up for the Pine Mountain tower site in technical services.
- $34,800 to continue to rent tower space on the Phenix City, AL Tetra site and sites at Waverly Hall, Hamilton, Goat Rock, and Ellerslie.
- Beginning in January 2019, the state changed the way counties collect 911 fees and created the Georgia Emergency Communications Authority (GECA). Instead of the counties receiving 911 funds directly from the telephone providers, the GECA will receive the 911 funds from the providers and then allocate those funds to the counties on a monthly basis.

Hotel/Motel Tax Fund

- The hotel/motel tax for lodging facilities located in the unincorporated area of the county increased from 3% to 5% effective on January 1, 2019 thereby increasing revenues. All proceeds will be directed to the Chamber of Commerce for them to promote tourism in the county.

BUDGET MESSAGE

Budget Overview

Capital Project Funds

The Capital Project Funds total $7,896,455, a decrease of $833,749 (9.6%) from the previous fiscal year. They are the Public Improvements Authority Fund ($1,208,964), SPLOST-2014 Fund ($1,756,000), TSPLOST-2013 Fund ($964,000), SPLOST-2019 Fund (2,501,000), and the Rails to Trails Project Fund ($1,466,491). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Public Improvements Authority Fund

- $216,000 to continue the debt payments for the Grove Development's water and sewer improvements paid by the developer.
- $373,491 (principal and interest) to continue the recently refinanced debt payments for the Community Center paid by the General Fund. SPLOST-2019 will fund this annual debt beginning next fiscal year.
- $618,473 (principal and interest) to continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund.

SPLOST-2014 Fund

- $65,000 for professional services to design and provide construction administration to pave 0.62 miles of Pitts Drive.
- $134,500 for general county recreation improvements, $60,000 to replace ten scoreboards at all recreation fields, $60,000 to rebuild the soccer complex pavilion including restrooms, concession area, and storage constructed by county crews and volunteers, $200,000 to install water lines on Hadley Road using Water Works crews, $850,000 to pave 0.62 miles of Pitts Drive including water improvements, $85,000 to fund the 2020 LMIG state required 10% match, $100,000 to modernize the Community Center pool equipment for reliability including the automated controller, chlorine feeder, CO2 feeder, acid feeder, replacement UV system, and other pool equipment and components, $105,000 to purchase a new boom cutter for the Public Works Department, $20,000 for three replacement mowers (two for Moultrie Park and one for Pate Park), $20,000 for a replacement backhoe tractor for Moultrie Park, $10,000 for a replacement field groomer for Pate Park, $6,500 for a replacement utility vehicle for Pate Park, $8,000 for a replacement handicap pool chair for the Community Center, $16,000 for a replacement building-wide camera system for the Community Center, and $16,000 for replacement commercial fitness equipment including two treadmills and a recumbent bike for the Community Center for a total of $1,691,000 in capital outlay expenses.

TSPLOST-2013 Fund

- $30,000 in professional services for a consulting engineer to provide engineering services as needed.
- $135,000 to complete the Ellerslie Park turn lanes and $390,882 for general county road and bridge improvements for a total of $525,882 in capital outlay expenses.
- $408,118 transfer to the Rails to Trails Capital Project Fund to assist with that project.

BUDGET MESSAGE

Budget Overview

Capital Project Funds

SPLOST-2019 Fund

- $250,000 to perform economic development projects including clearing and grubbing 35 acres at the NWHBP, $350,000 to renovate the old library into county administration offices, $166,667 ($16,667 each) to provide the ten volunteer fire departments with equipment, $50,000 for two jaws of life tools, $180,000 for cardiac monitors, $200,533 for five Sheriff Office vehicles, $500,000 for broadband equipment, and $150,900 for public safety equipment for a total of $1,848,100 in capital outlay expenses.
- $407,000 allocation to the cities for their projects.
- $245,900 transfer to the Rails to Trails Capital Project Fund to assist with that project.

Rails to Trails Project Fund

- Revenues for this Fund consist of three federal grants that total $812,473 that were previously awarded, $408,118 from TSPLOST funds, and $245,900 from SPLOST-2019 funds for a total project cost of $1,466,491.
- $18,000 for professional services for TE grant administration and construction administration for the Rails to Trails project.
- $1,421,491 to construct Phase I of the Rails to Trails project which consist of constructing a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to behind the Mountain Creek Inn, $12,000 to purchase a utility vehicle to perform rail line security and maintenance, and $15,000 for commercial trail furniture such as benches, trash cans, and signage to comply with the grant requirements for a total of $1,448,491 in capital outlay expenses.

Debt Service Fund

The Debt Service Fund totals $143,958, the same amount as last year. Listed below are the major or new expenses that are being proposed for the upcoming fiscal year.

Callaway Conservation Easement Fund

- $143,958 to continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation.

Enterprise Funds

The Enterprise Funds total $9,816,704, a decrease of $3,778,670 (27.8%) from the previous fiscal year. They are the Airport Fund ($801,500), Solid Waste Fund ($2,886,221), and the Water Works Fund ($6,128,983). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Airport Enterprise Fund

- $13,000 for the airport engineering consultant to provide construction administration services for phase II of the fencing project in professional services.
- $6,000 for the AWOS maintenance agreement, security system maintenance, and web hosting in technical services.
- $395,000 to complete phase II of the fencing project partially funded by a GDOT grant and $6,900 for a new commercial zero turn mower for a total of $401,900 in capital outlay expenses.

BUDGET MESSAGE

Budget Overview

Enterprise Funds

Solid Waste Enterprise Fund

- Garbage collection revenue has increased due to adding a 127+/- unit neighborhood to the list that pays the annual solid waste fee, an increase of about $19,000 per year.
- $40,738 (salary and benefits) to hire a new full-time equipment operator (garbage truck driver) to assist a growing department.
- $10,000 for an extended warranty for a piece of heavy equipment that has come off lease and $13,200 for a private company to perform landfill monitoring and well testing at the permanently closed landfill for a total of $23,200 in technical services.
- $115,000 for a replacement and larger drive-over scale, $190,000 for a replacement garbage truck, $34,000 for a replacement inmate transport van, and $20,000 for four roll-off containers to add capacity at the convenience sites for a total of $359,000 in capital outlay expenses.
- $100,000 to the General Fund to pay for indirect cost such as finance, information technology, administration, and purchasing services.
- $1,000,000 transfer to the General Fund to help balance the General Fund budget.

Water Works Enterprise Fund

- $25,000 for the engineering consultant to provide administration services for the water meter replacement project, $50,000 for the engineering consultant to provide construction administration services for the SR 219 water relocation project, $30,000 for general engineering services as needed, $1,000 for legal assistance as needed, and $10,000 for audit services for a total of $116,000 in professional services.
- $2,000 for communications repairs, $9,500 for billing system maintenance and support, and $100,000 for water tank maintenance for a total of $111,500 in technical services.
- $80,000 for general water system improvements, $50,000 for general water plant improvements, $500,000 to continue the SR 219 water relocation project, $700,000 to continue the water meter replacement program funded by a GEFA loan, and $155,000 for a replacement dump truck and two replacement vehicles for a total of $1,485,000 in capital outlay expenses.
- $150,000 to the General Fund to pay for indirect cost such as finance, information technology, administration, and purchasing services.
- $618,473 (principal and interest) transfer to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.

Interfund Transfers

Interfund Transfers total $3,213,897. These transfers include:

- $373,491 transfer out from the General Fund (Community Center Department) to the Public Improvements Authority Fund to fund the community center debt.
- $567,915 transfer out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- $1,000,000 transfer out from the Solid Waste Enterprise Fund to the General Fund to balance the General Fund budget.

BUDGET MESSAGE

Budget Overview

Interfund Transfers

- $618,473 transfer out from the Water Works Enterprise Fund to the Public Improvements Authority Capital Project Fund to pay for debt payments.
- $408,118 transfer out from the TSPLOST-2013 Fund to the Rails to Trails Project Fund to fund that project's required grant matches, TE grant administration, construction administration, and a utility vehicle.
- $245,900 transfer from the SPLOST-2019 Fund to the Rails to Trails Project Fund.

County Manager's Reductions

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced departmental requests by $1,854,043 in the General Fund, $656,000 in the Emergency Telephone System Fund, and $389,500 in the Water Works Fund for a total of $2,899,543 by recommending the following reductions:

Animal Control
- $2,000 was reduced for professional services.
- $1,500 was reduced for repairs and maintenance building expenses.
- $3,600 was reduced for repairs and maintenance vehicle expenses.
- $5,500 was eliminated to pave the driveway and parking area.

Community Center
- $47,138 (salary and benefits) was eliminated for a new full-time aquatics program manager.
- $5,010 was eliminated for a new part-time head summer counselor.
- $4,535 was eliminated for a new part-time summer counselor.
- $4,800 was eliminated for a new part-time inclusion summer counselor.
- $1,500 was reduced for general office supplies.
- $10,000 was reduced for general program supplies.
- $235,000 was eliminated for a back-up generator (waiting for grant award).
- $10,000 was eliminated to replace the classroom and meeting room flooring.
- $100,000 was eliminated for an exterior playground.

Community Development
- $1,000 was reduced for repairs and maintenance for equipment.
- $2,000 was reduced for general office supplies.
- $500 was reduced for gasoline/diesel/oil.

Coroner
- $100,000 was eliminated for a morgue facility.
- $50,000 was eliminated for a vehicle.

District Attorney
- $19,611 (salary and benefits) was eliminated for a requested salary increase for an Assistant District Attorney.

BUDGET MESSAGE

Budget Overview

County Manager's Reductions

Emergency Medical Services
- $1,000 was reduced for general office supplies.
- $2,500 was reduced for uniforms.

Extension Service
- $1,252 (salary and benefits) was eliminated for a requested salary increase for a 4-H program assistant.

Facilities Maintenance
- $8,886 (salary and benefits) was eliminated for a requested salary increase for the director.
- $4,476 (salary and benefits) was eliminated for a requested salary increase for a facilities maintenance technician.
- $3,592 (salary and benefits) was eliminated for a requested salary increase for a facility maintenance technician.
- $3,805 (salary and benefits) was eliminated for a requested salary increase for a facility maintenance technician.
- $29,000 was eliminated for software.
- $200 was reduced for general office supplies.
- $96,000 was eliminated for a replacement ERU for the courthouse (in SPLOST-2019).

Information Technology
- $48,528 (salary and benefits) was eliminated for a new full-time information technology technician.
- $300 was reduced for telephone expenses.
- $450 was reduced for gasoline/diesel/oil expenses.
- $250 was reduced for uniform expenses
- $65,000 was eliminated for a replacement telephone system.

Jail
- $8,105 was reduced for contract labor expenses.
- $2,000 was reduced for general office supplies.
- $2,000 was reduced for small equipment expenses.

Prison
- $5,000 was reduced for repairs and maintenance for vehicle expenses.

Probate Court
- $42,788 (salary and benefits) was eliminated for a new full-time deputy court clerk.
- $2,368 (salary and benefits) was eliminated for a requested salary increase for a deputy court clerk.
- $1,785 (salary and benefits) was eliminated for a requested salary increase for a deputy court clerk.
- $200 was reduced for professional services.
- $8,450 was reduced for technical services.

BUDGET MESSAGE

Budget Overview

County Manager's Reductions

Probate Court
- $100 was reduced for repair and maintenance of equipment.
- $1,000 was reduced for repair and maintenance of building.
- $300 was reduced for travel.
- $500 was reduced for general office supplies.
- $1,500 was eliminated for food.
- $500 was reduced for small equipment.
- $500 was eliminated for uniforms.

Public Works
- $3,000 was reduced for repairs and maintenance for vehicles.
- $6,000 was reduced for gasoline/diesel/oil.
- $12,500 was reduced for two portable buildings.

Recreation
- $40,738 (salary and benefits) was eliminated for a new full-time park maintenance technician.
- $21,488 was eliminated for a new part-time park maintenance technician.
- $35,000 was eliminated in technical services to laser grade fields for better drainage.
- $28,000 was reduced for repair and maintenance of equipment.
- $1,500 was reduced for general supplies other.
- $2,500 was reduced for gasoline/diesel/oil.
- $24,000 was reduced for small equipment.
- $70,000 was reduced for soccer complex parking improvements.
- $60,000 was eliminated for fencing improvements.
- $20,000 was eliminated to replace the soccer complex restroom/concessions.
- $20,000 was eliminated for a Pate Park pavilion.
- $300,000 was eliminated for soccer complex lighting.
- $56,000 was eliminated for soccer complex equipment (goals and bleachers).
- $40,000 was eliminated for a skid steer.

Sheriff's Office
- $10,000 was reduced for repair and maintenance for vehicles.
- $5,000 was reduced for telephone expenses.
- $5,000 was reduced for general supplies tires.
- $2,300 was reduced for uniforms.

Tax Assessor
- $500 was reduced for general office supplies.
- $26,000 was eliminated for a replacement vehicle.
- $22,000 was eliminated for an aerial flight (partial payment).

BUDGET MESSAGE

Budget Overview

County Manager's Reductions

Vehicle Maintenance

- $42,088 (salary and benefits) was eliminated for a new full-time mechanic.
- $15,600 (salary and benefits) was eliminated for a requested salary increase for the director.
- $2,500 was reduced for repairs and maintenance for vehicles.
- $300 was reduced for telephone expenses.
- $500 was reduced for general office supplies.
- $500 was reduced for uniforms.
- $35,000 was eliminated for a replacement vehicle.

Emergency Telephone System Fund

- $1,000 was reduced for travel expenses.
- $5,000 was reduced for small equipment expenses.
- $50,000 was eliminated to resurface the parking area at the 911 Center.
- $178,000 was eliminated for a new tower site at Oak Mountain.
- $75,000 was eliminated for a back-up 911 center.
- $76,000 was eliminated for a replacement generator since this equipment is currently being considered for a grant.
- $261,000 was eliminated for servers and UPS for tower sites.
- $10,000 was eliminated for emergency communication kits.

Water Works Fund

- $64,500 was reduced from professional services to reflect actual expenses.
- $25,000 was reduced from repairs and maintenance building expenses to reflect actual expenses.
- $300,000 was eliminated for a replacement office building.

Looking Forward to FY 2020-21

Looking forward to next fiscal year, county staff is projecting a stable year with flat sales taxes, flat building permit activity, minimal tax digest increases, minimal employee health care price increases, and significantly less General Fund expenses in the areas of Melody Lakes Dam being completed ($398,000) and the Community Center debt being funded by SPLOST-2019 ($373,491) for a savings of $771,491. However, employee compensation and compression issues still linger.

To increase revenues, a storm water utility could be created to generate funds to replace drain pipes rather than use General Funds for that purpose, a fire tax district could be created to fund the volunteer fire departments rather than use General Funds for that purpose, and the cable television franchise fee could be increased from 2% to 5% to fund general county operations.

BUDGET MESSAGE

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget, the major or new expenses that are contained in the proposed budget, and specific information regarding what was originally requested from each department and the county manager's proposed reductions to achieve a balanced budget.

Respectively submitted,

Randall Dowling

County Manager

BUDGET MESSAGE

Budget Changes

The following changes were made to the FY 2019-20 proposed budget during the various budget work sessions and public hearings:

General Fund

- Added $22,000 to Tax Assessor for aerial flight (partial payment).
- Added $42,788 (salary and benefits) to Probate Court for a new full-time deputy court clerk.
- Added $300 to Community Development for small equipment.
- Added $1,000 to Community Development for general supplies-office.
- Added $65,000 to Information Technology for a replacement telephone system for the courthouse, administration building, and community development building.
- Added $75,000 to Non-Departmental to fund the dependent health coverage increase from 14% to 25%.
- Added $36,000 to Public Works for two replacement fuel card readers.
- Added $2,000 to Prison for contract labor-inmate medical expenses.
- Added $20,000 to General Fund revenues (reserves) from insurance proceeds and $20,000 in Sheriff's Office expenses for a replacement vehicle that was wrecked. The balance needed of $29,000 will come from SPLOST-2019 (public safety equipment).
- Added $12,500 to Public Works for two new portable buildings.
- Added $25,000 to Recreation for storm debris clean-up.

Total Added: $301,588

- Eliminated $56,378 (salary and benefits) in Administration for a new full-time accounting position.
- Reduced $18,000 in Community Center small equipment.
- Reduced $2,500 in Community Center general supplies-programs.
- Reduced $31,702 (salary and benefits) in Community Development to change the full-time planner to part-time.
- Reduced $7,000 in Information Technology for internet service for the parks.
- Eliminated $5,000 in Non-Departmental for Valley Partnership membership fees.
- Eliminated $50,000 in Emergency Telephone System Fund for a radio coverage test to determine the number and optimal locations of new radio tower sites.

Total Eliminated or Reduced: $170,580

Net Added: $131,008. This amount will come from General Fund reserves.

Capital Project Funds
Public Improvements Authority Fund

- Eliminated $216,000 of the Grove Development's water and sewer improvements annual debt payment (revenues and expenses) as well as the entire debt of $5,400,000 due to an early payoff.

Enterprise Funds
Water Works Fund

- Added $25,000 to Water Works Fund for property insurance.

GENERAL FUND

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

GENERAL FUND REVENUES

TAXES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-311100	Real Property-Current Year	10,435,345	10,000,000	10,425,000	10,425,000	10,425,000
100-01-311120	Timber	32,939	33,000	34,000	34,000	34,000
100-01-311200	Real Property-Prior Year	234,716	75,000	125,000	125,000	125,000
100-01-311310	Motor Vehicle	203,521	140,000	175,000	175,000	175,000
100-01-311315	Motor Vehicle-TAVT	1,083,980	900,000	1,050,000	1,050,000	1,050,000
100-01-311316	Motor Vehicle-AAVT	12,775	10,000	10,000	10,000	10,000
100-01-311320	Mobile Home	13,002	8,000	10,000	10,000	10,000
100-01-311340	Intangible	197,759	180,000	190,000	190,000	190,000
100-01-311350	Railroad Equipment	7,170	5,000	5,000	5,000	5,000
100-01-311600	Real Estate Transfer	61,364	40,000	60,000	60,000	60,000
100-01-311750	CATV Franchise Tax	66,966	50,000	60,000	60,000	60,000
100-01-313100	Local Option Sales Tax	1,855,939	1,800,000	1,825,000	1,825,000	1,825,000
100-01-314200	Alcoholic Beverage Excise	168,591	165,000	165,000	165,000	165,000
100-01-316100	Business & Occupation Taxes	56,519	53,000	53,000	53,000	53,000
100-01-316200	Insurance Premium Taxes	1,659,374	1,750,000	1,875,000	1,875,000	1,875,000
100-01-316300	Financial Institution Taxes	17,852	18,000	18,000	18,000	18,000
100-01-319000	Penalties and Interest	175,818	160,000	185,000	185,000	185,000
100-01-319500	Fi fa	32,925	25,000	25,000	25,000	25,000
Total Taxes		**16,316,555**	**15,412,000**	**16,290,000**	**16,290,000**	**16,290,000**

LICENSES & PERMITS

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-321100	Alcoholic Beverages	53,318	47,000	49,000	49,000	49,000
100-01-322201	Building Permits	245,881	250,000	250,000	250,000	250,000
100-01-322202	Manufacturing Housing Permits	2,125	1,500	1,500	1,500	1,500
100-01-322211	Land Disturbance Permits	3,108	500	2,500	2,500	2,500
100-01-322212	Driveway Permits	1,550	0	2,500	2,500	2,500
Total Licenses & Permits		**305,982**	**299,000**	**305,500**	**305,500**	**305,500**

INTERGOVERNMENTAL REVENUE

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-331101	EMA Grant	8,507	8,500	8,500	8,500	8,500
100-11-331110	SORNA Grant	20,000	0	0	0	0
100-08-334102	EMS Trauma Grant	9,401	0	6,000	6,000	6,000
100-16-334151	GSWCC Watershed Maint. Grant	1,500	0	0	0	0
100-01-334301	LMIG-Resurfacing	918,663	800,000	800,000	800,000	800,000
100-01-334301	LMIG-Safety	0	0	50,000	50,000	50,000
100-01-336001	ACCG Wellness Grant	2,500	2,500	3,000	3,000	3,000
Total Intergovernmental		**960,571**	**811,000**	**867,500**	**867,500**	**867,500**

GENERAL FUND REVENUES

CHARGES FOR SERVICES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-341101	Superior Court Web Site Fees	3,173	4,000	0	0	0
100-01-341300	Zoning Fees & Appeals	1,105	1,000	1,000	1,000	1,000
100-01-341310	Plat & Plan Review Fees	3,285	3,000	5,000	5,000	5,000
100-01-341400	Copies	1,260	500	4,000	4,000	4,000
100-01-341501	Sale of Computer Lists	715	500	500	500	500
100-01-341719	Solid Waste Fund Indirect Cost	0	100,000	100,000	100,000	100,000
100-01-341761	County Jail Fund Indirect Cost.	0	71,900	70,000	70,000	70,000
100-01-341793	Water Works Fund Indirect Cost	0	150,000	150,000	150,000	150,000
100-01-341910	Election Qualifying Fees	1,850	0	0	0	0
100-01-341930	Sale of Maps	1,117	1,000	500	500	500
100-01-341940	Commissions on Tax Collections	598,682	575,000	580,000	580,000	580,000
100-01-342101	Sheriff Office Receipts	37,950	30,000	30,000	30,000	30,000
100-01-342301	Prison Inmate Reimbursements	7,518	2,500	2,500	2,500	2,500
100-01-342330	Prison Inmate Housing Fee	1,083,200	1,080,000	1,250,000	1,250,000	1,250,000
100-01-342331	Jail Inmate Housing Fee -State	11,913	15,000	5,000	5,000	5,000
100-01-342332	Jail Inmate Housing Fee-Federal	12,384	15,000	10,000	10,000	10,000
100-01-342600	Ambulance Charges	778,073	775,000	775,000	775,000	775,000
100-01-341901	Jail Officer Meals	0	0	500	500	500
100-01-343301	Prison Crew-GDOT	39,500	39,500	39,500	39,500	39,500
100-01-343901	Pipe Sales	38,702	40,000	40,000	40,000	40,000
100-01-343902	Prison Crew-City of Manchester	43,284	40,000	40,000	40,000	40,000
100-01-343903	Prison Crew-Talbot County	0	22,040	40,000	40,000	40,000
100-01-343904	Prison Crew-City of West Point	0	0	40,000	40,000	40,000
100-01-346001	New Horizon Mental Health Center	6,000	6,000	6,000	6,000	6,000
100-01-346002	Harris/Talbot MR Center	6,000	6,000	6,000	6,000	6,000
100-01-346100	Animal Control Fees	9,034	5,000	9,000	9,000	9,000
100-01-346300	Child Support Fees	314	500	300	300	300
100-01-347001	Community Center Memberships	90,488	60,000	80,000	80,000	57,000
100-01-347002	Community Center Rental Fees	0	3,000	5,000	5,000	15,000
100-01-347003	Community Center Program Fees	0	1,500	4,000	4,000	17,000
100-01-349300	Return Check Fees	0	100	100	100	100
100-01-382001	Jail Telephone	5,959	5,000	5,000	5,000	5,000
100-01-382002	Prison Telephone	30,163	25,000	25,000	25,000	25,000
Total Charges for Services		**2,811,669**	**3,078,040**	**3,323,900**	**3,323,900**	**3,323,900**

FINES & FORFEITURES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-351110	Superior Court	171,711	150,000	160,000	160,000	160,000
100-01-351130	Magistrate Court	51,488	50,000	50,000	50,000	50,000
100-01-351150	Probate Court	612,689	500,000	605,000	605,000	605,000
Total Fines & Forfeitures		**835,888**	**700,000**	**815,000**	**815,000**	**815,000**

GENERAL FUND REVENUES

INVESTMENT INCOME

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-361000	Interest Revenues	40,106	30,000	70,000	70,000	70,000
Total Investment Income		**40,106**	**30,000**	**70,000**	**70,000**	**70,000**

CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-371000	Various Contributions	265	500	250	250	250
Total Contributions & Donations		**265**	**500**	**250**	**250**	**250**

MISCELLANEOUS REVENUE

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-381001	Rents	3,463	2,000	2,500	2,500	2,500
Total Miscellaneous Revenue		**3,463**	**2,000**	**2,500**	**2,500**	**2,500**

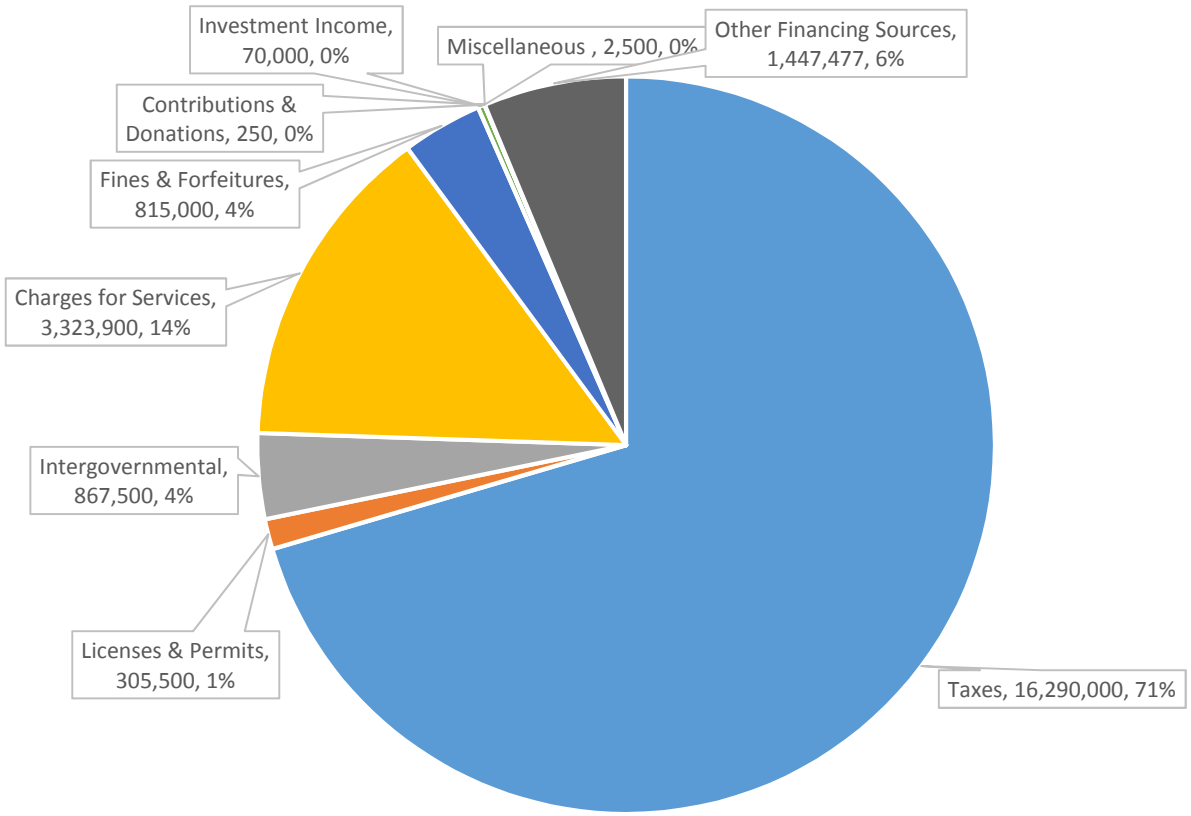
OTHER FINANCING SOURCES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-01-391011	Transfer In from County Jail Fund	664,396	0	0	0	0
100-01-391275	Transfer In from Hotel/Motel Tax F	15,228	11,000	0	0	0
100-01-391505	Transfer In from Water Works Fund	300,000	150,000	0	0	0
100-01-391540	Transfer In from Solid Waste Fund	1,000,000	1,400,000	1,000,000	1,000,000	1,000,000
100-01-392100	Sale of Assets	54,246	20,000	20,000	20,000	20,000
100-01-399999	Use of Reserves	0	570,613	2,806,512	296,469	427,477
Total Other Financing Sources		**2,033,870**	**2,151,613**	**3,826,512**	**1,316,469**	**1,447,477**

Total General Fund Revenues	**23,308,369**	**22,484,153**	**25,501,162**	**22,991,119**	**23,122,127**

GENERAL FUND REVENUES

GENERAL FUND REVENUES BY SOURCE



GENERAL FUND EXPENDITURES

GENERAL FUND DEPARTMENTS

Department Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-02	Administration	801,906	786,630	875,678	875,678	819,300
100-21	Animal Control	116,488	197,734	199,158	186,558	186,558
100-50	Board of Commissioners	133,297	150,765	150,190	150,190	150,190
100-24	Board of Elections & Registration	38,698	100,914	95,078	95,078	95,078
100-53	Board of Equalization	4,410	6,400	6,400	6,400	6,400
100-07	Clerk of Superior Court	487,010	518,542	533,816	533,816	533,816
100-28	Community Center	507,915	763,414	1,273,924	855,941	835,441
100-29	Community Development	309,264	369,660	597,476	593,976	563,574
100-14	Coroner	54,564	57,018	213,782	63,782	63,782
100-26	District Attorney	275,122	300,290	325,822	306,211	306,211
100-08	Emergency Medical Service	2,233,484	2,392,560	2,354,800	2,351,300	2,351,300
100-04	Extension Service	93,953	110,904	122,734	121,482	121,482
100-06	Facilities Maintenance	807,290	785,814	717,111	571,152	571,152
100-51	Information Technology	112,571	193,564	368,478	253,950	311,950
100-11	Jail	1,741,870	1,829,084	1,927,945	1,915,840	1,915,840
100-23	Magistrate Court	230,120	239,124	248,706	248,706	248,706
100-35	Non-Departmental	389,611	408,500	421,500	421,500	491,500
100-15	Prison	2,134,396	2,245,692	2,442,538	2,437,538	2,439,538
100-09	Probate Court	239,018	279,587	345,196	285,205	327,993
100-16	Public Works	3,258,813	2,913,077	2,947,063	2,925,563	2,974,063
100-32	Recreation	504,930	880,517	1,457,319	738,093	763,093
100-10	Sheriff's Office	3,607,202	3,646,412	3,721,048	3,698,748	3,718,748
100-22	Superior Court	350,261	392,017	376,365	376,365	376,365
100-05	Tax Assessor	511,146	573,043	630,955	582,455	604,455
100-03	Tax Commissioner	441,029	474,526	481,305	481,305	481,305
100-17	Vehicle Maintenance	344,060	323,530	457,088	360,600	360,600
100-36	Volunteer Fire Departments	511,977	417,534	419,734	419,734	419,734
Total General Fund Departments		**20,240,405**	**21,356,852**	**23,711,209**	**21,857,166**	**22,038,174**

GENERAL FUND OUTSIDE AGENCIES

Department Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
100-34	GA DFACS	13,338	17,070	17,070	17,070	17,070
100-31	Health Department	250,000	250,000	250,000	250,000	250,000
100-34	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	6,000
100-34	Senior Citizens Center	8,566	9,100	9,100	9,100	9,100
100-27	Troup-Harris Regional Library	237,570	263,868	263,868	263,868	263,868
100-34	Georgia State Patrol	104	20,000	20,000	20,000	20,000
Total General Fund Outside Agencies		**515,578**	**566,038**	**566,038**	**566,038**	**566,038**

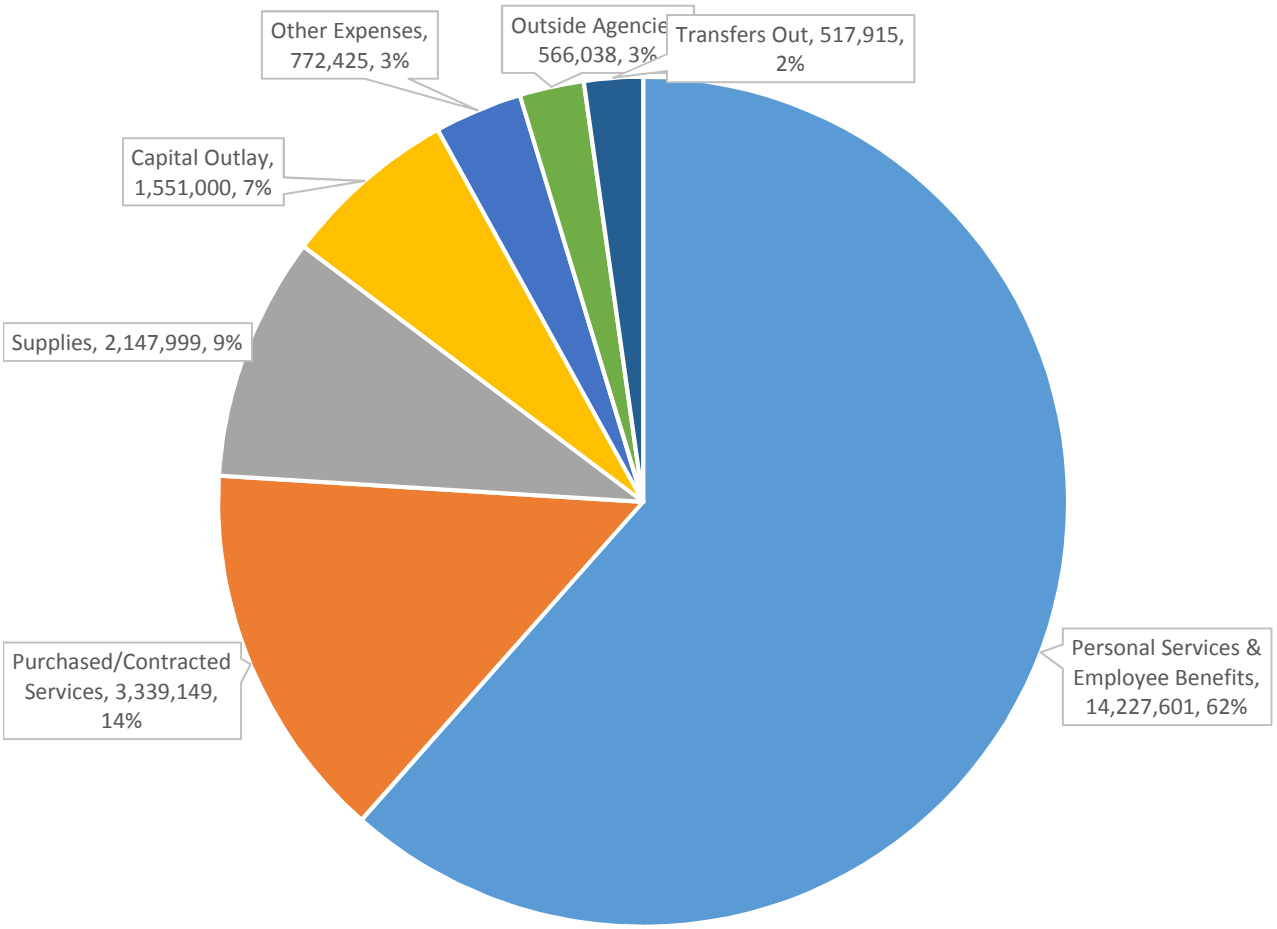
GENERAL FUND EXPENDITURES

GENERAL FUND TRANSFERS OUT

Department Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
35-611013	Transfer Out to 911 Fund	643,705	550,274	1,223,915	567,915	517,915
35-611037	Transfer Out to Airport Fund	0	10,989	0	0	0
35-611082	Transfer Out to Library Const. Fund	221,952	0	0	0	0
Total General Fund Transfers Out		**865,657**	**561,263**	**1,223,915**	**567,915**	**517,915**

Total General Fund Expenditures	**21,621,640**	**22,484,153**	**25,501,162**	**22,991,119**	**23,122,127**

GENERAL FUND EXPENDITURES BY TYPE



GENERAL FUND

Departmental Budgets of the
General Fund Departments and Outside Agencies

ADMINISTRATION

DEPARTMENT PROFILE

This department performs the administrative functions for the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, and prepares and monitors the annual budget. The appointed County Clerk/Assistant County Manager serves as clerk to the Board, prepares commission agendas, records all commission meetings, prepares commission meeting minutes, maintains county records, responds to open records requests, develops all bids and RFPs/RFQs, issues alcohol licenses, and maintains insurance records. The County Clerk also serves as the Human Resources Director responsible for the recruitment of new employees for all county departments, prepares all payroll documents, maintains employee records, and administers all employee benefits. The Chief Financial Officer performs the total accounting and finance functions for the county including processing account receivables and account payables, assisting in preparing and monitoring the annual budget, coordinating the annual audit, maintaining fixed asset records, and preparing various financial reports required by federal, state, and other regulatory agencies.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
County Manager	1	1	1
County Clerk/Assistant County Manager	1	1	1
HR Payroll Clerk	1	1	1
Chief Financial Officer	1	1	1
Accounting Technician	1	1	1
Administrative Assistant (part-time)	2	2	2
Total Positions	**7**	**7**	**7**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $125,000 for legal fees, $57,000 for audit fees, and $13,500 to prepare an employee compensation plan (1/2 of total cost) for a total of $195,500.

- Technical services include $3,000 for random drug testing, $36,000 for finance software maintenance agreements, and $1,000 for web site maintenance for a total of $40,000.

- Dues and fees expenses include $2,000 for dues to the International City/County Management Association, Georgia City/County Management Association, Georgia Association of County Managers and Administrators, Government Finance Officers Association, Georgia Government Finance Officers Association, Georgia Association of County Clerks and W-2 and 1099 electronic processing fees.

- Small equipment expenses include $2,500 for two replacement computers.

ADMINISTRATION

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
02-511100	Regular Employees	362,541	387,429	434,000	434,000	394,000
02-512100	Group Insurance	59,981	41,208	54,600	54,600	47,100
02-512200	FICA	21,547	24,020	27,000	27,000	24,500
02-512300	Medicare	5,579	5,624	6,400	6,400	5,800
02-512400	Retirement Contributions	48,241	52,340	53,400	53,400	48,000
02-512600	Unemployment Insurance	184	209	338	338	300
02-512700	Workers' Compensation	1,602	2,600	3,740	3,740	3,400
Total Personal Services and Employee Benefits		**499,675**	**513,430**	**579,478**	**579,478**	**523,100**
Purchased / Contracted Services						
02-521200	Professional Services	203,461	181,000	195,500	195,500	195,500
02-521300	Technical Services	18,782	40,000	40,000	40,000	40,000
02-522210	Repairs and Maintenance-Equipment	55	500	500	500	500
02-522260	Repairs and Maintenance-Vehicle	311	300	500	500	500
02-523210	Communications-Telephone	4,473	4,000	4,500	4,500	4,500
02-523250	Communications-Postage	3,932	5,000	4,500	4,500	4,500
02-523300	Advertising	18,170	15,000	16,000	16,000	16,000
02-523400	Printing and Binding	0	200	200	200	200
02-523500	Travel	4,413	8,000	8,000	8,000	8,000
02-523600	Dues and Fees	2,687	2,200	2,000	2,000	2,000
02-523700	Education and Training	2,718	3,500	3,500	3,500	3,500
02-523901	Other Services	475	500	1,000	1,000	1,000
Total Purchased / Contracted Services		**259,477**	**260,200**	**276,200**	**276,200**	**276,200**
Supplies						
02-531101	General Supplies-Office	11,327	9,500	9,500	9,500	9,500
02-531150	General Supplies-Tires	251	500	500	500	500
02-531210	Water/Sewer	0	0	2,000	2,000	2,000
02-531230	Electricity	0	0	5,000	5,000	5,000
02-531270	Gasoline/Diesel/Oil	585	500	500	500	500
02-531600	Small Equipment	313	2,500	2,500	2,500	2,500
Total Supplies		**12,476**	**13,000**	**20,000**	**20,000**	**20,000**
Capital Outlays						
02-542410	Financial Software	30,278	0	0	0	0
Total Capital Outlays		**30,278**	**0**	**0**	**0**	**0**
Total Administration		**801,906**	**786,630**	**875,678**	**875,678**	**819,300**

ANIMAL CONTROL

DEPARTMENT PROFILE

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 12-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates with the local Humane Society.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Animal Control Officer	2	2	2
Administrative Assistant	0	0	1
Inmates	1	1	1
Total Positions	**3**	**3**	**4**

FY 2019-20 BUDGET HIGHLIGHTS

- Personal services expenses have increased $39,658 (salary and benefits) for a new full-time administrative assistant position to assist the department with staff support while the two animal control officers are in the field or at training.

- Professional services include $5,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.

- General supplies – other includes $9,000 for pet food and litter.

- Small equipment includes $4,700 for a long-range dart gun, two chip scanners, two laptops, vehicle hitch, vehicle cargo carriers, vehicle emergency lights, and other needed small items.

- Capital outlay expenses include $7,500 for an additional heating and air conditioning system to separate the ventilation between the office area and the kennel area.

- Animal control ordinances need to be updated for consistency.

ANIMAL CONTROL

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
21-511100	Regular Employees	61,580	63,135	89,200	89,200	89,200
21-511300	Overtime	3,157	2,829	2,400	2,400	2,400
21-512100	Group Insurance	14,961	14,985	21,800	21,800	21,800
21-512200	FICA	3,930	4,090	5,700	5,700	5,700
21-512300	Medicare	919	957	1,350	1,350	1,350
21-512400	Retirement Contributions	8,057	9,038	13,100	13,100	13,100
21-512600	Unemployment Insurance	51	100	138	138	138
21-512700	Workers' Compensation	689	1,000	1,520	1,520	1,520
Total Personal Services and Employee Benefits		**93,344**	**96,134**	**135,208**	**135,208**	**135,208**
Purchased / Contracted Services						
21-521200	Professional Services	4,010	5,000	7,000	5,000	5,000
21-521310	Technical Services	0	0	300	300	300
21-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
21-522220	Repairs and Maintenance-Building	847	3,500	3,500	2,000	2,000
21-522260	Repairs and Maintenance-Vehicle	3,478	3,800	4,600	1,000	1,000
21-523210	Communications-Telephone	3,234	4,500	4,850	4,850	4,850
21-523250	Communications-Postage	1	100	100	100	100
21-523300	Advertising	0	200	200	200	200
21-523400	Printing and Binding	0	200	200	200	200
21-523500	Travel	0	200	200	200	200
21-523600	Dues and Fees	200	200	200	200	200
21-523700	Education and Training	0	200	200	200	200
Total Purchased / Contracted Services		**11,770**	**18,400**	**21,850**	**14,750**	**14,750**
Supplies						
21-531101	General Supplies-Office	267	500	500	500	500
21-531120	General Supplies-Janitorial	2,442	2,000	2,500	2,500	2,500
21-531150	General Supplies-Tires	0	800	800	800	800
21-531190	General Supplies-Other	3,470	9,000	9,000	9,000	9,000
21-531230	Electricity	0	0	7,700	7,700	7,700
21-531270	Gasoline/Diesel/Oil	1,532	3,000	3,000	3,000	3,000
21-531600	Small Equipment	2,812	3,000	4,700	4,700	4,700
21-531710	Uniforms	851	900	900	900	900
Total Supplies		**11,374**	**19,200**	**29,100**	**29,100**	**29,100**
Capital Outlays						
21-541200	Pave Driveway & Parking Area	0	0	5,500	0	0
21-542100	Heating and Air Conditioning System	0	0	7,500	7,500	7,500
21-542200	Vehicle	0	64,000	0	0	0
Total Capital Outlays		**0**	**64,000**	**13,000**	**7,500**	**7,500**
Total Animal Control		**116,488**	**197,734**	**199,158**	**186,558**	**186,558**

BOARD OF COMMISSIONERS

DEPARTMENT PROFILE

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board's jurisdiction, other elected officials, and various outside agencies. The Board appoints a county manager to supervise the day-to-day operations of the county.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
County Commissioner (elected)	5	5	5
Total Positions	**5**	**5**	**5**

FY 2019-20 BUDGET HIGHLIGHTS

- Dues and fees expenses include $5,500 for annual dues to ACCG, Chamber of Commerce, Two Rivers RC & D, and National Association of Counties.

BOARD OF COMMISSIONERS

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
50-511100	Regular Employees	78,792	74,863	74,000	74,000	74,000
50-512100	Group Insurance	16,488	37,461	36,000	36,000	36,000
50-512200	FICA	3,977	4,642	4,600	4,600	4,600
50-512300	Medicare	930	1,086	1,100	1,100	1,100
50-512400	Retirement Contributions	9,924	10,623	9,700	9,700	9,700
50-512600	Unemployment Insurance	229	190	190	190	190
50-512700	Workers' Compensation	1,746	1,800	3,000	3,000	3,000
Total Personal Services and Employee Benefits		**112,086**	**130,665**	**128,590**	**128,590**	**128,590**
Purchased / Contracted Services						
50-523400	Printing and Binding	0	300	300	300	300
50-523500	Travel	12,402	10,000	10,000	10,000	10,000
50-523600	Dues and Fees	4,609	4,500	5,500	5,500	5,500
50-523700	Education and Training	4,200	5,000	5,000	5,000	5,000
50-523900	Other Services	0	0	500	500	500
Total Purchased / Contracted Services		**21,211**	**19,800**	**21,300**	**21,300**	**21,300**
Supplies						
50-531101	General Supplies-Office	0	300	300	300	300
Total Supplies		**0**	**300**	**300**	**300**	**300**
Total Board of Commissioners		**133,297**	**150,765**	**150,190**	**150,190**	**150,190**

BOARD OF ELECTIONS & REGISTRATION

DEPARTMENT PROFILE

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Election Supervisor/Chief Registrar (part-time)	1	1	1
Board Members (part-time at $48 per meeting)	3	3	3
Poll Workers (as needed)	90	90	90
Total Positions	**1**	**1**	**1**

FY 2019-20 BUDGET HIGHLIGHTS

- For FY 2019-20, two elections are scheduled to occur – the Presidential Preference Primary during March 2020 and the primary election during May 2020.

- Technical services have increased $4,000 to hire technical support to perform logic and accuracy testing during the two elections.

- Contract labor expenses have increased $8,000 to hire a part-time administrative assistant 24 hours per week for six months to assist in the two elections. The balance is for poll worker expenses.

BOARD OF ELECTIONS & REGISTRATION

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
24-511100	Regular Employees	6,547	33,937	20,000	20,000	20,000
24-511300	Overtime	592	1,200	2,200	2,200	2,200
24-512100	Group Insurance	0	7,493	3,800	3,800	3,800
24-512200	FICA	421	2,105	1,400	1,400	1,400
24-512300	Medicare	99	493	350	350	350
24-512400	Retirement Contributions	579	2,386	3,400	3,400	3,400
24-512600	Unemployment Insurance	96	100	38	38	38
24-512700	Workers' Compensation	0	100	190	190	190
Total Personal Services and Employee Benefits		**8,334**	**47,814**	**31,378**	**31,378**	**31,378**
Purchased / Contracted Services						
24-521310	Technical Services-Maint. Agreement	5,878	12,600	16,600	16,600	16,600
24-522210	Repairs and Maintenance-Equipment	0	200	200	200	200
24-523210	Communications-Telephone	0	300	300	300	300
24-523250	Communications-Postage	1,810	2,200	2,200	2,200	2,200
24-523300	Advertising	0	200	200	200	200
24-523400	Printing and Binding	5,047	6,000	6,000	6,000	6,000
24-523500	Travel	1,442	3,500	2,500	2,500	2,500
24-523600	Dues and Fees	1,520	1,800	2,600	2,600	2,600
24-523700	Education and Training	1,387	2,000	1,800	1,800	1,800
24-523850	Contract Labor	9,515	21,700	29,700	29,700	29,700
Total Purchased / Contracted Services		**26,599**	**50,500**	**62,100**	**62,100**	**62,100**
Supplies						
24-531101	General Supplies-Office	749	600	600	600	600
24-531600	Small Equipment	3,016	2,000	1,000	1,000	1,000
Total Supplies		**3,765**	**2,600**	**1,600**	**1,600**	**1,600**
Total Board of Elections & Registration		**38,698**	**100,914**	**95,078**	**95,078**	**95,078**

BOARD OF EQUALIZATION

DEPARTMENT PROFILE

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals from assessments made by the Board of Tax Assessors and can take action to obtain uniformity. Board of Equalization decisions may be appealed to Superior Court.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Board of Equalization Member ($50 per meeting)	3	3	3
Board of Equalization Alternate ($50 per meeting)	3	3	3
Total Positions	**6**	**6**	**6**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

BOARD OF EQUALIZATION

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
53-523250	Communications-Postage	0	650	650	650	650
53-523500	Travel	2,450	1,600	2,500	2,500	2,500
53-523600	Dues and Fees	1,450	2,500	2,000	2,000	2,000
53-523700	Education and Training	510	800	550	550	550
53-523850	Contract Labor	0	500	500	500	500
Total Purchased / Contracted Services		**4,410**	**6,050**	**6,200**	**6,200**	**6,200**
Supplies						
53-531101	General Supplies-Office	0	350	200	200	200
Total Supplies		**0**	**350**	**200**	**200**	**200**
Total Board of Equalization		**4,410**	**6,400**	**6,400**	**6,400**	**6,400**

CLERK OF SUPERIOR COURT

OFFICE PROFILE

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Clerk of Superior Court (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	5	5	5
Total Positions	**7**	**7**	**7**

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services include $44,750 for a variety of maintenance agreements including Icon website hosting, Kofile, and Mozy Pro.

- Dues and fees consist of $38,000 for juror fees and general dues for professional memberships. Juror fees are expected to increase due to an anticipation of more jury trials.

- The Technology Fund, not a part of this budget but controlled by this office and approved by the Board during the previous fiscal year, will fund two technology projects – quick link service for grantor books A-Z (1976 to 1983) for $22,000 and indexing of deed records from 1984 to 1989 for $46,000 to make older real estate data easily accessible to the public.

CLERK OF SUPERIOR COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
07-511100	Regular Employees	286,999	293,442	299,000	299,000	299,000
07-512100	Group Insurance	67,950	52,446	53,000	53,000	53,000
07-512200	FICA	15,300	18,194	18,600	18,600	18,600
07-512300	Medicare	3,578	4,255	4,400	4,400	4,400
07-512400	Retirement Contributions	35,165	39,024	39,500	39,500	39,500
07-512600	Unemployment Insurance	175	266	266	266	266
07-512700	Workers' Compensation	1,432	1,500	2,600	2,600	2,600
Total Personal Services and Employee Benefits		**410,599**	**409,127**	**417,366**	**417,366**	**417,366**
Purchased / Contracted Services						
07-521310	Technical Services-Maint. Agreements	18,378	44,750	44,750	44,750	44,750
07-522210	Repairs and Maintenance-Equipment	1,268	500	500	500	500
07-523210	Communications-Telephone	1,822	1,665	1,900	1,900	1,900
07-523250	Communications-Postage	5,183	5,000	5,000	5,000	5,000
07-523400	Printing and Binding	404	600	200	200	200
07-523500	Travel	3,407	4,000	5,000	5,000	5,000
07-523600	Dues and Fees	31,292	32,400	38,000	38,000	38,000
07-523700	Education and Training	610	1,000	1,100	1,100	1,100
Total Purchased / Contracted Services		**62,364**	**89,915**	**96,450**	**96,450**	**96,450**
Supplies						
07-531101	General Supplies-Office	13,994	19,000	19,500	19,500	19,500
07-531600	Small Equipment	53	500	500	500	500
Total Supplies		**14,047**	**19,500**	**20,000**	**20,000**	**20,000**
Total Clerk of Superior Court		**487,010**	**518,542**	**533,816**	**533,816**	**533,816**

COMMUNITY CENTER

DEPARTMENT PROFILE

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities including water aerobics and yoga and rents space for private functions. The use of the Community Center is on a membership basis.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Community Center Technician	1	1	1
Pool Technician (part-time)	1	1	1
Attendant (part-time)	6	6	6
Lifeguard (part-time)	15	15	15
Inmates	2-3	2-3	2-3
Total Positions	**23**	**23**	**23**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $9,000 for conducting various classes at the center.
- Technical services include $11,000 for maintenance agreements for software, alarm systems, and fitness equipment and $5,000 to have a professional aquatics company perform quarterly preventative maintenance and repairs as needed for a total of $16,000.
- Repairs and maintenance of site includes $2,100 for restriping the parking area.
- Advertising expenses have increased to market the community center more often to increase revenues.
- General supplies for programs include $2,500 for hosting a one or two events such as a Christmas event with Santa.
- Small equipment expenses include $10,000 for a blower, replacement meeting room chairs, replacement pool area chairs, and replacement computers.
- Other financing uses include $373,491 transfer to the Public Improvements Authority to pay the annual debt on the community center (principal and interest). SPLOST-2019 will fund this annual debt payment beginning next fiscal year.

COMMUNITY CENTER

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
28-511100	Regular Employees	120,412	117,466	219,600	176,000	176,000
28-512100	Group Insurance	7,493	7,493	14,700	7,200	7,200
28-512200	FICA	7,291	7,283	13,850	11,000	11,000
28-512300	Medicare	1,705	1,704	3,290	2,600	2,600
28-512400	Retirement Contributions	11,990	4,488	9,000	4,500	4,500
28-512600	Unemployment Insurance	443	353	713	600	600
28-512700	Workers' Compensation	3,066	3,200	11,230	9,000	9,000
Total Personal Services and Employee Benefits		**152,400**	**141,987**	**272,383**	**210,900**	**210,900**
Purchased / Contracted Services						
28-521200	Professional Services	650	1,000	9,000	9,000	9,000
28-521310	Technical Services-Maint. Agreements	2,383	4,000	16,000	16,000	16,000
28-522210	Repairs and Maintenance-Equipment	1,818	3,000	3,000	3,000	3,000
28-522220	Repairs and Maintenance-Buildings	26,917	28,000	28,000	28,000	28,000
28-522222	Repairs and Maintenance-Site	917	1,500	4,000	4,000	4,000
28-523002	Sewer Disposal	700	1,000	1,000	1,000	1,000
28-523210	Communications-Telephone	5,026	4,000	4,800	4,800	4,800
28-523211	Communications-Internet Service	0	12,000	12,000	12,000	12,000
28-523250	Communications-Postage	154	400	200	200	200
28-523300	Advertising	317	3,000	6,000	6,000	6,000
28-523500	Travel	0	1,000	3,000	3,000	3,000
28-523600	Dues and Fees	3,071	2,350	4,350	4,350	4,350
28-523700	Education and Training	600	1,000	2,000	2,000	2,000
Total Purchased / Contracted Services		**42,553**	**62,250**	**93,350**	**93,350**	**93,350**
Supplies						
28-531101	General Supplies-Office	459	2,500	4,000	2,500	2,500
28-531106	General Supplies -Programs	0	0	15,000	5,000	2,500
28-531120	General Supplies-Janitorial	2,686	7,400	7,400	7,400	7,400
28-531121	General Supplies-Chemicals	18,376	17,000	19,000	19,000	19,000
28-531210	Water	6,747	8,000	8,000	8,000	8,000
28-531230	Electricity	95,868	84,000	85,000	85,000	85,000
28-531240	Bottled Gas	0	0	22,300	22,300	22,300
28-531600	Small Equipment	9,650	2,700	28,000	28,000	10,000
28-532710	Uniforms	682	1,000	1,000	1,000	1,000
Total Supplies		**134,468**	**122,600**	**189,700**	**178,200**	**157,700**

COMMUNITY CENTER

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget

Capital Outlays

28-542100	Back-up Generator	0	0	235,000	0	0
28-542100	Pool Heater Enclosure	0	2,000	0	0	0
28-542300	Classroom & Meeting Room Floor Repl.	0	0	10,000	0	0
28-542300	Exterior Playground for Center	0	0	100,000	0	0
28-542300	Commercial Fitness Equipment/Reno	0	8,000	0	0	0
28-542300	Commercial Patio Furnishings	0	1,600	0	0	0
28-542300	Telephone System	0	10,000	0	0	0
Total Capital Outlays		**0**	**21,600**	**345,000**	**0**	**0**

Other Financing Uses

28-611079	Transfer Out to PIA for Debt Payments	178,494	414,977	373,491	373,491	373,491
Total Other Financing Uses		**178,494**	**414,977**	**373,491**	**373,491**	**373,491**

Total Community Center	**507,915**	**763,414**	**1,273,924**	**855,941**	**835,441**

Community Center's
25 meter eight lane competition pool and children's zero-entry leisure area

COMMUNITY DEVELOPMENT

DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county's comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Director	1	1	1
Building Official	1	1	1
Code Enforcement Officer/Building Inspector	1	1	1
Planning & Zoning Technician	0	0	1
Planner (part-time)	0	0	1
Administrative Assistant	1	1	1
Administrative Assistant (part-time)	1	1	1
Planning Commission Members (part-time-$50)	7	7	7
Board of Zoning Adjustments Members (part-time-$35)	5	5	5
Total Positions	**5**	**5**	**7**

FY 2019-20 BUDGET HIGHLIGHTS

- Personal services have increased $40,738 (salary and benefits) to hire a new full-time planning and zoning technician and $42,536 (salary and benefits) to hire a new part-time professional planner or use outsourced resources to assist a growing department.

- Professional services include $125,000 to hire a professional company to update and modernize the county's land use and development codes and $10,000 for an engineering consultant to review submitted site plans and construction drawings as needed for a total of $135,000.

- Small equipment expenses include $3,300 for replacement computers.

COMMUNITY DEVELOPMENT

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
29-511100	Regular Employees	195,999	201,965	288,000	288,000	272,100
29-511300	Overtime	0	200	200	200	200
29-512100	Group Insurance	46,083	33,715	50,000	50,000	42,500
29-512200	FICA	11,043	12,524	18,100	18,100	17,100
29-512300	Medicare	2,582	2,929	4,200	4,200	3,966
29-512400	Retirement Contributions	22,265	25,656	37,800	37,800	30,900
29-512600	Unemployment Insurance	116	171	276	276	276
29-512700	Workers' Compensation	3,706	3,800	8,700	8,700	8,532
Total Personal Services and Employee Benefits		**281,794**	**280,960**	**407,276**	**407,276**	**375,574**
Purchased / Contracted Services						
29-521200	Professional Services	1,500	20,000	135,000	135,000	135,000
29-522210	Repairs and Maintenance-Equipment	0	1,000	2,000	1,000	1,000
29-522260	Repairs and Maintenance-Vehicle	3,383	2,000	2,000	2,000	2,000
29-523210	Communications-Telephone	1,947	2,500	2,500	2,500	2,500
29-523250	Communications-Postage	1,319	2,000	2,000	2,000	2,000
29-523500	Travel	2,119	6,000	6,000	6,000	6,000
29-523600	Dues and Fees	5,399	9,900	9,900	9,900	9,900
29-523700	Education and Training	1,240	2,500	5,000	5,000	5,000
Total Purchased / Contracted Services		**16,907**	**45,900**	**164,400**	**163,400**	**163,400**
Supplies						
29-531101	General Supplies-Office	4,755	5,000	8,000	6,000	7,000
29-531150	General Supplies-Tires	0	1,000	1,000	1,000	1,000
29-531210	Water/Sewer	0	0	2,000	2,000	2,000
29-531230	Electricity	0	0	4,500	4,500	4,500
29-531270	Gasoline/Diesel/Oil	5,349	6,000	6,500	6,000	6,000
29-531600	Small Equipment	0	0	3,000	3,000	3,300
29-531710	Uniforms	459	800	800	800	800
Total Supplies		**10,563**	**12,800**	**25,800**	**23,300**	**24,600**
Capital Outlays						
29-542200	Vehicle	0	30,000	0	0	0
Total Capital Outlays		**0**	**30,000**	**0**	**0**	**0**
Total Community Development		**309,264**	**369,660**	**597,476**	**593,976**	**563,574**

CORONER

OFFICE PROFILE

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under various situations including but not limited to: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, 4) in any suspicious manner, or 5) as a result of an apparent drug overdose.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Coroner (elected)	1	1	1
Deputy Coroner ($187.53 per call + mileage)	3	3	3
Total Positions	**4**	**4**	**4**

FY 2019-20 BUDGET HIGHLIGHTS

- Travel expenses include $11,000 for the transportation to training functions and mileage for deputy coroner calls.
- Contract labor includes $10,000 for the transportation of bodies by a private company.
- General supplies-other expenses include $2,500 for body bags, gloves, and other personal protective equipment.

CORONER

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
14-511100	Regular Employees	12,000	12,240	12,000	12,000	12,000
14-512100	Group Insurance	9,262	7,493	8,000	8,000	8,000
14-512200	FICA	306	759	750	750	750
14-512300	Medicare	72	178	174	174	174
14-512400	Retirement Contributions	1,353	1,500	1,500	1,500	1,500
14-512600	Unemployment Insurance	49	50	50	50	50
14-512700	Workers' Compensation	303	300	500	500	500
Total Personal Services and Employee Benefits		**23,345**	**22,520**	**22,974**	**22,974**	**22,974**
Purchased / Contracted Services						
14-521321	Technical-Deputy Coroner Calls	10,751	10,748	10,748	10,748	10,748
14-522320	Rentals	600	600	600	600	600
14-523210	Communications-Telephone	150	150	360	360	360
14-523500	Travel	8,805	8,500	11,000	11,000	11,000
14-523600	Dues and Fees	300	300	300	300	300
14-523700	Education and Training	4,044	4,000	4,000	4,000	4,000
14-523850	Contract Labor	1,650	7,200	10,000	10,000	10,000
Total Purchased / Contracted Services		**26,300**	**31,498**	**37,008**	**37,008**	**37,008**
Supplies						
14-531101	General Supplies-Office	220	300	300	300	300
14-531190	General Supplies-Other	1,000	1,000	2,500	2,500	2,500
14-531600	Small Equipment	3,296	1,000	500	500	500
14-531710	Uniforms	403	700	500	500	500
Total Supplies		**4,919**	**3,000**	**3,800**	**3,800**	**3,800**
Capital Outlays						
14-541300	Morgue Facility	0	0	100,000	0	0
14-542200	Vehicle	0	0	50,000	0	0
Total Capital Outlays		**0**	**0**	**150,000**	**0**	**0**
Total Coroner		**54,564**	**57,018**	**213,782**	**63,782**	**63,782**

DISTRICT ATTORNEY

OFFICE PROFILE

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Court of Appeals and the Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the attorney general when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county's Victim-Witness Assistance Program.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
District Attorney (elected)	1	1	1
Assistant District Attorney	2	2	2
Assistant District Attorney (supplement)	1	1	1
Investigator	1	1	1
Executive Assistant	1	1	1
Victim Advocate (supplement)	1	1	1
Total Positions	**7**	**7**	**7**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

DISTRICT ATTORNEY

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
26-511100	Regular Employees	191,627	209,488	231,000	214,500	214,500
26-512100	Group Insurance	30,648	29,969	29,000	29,000	29,000
26-512200	FICA	11,279	12,989	14,321	13,300	13,300
26-512300	Medicare	2,637	3,038	3,360	3,110	3,110
26-512400	Retirement Contributions	21,121	23,007	24,800	23,100	23,100
26-512600	Unemployment Insurance	228	228	230	230	230
26-512700	Workers' Compensation	1,922	2,000	3,540	3,400	3,400
Total Personal Services and Employee Benefits		**259,462**	**280,719**	**306,251**	**286,640**	**286,640**
Purchased / Contracted Services						
26-521320	Technical Services-Computers	2,211	1,000	1,000	1,000	1,000
26-522260	Repairs and Maintenance-Vehicle	301	1,000	1,000	1,000	1,000
26-523210	Communications-Telephone	2,861	3,200	3,200	3,200	3,200
26-523250	Communications-Postage	181	500	500	500	500
26-523500	Travel	1,260	1,500	1,500	1,500	1,500
26-523600	Dues and Fees	1,518	1,000	1,000	1,000	1,000
26-523700	Education and Training	533	1,000	1,000	1,000	1,000
Total Purchased / Contracted Services		**8,865**	**9,200**	**9,200**	**9,200**	**9,200**
Supplies						
26-531101	General Supplies-Office	4,905	5,500	5,500	5,500	5,500
26-531150	General Supplies-Tires	204	500	500	500	500
26-531270	Gasoline/Diesel/Oil	475	2,000	2,000	2,000	2,000
26-531600	Small Equipment	1,211	2,371	2,371	2,371	2,371
Total Supplies		**6,795**	**10,371**	**10,371**	**10,371**	**10,371**
Total District Attorney		**275,122**	**300,290**	**325,822**	**306,211**	**306,211**

EMERGENCY MEDICAL SERVICES

DEPARTMENT PROFILE

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has four EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has four ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Chief of Emergency Services	1	1	1
Assistant Chief of Emergency Services	1	1	1
Shift Supervisor	2	2	2
Paramedic	15	15	15
EMT	4	4	4
Cardiac Technician	1	1	1
Paramedic (part-time)	15	15	15
EMT (part-time)	8	8	8
Total Positions	**47**	**47**	**47**

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services include $55,000 for fees paid to the private EMS billing company for their services.
- Rentals include $2,400 for payments to rent the Waverly Hall and Pine Mountain stations.
- Dues and fees include $11,000 for the annual state required license fee paid to the Georgia Department of Public Health and $1,000 for credit card processing fees for a total of $12,000.

EMERGENCY MEDICAL SERVICES

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
08-511100	Regular Employees	1,219,490	1,216,308	1,169,000	1,169,000	1,169,000
08-511300	Overtime	282,470	341,961	335,000	335,000	335,000
08-512100	Group Insurance	183,785	187,305	185,000	185,000	185,000
08-512200	FICA	87,184	96,613	93,500	93,500	93,500
08-512300	Medicare	20,388	22,595	21,800	21,800	21,800
08-512400	Retirement Contributions	139,973	163,808	167,000	167,000	167,000
08-512600	Unemployment Insurance	1,208	1,520	1,100	1,100	1,100
08-512700	Workers' Compensation	63,231	64,000	98,000	98,000	98,000
Total Personal Services and Employee Benefits		**1,997,729**	**2,094,110**	**2,070,400**	**2,070,400**	**2,070,400**
Purchased / Contracted Services						
08-521300	Technical Services	50,718	55,000	55,000	55,000	55,000
08-522210	Repairs and Maintenance-Equipment	11,672	14,000	14,000	14,000	14,000
08-522220	Repairs and Maintenance-Building	1,514	2,000	2,000	2,000	2,000
08-522260	Repairs and Maintenance-Vehicle	44,559	40,000	35,000	35,000	35,000
08-522310	Rentals	2,400	2,400	2,400	2,400	2,400
08-523210	Communications-Telephone	8,166	10,000	10,000	10,000	10,000
08-523250	Communications-Postage	1	50	50	50	50
08-523500	Travel	1,133	1,000	1,500	1,500	1,500
08-523600	Dues and Fees	11,815	12,000	12,000	12,000	12,000
08-523700	Education and Training	250	1,000	1,000	1,000	1,000
Total Purchased / Contracted Services		**132,228**	**137,450**	**132,950**	**132,950**	**132,950**
Supplies						
08-531101	General Supplies-Office	712	3,000	3,000	2,000	2,000
08-531120	General Supplies-Janitorial	2,740	3,000	3,000	3,000	3,000
08-531150	General Supplies-Tires	8,310	7,000	7,000	7,000	7,000
08-531160	General Supplies-Medical	39,851	34,000	42,000	42,000	42,000
08-531210	Water/Sewer	0	0	1,200	1,200	1,200
08-531230	Electric	0	0	26,500	26,500	26,500
08-531240	Bottled Gas	0	0	2,500	2,500	2,500
08-531270	Gasoline/Diesel/Oil	47,311	55,000	55,000	55,000	55,000
08-531600	Small Equipment	97	1,000	1,000	1,000	1,000
08-531710	Uniforms	4,256	7,500	10,000	7,500	7,500
Total Supplies		**103,277**	**110,500**	**151,200**	**147,700**	**147,700**
Capital Outlays						
08-542100	Rescue Tool	0	20,000	0	0	0
08-542200	Vehicles	0	30,000	0	0	0
Total Capital Outlays		**0**	**50,000**	**0**	**0**	**0**

EMERGENCY MEDICAL SERVICES

Other Costs

08-573001	State Highway Impact Fee	250	500	250	250	250
Total Other Costs		**250**	**500**	**250**	**250**	**250**

Total Emergency Medical Services	**2,233,484**	**2,392,560**	**2,354,800**	**2,351,300**	**2,351,300**

New ambulances for EMS purchased with SPLOST-2019 funds.

EXTENSION SERVICE

DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Extension Agent (supplement)	2	2	2
Secretary (supplement)	1	1	1
4-H Program Assistant (supplement)	1	1	1
4-H Program Assistant (county paid)	0	1	1
4-H Program Assistant (part-time)	1	0	0
Total Positions	**5**	**5**	**5**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

EXTENSION SERVICE

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
04-511100	Regular Employees	59,239	68,525	71,300	70,300	70,300
04-512100	Group Insurance	645	7,493	7,200	7,200	7,200
04-512200	FICA	3,672	4,249	4,462	4,400	4,400
04-512300	Medicare	858	994	1,035	1,020	1,020
04-512400	Retirement Contributions	5,239	3,259	2,825	2,700	2,700
04-512410	Teachers' Retirement	7,644	9,888	10,300	10,300	10,300
04-512600	Unemployment Insurance	233	185	185	185	185
04-512700	Workers' Compensation	232	500	927	877	877
Total Personal Services and Employee Benefits		**77,762**	**95,093**	**98,234**	**96,982**	**96,982**
Purchased / Contracted Services						
04-521320	Technical Services-Computers	327	500	500	500	500
04-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
04-522220	Repairs and Maintenance-Building	48	511	500	500	500
04-523210	Communications-Telephone	2,124	3,000	3,000	3,000	3,000
04-523250	Communications-Postage	373	400	400	400	400
04-523500	Travel	10,642	6,000	8,000	8,000	8,000
04-523600	Dues and Fees	224	400	400	400	400
04-523700	Education and Training	0	2,000	2,000	2,000	2,000
Total Purchased / Contracted Services		**13,738**	**13,311**	**15,300**	**15,300**	**15,300**
Supplies						
04-531101	General Supplies-Office	1,954	2,000	2,000	2,000	2,000
04-531210	Water/Sewer	0	0	1,200	1,200	1,200
04-531230	Electric	0	0	5,500	5,500	5,500
04-531600	Small Equipment	499	500	500	500	500
Total Supplies		**2,453**	**2,500**	**9,200**	**9,200**	**9,200**
Total Extension Service		**93,953**	**110,904**	**122,734**	**121,482**	**121,482**

FACILITIES MAINTENANCE

DEPARTMENT PROFILE

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Director	1	1	1
Senior Facilities Maintenance Technician	1	1	1
Facilities Maintenance Technician	1	1	1
Custodian	1	1	1
Inmates	6-8	6-8	6-8
Total Positions	**4**	**4**	**4**

FY 2019-20 BUDGET HIGHLIGHTS

- Repairs and maintenance for building expenses consists of $85,000 for general building repairs and maintenance.

- Contract labor expenses include $27,000 to have the city of West Point maintain the rights-of-way and main entrances to the Northwest Harris Business Park under a previous contractual arrangement.

FACILITIES MAINTENANCE

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
06-511100	Regular Employees	137,913	145,282	164,400	147,500	147,500
06-512100	Group Insurance	30,013	29,969	28,000	28,000	28,000
06-512200	FICA	8,314	8,698	10,547	9,500	9,500
06-512300	Medicare	1,944	2,035	2,400	2,150	2,150
06-512400	Retirement Contributions	17,612	19,528	21,821	20,100	20,100
06-512600	Unemployment Insurance	100	152	152	152	152
06-512700	Workers' Compensation	4,176	4,500	8,841	8,000	8,000
Total Personal Services and Employee Benefits		**200,072**	**210,164**	**236,161**	**215,402**	**215,402**
Purchased / Contracted Services						
06-521321	Technical Services-Alarms/Software	10,234	16,000	44,000	15,000	15,000
06-522210	Repairs and Maintenance-Equipment	3,144	3,500	3,500	3,500	3,500
06-522220	Repairs and Maintenance-Buildings	81,837	85,000	85,000	85,000	85,000
06-522260	Repairs and Maintenance-Vehicles	1,549	2,100	2,100	2,100	2,100
06-523001	Extermination	31,130	30,000	25,000	25,000	25,000
06-523003	Septic Tank Service-LEC & Others	8,246	21,000	15,000	15,000	15,000
06-523210	Communications-Telephone	1,158	2,000	2,000	2,000	2,000
06-523500	Travel	0	1,500	1,500	1,500	1,500
06-523600	Dues and Fees	0	2,600	2,600	2,600	2,600
06-523700	Education and Training	0	1,000	1,000	1,000	1,000
06-523850	Contract Labor	0	0	27,000	27,000	27,000
Total Purchased / Contracted Services		**137,298**	**164,700**	**208,700**	**179,700**	**179,700**
Supplies						
06-531101	General Supplies-Office	201	400	400	200	200
06-531120	General Supplies-Janitorial	7,630	8,000	8,000	8,000	8,000
06-531130	General Supplies-Hardware	2,374	4,000	3,000	3,000	3,000
06-531150	General Supplies-Tires	755	800	800	800	800
06-531210	Water/Sewer	97,533	47,000	11,000	11,000	11,000
06-531230	Electricity	267,799	277,750	140,000	140,000	140,000
06-531240	Bottled Gas	85,241	65,000	5,000	5,000	5,000
06-531270	Gasoline/Diesel/Oil	4,774	4,300	4,300	4,300	4,300
06-531600	Small Equipment	3,323	3,400	3,400	3,400	3,400
06-531710	Uniforms	240	300	300	300	300
Total Supplies		**469,870**	**410,950**	**176,200**	**176,000**	**176,000**
Capital Outlays						
06-542200	Courthouse ERU	0	0	96,000	0	0
Total Capital Outlays		**0**	**0**	**96,000**	**0**	**0**
Other Costs						
06-573001	State Highway Impact Fee	50	0	50	50	50
Total Other Costs		**50**	**0**	**50**	**50**	**50**
Total Facilities Maintenance		**807,290**	**785,814**	**717,111**	**571,152**	**571,152**

INFORMATION TECHNOLOGY

DEPARTMENT PROFILE

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains about 11 servers at seven different locations, over 250 desktop and laptop computers, multi-building security camera systems, network electronics, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Manager also conducts periodic computer training for all county employees on items of interest.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Information Technology Manager	1	1	1
Total Positions	**1**	**1**	**1**

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services include $40,000 for a new and larger county-wide email system and $40,000 for maintenance agreements for off-site back up services, external and internal anti-virus protection systems, and staff training for a total of $80,000.

- Communications internet services expenses include $43,000 for county-wide internet services from various providers including Point Broadband, Charter-Spectrum, AT&T, an increase in broadband width, and support for new facilities being added to the main network.

- Software expenses include $15,000 for county-wide upgrades to computer operating systems and productivity software.

- Capital outlay expenses include $65,000 for a replacement telephone system for the courthouse, administration building, old library, and community development building.

INFORMATION TECHNOLOGY

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
51-511100	Regular Employees	46,697	57,284	91,040	58,800	58,800
51-512100	Group Insurance	6,471	7,493	15,200	7,700	7,700
51-512200	FICA	2,689	3,552	5,700	3,700	3,700
51-512300	Medicare	629	831	1,400	900	900
51-512400	Retirement Contributions	4,718	6,404	11,800	7,200	7,200
51-512600	Unemployment Insurance	51	50	88	50	50
51-512700	Workers' Compensation	18	100	2,150	500	500
Total Personal Services and Employee Benefits		**61,273**	**75,714**	**127,378**	**78,850**	**78,850**
Purchased / Contracted Services						
51-521321	Technical Services	13,043	10,000	80,000	80,000	80,000
51-522210	Repairs and Maintenance-Equipment	1,860	3,800	3,000	3,000	3,000
51-522260	Repairs and Maintenance-Vehicle	188	1,000	1,000	1,000	1,000
51-523210	Communications-Telephone	405	800	1,200	900	900
51-523211	Communications-Internet Services	0	37,000	50,000	50,000	43,000
51-523500	Travel	2,013	4,000	4,000	4,000	4,000
51-523600	Dues and Fees	525	1,200	1,200	1,200	1,200
51-523700	Education and Training	906	2,500	2,500	2,500	2,500
Total Purchased / Contracted Services		**18,940**	**60,300**	**142,900**	**142,600**	**135,600**
Supplies						
51-531101	General Supplies-Office	574	500	700	700	700
51-531150	General Supplies-Tires	0	500	500	500	500
51-531270	Gasoline/Diesel/Oil	356	1,000	1,200	750	750
51-531400	Books and Periodicals	0	300	300	300	300
51-531600	Small Equipment	16,657	15,000	15,000	15,000	15,000
51-531710	Uniforms	0	250	500	250	250
51-531712	Software	14,771	40,000	15,000	15,000	15,000
Total Supplies		**32,358**	**57,550**	**33,200**	**32,500**	**32,500**
Capital Outlays						
51-542400	Courthouse/Admin./Comm. Dev. Phones	0	0	65,000	0	65,000
Total Capital Outlays		**0**	**0**	**65,000**	**0**	**65,000**
Total Information Technology		**112,571**	**193,564**	**368,478**	**253,950**	**311,950**

JAIL

OFFICE PROFILE

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Jail Administrator (Major)	1	1	1
Assistant Jail Administrator (Lieutenant)	1	1	1
Corporal	4	4	4
Detention Officer	19	19	19
Total Positions	**25**	**25**	**25**

FY 2019-20 BUDGET HIGHLIGHTS

- Contract labor expenses include $135,000 for inmate medical service expenses and $190,000 for inmate food service expenses both performed by separate private companies for a total of $325,000.

- Small equipment expenses include $3,500 for a replacement ice machine for the kitchen.

JAIL

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
11-511100	Regular Employees	901,537	935,605	985,000	985,000	985,000
11-511300	Overtime	7,777	8,140	10,200	10,200	10,200
11-512100	Group Insurance	187,809	187,305	180,100	180,100	180,100
11-512200	FICA	53,317	58,513	62,000	62,000	62,000
11-512300	Medicare	12,468	13,685	14,500	14,500	14,500
11-512400	Retirement Contributions	109,509	122,821	128,000	128,000	128,000
11-512600	Unemployment Insurance	727	950	1,000	1,000	1,000
11-512700	Workers' Compensation	25,660	26,000	48,000	48,000	48,000
Total Personal Services and Employee Benefits		**1,298,804**	**1,353,019**	**1,428,800**	**1,428,800**	**1,428,800**
Purchased / Contracted Services						
11-521310	Technical Services-Maint. Agreement	34,825	17,790	17,790	17,790	17,790
11-522210	Repairs and Maintenance-Equipment	2,413	5,500	3,500	3,500	3,500
11-522220	Repairs and Maintenance-Building	19,037	22,000	22,000	22,000	22,000
11-523210	Communications-Telephone	16,946	20,000	20,000	20,000	20,000
11-523500	Travel	1,861	2,500	2,500	2,500	2,500
11-523700	Education and Training	1,366	1,000	1,000	1,000	1,000
11-523850	Contract Labor	316,557	330,775	333,105	325,000	325,000
Total Purchased / Contracted Services		**393,005**	**399,565**	**399,895**	**391,790**	**391,790**
Supplies						
11-531101	General Supplies-Office	2,894	7,000	7,000	5,000	5,000
11-531120	General Supplies-Janitorial	26,530	25,000	25,000	25,000	25,000
11-531160	General Supplies-Medical	777	1,000	1,000	1,000	1,000
11-531210	Water/Sewer	0	15,000	7,500	7,500	7,500
11-531230	Electricity	0	0	27,000	27,000	27,000
11-531240	Bottled Gas	0	0	8,250	8,250	8,250
11-531600	Small Equipment	2,515	6,000	8,000	6,000	6,000
11-531710	Uniforms	4,318	8,500	8,500	8,500	8,500
11-531711	Inmate Clothing	3,027	7,000	7,000	7,000	7,000
Total Supplies		**40,061**	**69,500**	**99,250**	**95,250**	**95,250**
Capital Outlays						
11-542500	Kitchen Equipment	10,000	7,000	0	0	0
Total Capital Outlays		**10,000**	**7,000**	**0**	**0**	**0**
Total Jail		**1,741,870**	**1,829,084**	**1,927,945**	**1,915,840**	**1,915,840**

MAGISTRATE COURT

OFFICE PROFILE

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for $15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Chief Magistrate (elected)	1	1	1
Magistrate (part-time)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	1	1	1
Deputy Court Clerk (part-time)	1	1	1
Total Positions	**5**	**5**	**5**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

MAGISTRATE COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
23-511100	Regular Employees	162,271	167,056	173,900	173,900	173,900
23-512100	Group Insurance	22,502	22,477	21,500	21,500	21,500
23-512200	FICA	9,864	10,358	10,830	10,830	10,830
23-512300	Medicare	2,307	2,423	2,530	2,530	2,530
23-512400	Retirement Contributions	17,194	17,132	17,700	17,700	17,700
23-512600	Unemployment Insurance	165	200	200	200	200
23-512700	Workers' Compensation	817	1,000	1,518	1,518	1,518
Total Personal Services and Employee Benefits		**215,120**	**220,646**	**228,178**	**228,178**	**228,178**
Purchased / Contracted Services						
23-521310	Technical Services -Maint. Agreement	1,200	3,600	3,600	3,600	3,600
23-522210	Repairs and Maintenance-Equipment	0	1,500	1,500	1,500	1,500
23-523210	Communications-Telephone	1,111	1,500	1,500	1,500	1,500
23-523250	Communications-Postage	2,061	2,000	2,000	2,000	2,000
23-523500	Travel	1,954	2,500	2,500	2,500	2,500
23-523700	Education and Training	155	1,000	1,000	1,000	1,000
Total Purchased / Contracted Services		**6,481**	**12,100**	**12,100**	**12,100**	**12,100**
Supplies						
23-531101	General Supplies-Office	3,293	2,600	3,000	3,000	3,000
23-531400	Books and Periodicals	2,975	1,350	3,000	3,000	3,000
23-531600	Small Equipment	2,251	2,428	2,428	2,428	2,428
Total Supplies		**8,519**	**6,378**	**8,428**	**8,428**	**8,428**
Total Magistrate Court		**230,120**	**239,124**	**248,706**	**248,706**	**248,706**

NON-DEPARTMENTAL

DEPARTMENT PROFILE

This department consists of several large expenditures that are not contained in other departmental budgets including employee health reimbursements, rental of postage machine, rental of county-wide copiers, property and casualty insurance for all county-owned buildings and vehicles, and annual dues for the River Valley Regional Commission and the Georgia Forestry Commission. This department also includes other expenses such as county-wide copy paper, indigent burials, insurance claims and judgements against the county, and the contingency account.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Department	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Personal services expenses have increased $75,000 to fund dependent health coverage that increased from 14% to 25%. Next fiscal year, this amount will be in each departmental budget.

- Dues and fees include $30,000 for the River Valley Regional Commission (RVRC) membership dues and $23,000 for the Georgia Forestry Commission dues for a total of $53,000.

NON-DEPARTMENTAL

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
35-512120	Health Reimbursement Arrangements	0	85,000	85,000	85,000	85,000
35-512100	Dependent Health Coverage	0	0	0	0	75,000
Total Personal Services and Employee Benefits		**0**	**85,000**	**85,000**	**85,000**	**160,000**
Purchased / Contracted Services						
35-522322	Rental of Postage Machine	5,542	7,500	8,500	8,500	8,500
35-522323	Rental of Copiers	68,892	45,000	51,000	51,000	51,000
35-523100	Property and Casualty Insurance	172,248	200,000	200,000	200,000	200,000
35-523211	Communications-Internet Services	48,280	0	0	0	0
35-523600	Dues and Fees	85,819	53,000	58,000	58,000	53,000
Total Purchased / Contracted Services		**380,781**	**305,500**	**317,500**	**317,500**	**312,500**
Supplies						
35-531100	General Supplies – Copy Paper	4,830	10,000	10,000	10,000	10,000
Total Supplies		**4,830**	**10,000**	**10,000**	**10,000**	**10,000**
Other Costs						
35-573003	Indigent Burials	4,000	3,000	4,000	4,000	4,000
35-573110	Insurance Claims and Judgements	0	5,000	5,000	5,000	5,000
35-579000	Contingency	0	0	0	0	0
Total Other Costs		**4,000**	**8,000**	**9,000**	**9,000**	**9,000**
Total Non-Departmental		**389,611**	**408,500**	**421,500**	**421,500**	**491,500**

PRISON

DEPARTMENT PROFILE

This department, under the direction of the County Manager, consists of a 156-bed county correctional facility that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide county services including lawn care, janitorial services, garbage collection, vehicle repair, and other services. This department also contracts out inmates to several neighboring counties and cities to perform public work projects. The major revenue sources for this department is a per day fee for each inmate paid from the Georgia Department of Corrections and a per day fee paid from the contracting counties and cities.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Warden	1	1	1
Deputy Warden	1	1	1
Lieutenant	2	2	2
Sergeant	4	4	4
Corporal	1	1	1
Correctional Officer	19	19	21
Counselor	1	1	1
Executive Assistant	1	1	1
Inmates (Inside)	30	30	30
Total Positions	**30**	**30**	**32**

FY 2019-20 BUDGET HIGHLIGHTS

- Prison inmate housing revenue received from the state has increased due to the state increasing the inmate per diem from $20 per day to $22 per day beginning July 1, 2019, an increase to the county of over $100,000 per year.

- Prison bed capacity increased from 150 to 156 beginning July 1, 2019 to obtain more state inmates to perform more local work, an increase to the county of about $48,000 per year.

- Personal services have increased $43,888 (salary and benefits) to hire a new full-time correctional officer position for the West Point detail that was previously approved.

- Contract labor consists of $126,000 for a private company to perform inmate medical services.

- General supplies for inmate food expenses include $250,000 to purchase bulk food for the inmates to prepare.

- Capital outlay expenses include $6,500 for a new commercial mower, $41,000 for a replacement inmate transport van, and $10,000 for a replacement dishwasher for a total of $57,500.

PRISON

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
15-511100	Regular Employees	1,033,421	1,082,184	1,151,500	1,151,500	1,151,500
15-511300	Overtime	16,491	24,526	14,000	14,000	14,000
15-512100	Group Insurance	191,545	234,759	230,000	230,000	230,000
15-512200	FICA	63,395	68,686	72,300	72,300	72,300
15-512300	Medicare	14,826	16,080	16,950	16,950	16,950
15-512400	Retirement Contributions	125,284	142,877	152,200	152,200	152,200
15-512600	Unemployment Insurance	847	1,180	1,238	1,238	1,238
15-512700	Workers' Compensation	29,559	30,750	56,400	56,400	56,400
Total Personal Services and Employee Benefits		**1,475,368**	**1,601,042**	**1,694,588**	**1,694,588**	**1,694,588**
Purchased / Contracted Services						
15-521200	Professional Services	14,902	10,000	3,000	3,000	3,000
15-522210	Repairs and Maintenance-Equipment	11,587	14,000	14,000	14,000	14,000
15-522220	Repairs and Maintenance-Building	22,008	12,000	12,000	12,000	12,000
15-522260	Repairs and Maintenance-Vehicle	3,737	10,000	10,000	5,000	5,000
15-523002	Septic Tank Service	11,245	18,000	18,000	18,000	18,000
15-523210	Communications-Telephone	4,537	4,500	4,800	4,800	4,800
15-523500	Travel	332	500	500	500	500
15-523600	Dues and Fees	0	2,700	200	200	200
15-523700	Education and Training	185	750	750	750	750
15-523850	Contract Labor-Inmate Medical	360,252	124,000	124,000	124,000	126,000
Total Purchased / Contracted Services		**428,785**	**196,450**	**187,250**	**182,250**	**184,250**
Supplies						
15-531101	General Supplies-Office	2,246	2,800	2,800	2,800	2,800
15-531120	General Supplies-Janitorial	16,846	17,000	17,000	17,000	17,000
15-531150	General Supplies-Tires	2,261	3,000	3,000	3,000	3,000
15-531171	General Supplies Security	2,725	3,000	3,000	3,000	3,000
15-531172	General Supplies-Inmate	15,414	17,000	18,000	18,000	18,000
15-531210	Water/Sewer	0	15,000	63,000	63,000	63,000
15-531230	Electricity	0	0	55,000	55,000	55,000
15-531240	Bottled Gas	0	0	37,000	37,000	37,000
15-531270	Gasoline/Diesel/Oil	14,643	10,000	15,000	15,000	15,000
15-531300	General Supplies -Inmate Food	0	245,000	250,000	250,000	250,000
15-531600	Small Equipment	10,694	10,000	13,000	13,000	13,000
15-531710	Uniforms	9,995	10,000	10,000	10,000	10,000
15-531711	Inmate Clothing	15,454	15,400	16,400	16,400	16,400
Total Supplies		**90,278**	**348,200**	**503,200**	**503,200**	**503,200**

PRISON

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
15-542100	Commercial Mower	6,100	0	6,500	6,500	6,500
15-542200	Vehicle	0	27,000	41,000	41,000	41,000
15-542300	Water Heaters (2)	0	23,000	0	0	0
15-542300	Locking System /Intercom	0	50,000	0	0	0
15-542400	Camera System Upgrade	123,865	0	0	0	0
15-542500	Washing Machine	10,000	0	0	0	0
15-542500	Dishwasher	0	0	10,000	10,000	10,000
Total Capital Outlays		**139,965**	**100,000**	**57,500**	**57,500**	**57,500**
Total Prison		**2,134,396**	**2,245,692**	**2,442,538**	**2,437,538**	**2,439,538**

PROBATE COURT

OFFICE PROFILE

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Probate Court Judge (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	2	2	3
Total Positions	**4**	**4**	**5**

FY 2019-20 BUDGET HIGHLIGHTS

- Personal services expenses have increased $42,788 (salary and benefits) for a new full-time deputy court clerk position.
- Professional services include $2,000 for attorney fees for guardianship proceedings.
- Technical services include $5,000 for computer maintenance agreements, interpreters, and witness fees.

PROBATE COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
09-511100	Regular Employees	154,195	166,829	209,000	177,000	205,500
09-511300	Overtime	4,174	0	0	0	0
09-512100	Group Insurance	21,504	29,969	36,500	29,000	36,500
09-512200	FICA	9,325	10,344	13,021	11,000	12,800
09-512300	Medicare	2,181	2,420	3,152	2,600	3,100
09-512400	Retirement Contributions	19,250	21,213	26,550	22,000	26,200
09-512600	Unemployment Insurance	109	152	223	185	223
09-512700	Workers' Compensation	779	1,000	1,780	1,500	1,750
Total Personal Services and Employee Benefits		**211,517**	**231,927**	**290,226**	**243,285**	**286,073**
Purchased / Contracted Services						
09-521200	Professional Services	1,034	2,000	2,200	2,000	2,000
09-521300	Technical Services	1,493	12,450	13,450	5,000	5,000
09-522210	Repairs and Maintenance-Equipment	125	1,000	1,100	1,000	1,000
09-522220	Repairs and Maintenance-Building	0	0	1,000	0	0
09-523210	Communications-Telephone	657	660	720	720	720
09-523250	Communications-Postage	1,517	1,000	2,000	2,000	2,000
09-523400	Printing and Binding	0	450	500	500	500
09-523500	Travel	3,067	8,200	8,500	8,200	8,200
09-523600	Dues and Fees	1,220	1,700	2,000	2,000	2,000
09-523700	Education and Training	1,595	1,200	1,500	1,500	1,500
Total Purchased / Contracted Services		**10,708**	**28,660**	**32,970**	**22,920**	**22,920**
Supplies						
09-531101	General Supplies-Office	14,212	15,500	16,000	15,500	15,500
09-531300	Food	0	0	1,500	0	0
09-531600	Small Equipment	2,581	3,500	4,000	3,500	3,500
09-531700	Uniforms	0	0	500	0	0
Total Supplies		**16,793**	**19,000**	**22,000**	**19,000**	**19,000**
Total Probate Court		**239,018**	**279,587**	**345,196**	**285,205**	**327,993**

PUBLIC WORKS

DEPARTMENT PROFILE

The Public Works Department maintains and repairs 486 miles of paved county roads, 86 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Director	1	1	1
Administrative Assistant	1	1	1
Construction Inspector	1	1	1
Heavy Equipment Operator	5	5	5
Light Equipment Operator	6	6	6
Mower Operator	0	4	4
Mower Operator (part-time)	4	0	0
Inmates	5-7	5-7	5-7
Total Positions	**18**	**18**	**18**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $48,000 for engineering services for the Melody Lakes Dam project and $5,000 for engineering services as needed for a total of $53,000.

- Technical services include $12,000 for the annual underground fuel tank testing and extended warranties for various heavy equipment.

- Capital outlay expenses include $12,500 for two new portable buildings, $800,000 for the annual LMIG resurfacing projects, $50,000 for LMIG safety project consisting of road restriping (the required 10% matches will come from SPLOST-2014), $350,000 for the Melody Lakes Dam construction project, $21,000 for a replacement hay baler, $68,000 for two replacement pick-up trucks, and $36,000 for two replacement fuel card readers for a total of $1,337,500.

- Debt service expenses include paying the last payments of the existing five year lease-purchase agreement with Caterpiller for six pieces of heavy equipment from 2014 that ends during December 2019 for $53,700 (principal and interest) and renewing a five-year lease-purchase agreement with Caterpillar and obtaining six pieces of new equipment consisting of a wheel loader, two motor graders, D5 bulldozer, track loader, and excavator for a total of $55,000 (principal and interest) for ½ of the fiscal year from January to June, 2020 for a total of $108,700.

PUBLIC WORKS

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
16-511100	Regular Employees	530,654	648,437	658,313	658,313	658,313
16-511300	Overtime	4,715	2,500	5,000	5,000	5,000
16-512100	Group Insurance	106,338	134,860	130,000	130,000	130,000
16-512200	FICA	31,519	40,356	41,150	41,150	41,150
16-512300	Medicare	7,371	9,438	9,700	9,700	9,700
16-512400	Retirement Contributions	61,336	86,914	84,000	84,000	84,000
16-512600	Unemployment Insurance	639	684	700	700	700
16-512700	Workers' Compensation	28,346	32,000	64,600	64,600	64,600
Total Personal Services and Employee Benefits		**770,918**	**955,189**	**993,463**	**993,463**	**993,463**
Purchased / Contracted Services						
16-521200	Professional Services	48,124	80,000	53,000	53,000	53,000
16-521300	Technical Services	0	12,000	12,000	12,000	12,000
16-522210	Repairs and Maintenance-Equipment	0	4,000	4,000	4,000	4,000
16-522220	Repairs and Maintenance-Building	0	3,000	3,000	3,000	3,000
16-522260	Repairs and Maintenance-Vehicle	63,869	67,000	70,000	67,000	67,000
16-522270	Repairs and Maintenance-Road Damage	49,323	11,077	40,000	40,000	40,000
16-523210	Communications-Telephone	1,472	1,200	2,000	2,000	2,000
16-523250	Communications-Postage	0	100	100	100	100
16-523500	Travel	392	1,500	1,500	1,500	1,500
16-523600	Dues and Fees	0	100	100	100	100
16-523700	Education and Training	183	2,500	3,500	3,500	3,500
Total Purchased / Contracted Services		**163,363**	**182,477**	**189,200**	**186,200**	**186,200**
Supplies						
16-531101	General Supplies-Office	1,380	1,500	1,500	1,500	1,500
16-531131	General Supplies-Road Materials	148,158	160,000	175,000	175,000	175,000
16-531150	General Supplies-Tires	10,423	20,000	20,000	20,000	20,000
16-531230	Electricity	3,482	4,000	4,000	4,000	4,000
16-531270	Gasoline/Diesel/Oil	51,462	76,000	76,000	70,000	70,000
16-531591	Pipe for Resale	5,559	50,000	50,000	50,000	50,000
16-531600	Small Equipment	1,331	13,500	8,500	8,500	8,500
16-531710	Uniforms	12,572	18,000	18,000	18,000	18,000
Total Supplies		**234,367**	**343,000**	**353,000**	**347,000**	**347,000**

PUBLIC WORKS

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
16-541300	Portable Storage Buildings (2)	0	0	12,500	0	12,500
16-541400	LMIG Resurfacing	1,974,183	800,000	800,000	800,000	800,000
16-541400	LMIG Safety	0	0	50,000	50,000	50,000
16-541400	Melody Lakes Dam Improvements	0	350,000	350,000	350,000	350,000
16-542100	Hay Rake	0	8,500	0	0	0
16-542100	Hay Baler	0	0	21,000	21,000	21,000
16-542200	Vehicle (2)	0	64,000	68,000	68,000	68,000
16-542200	Tractor/Mowers	0	40,000	0	0	0
16-542400	Fuel Pump Card Reader	0	55,000	0	0	36,000
Total Capital Outlays		**1,974,183**	**1,317,500**	**1,301,500**	**1,289,000**	**1,337,500**
Other Costs						
16-573001	State Highway Impact Fee	915	1,200	1,200	1,200	1,200
Total Other Costs		**915**	**1,200**	**1,200**	**1,200**	**1,200**
Debt Service						
16-581200	Principal-Various Equipment	98,717	103,883	103,200	103,200	103,200
16-581200	Principal-416F Backhoe	9,113	6,240	0	0	0
16-581200	Principal-320EL	0	0	0	0	0
16-582200	Interest-Various Equipment	6,879	3,512	5,500	5,500	5,500
16-582200	Interest-416F Backhoe	358	76	0	0	0
16-582200	Interest-320EL	0	0	0	0	0
Total Debt Service		**115,067**	**113,711**	**108,700**	**108,700**	**108,700**
Total Public Works		**3,258,813**	**2,913,077**	**2,947,063**	**2,925,563**	**2,974,063**

RECREATION

DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park that is under construction), 23 miles of gravel "rails to trails" walking trails, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, and paved parking. The 34-acre **Soccer Complex** consists of many soccer fields, two concession stands with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 12-acre **Pine Mountain Valley Park** consists of a large pavilion, restrooms, tennis court, baseball field, basketball court, and a playground. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Director	1	1	1
Assistant Director	1	1	1
Maintenance Technician	3	3	3
Recreation Attendants (part-time)	2	2	2
Inmates	12	12	12
Total Positions	**7**	**7**	**7**

FY 2019-20 BUDGET HIGHLIGHTS

- Repairs and maintenance to buildings include $57,333 to repair the Ellerslie Park Lodge paid by insurance proceeds and $4,000 for general building repairs for a total of $61,333.

- Repairs and maintenance to sites includes $125,000 to clean up the collected storm debris at Ellerslie Park and $65,000 for general site maintenance for all parks for a total of $190,000.

- Contract labor expenses include $65,000 to hire umpires and officials for all recreational programming.

- Capital outlay expenses include $30,000 to improve the soccer complex parking areas by county crews.

RECREATION

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
32-511100	Regular Employees	219,533	207,107	248,000	203,000	203,000
32-512100	Group Insurance	19,458	44,954	44,500	37,000	37,000
32-512200	FICA	13,176	12,841	15,800	13,000	13,000
32-512300	Medicare	3,081	3,004	3,700	3,000	3,000
32-512400	Retirement Contributions	25,918	26,505	28,900	25,000	25,000
32-512600	Unemployment Insurance	164	243	286	210	210
32-512700	Workers' Compensation	5,437	5,500	12,750	10,500	10,500
Total Personal Services and Employee Benefits		**286,767**	**300,154**	**353,936**	**291,710**	**291,710**
Purchased / Contracted Services						
32-521310	Technical Services	0	0	35,000	0	0
32-522210	Repairs and Maintenance-Equipment	13,515	12,800	43,000	15,000	15,000
32-522220	Repairs and Maintenance-Building	2,761	2,000	61,333	61,333	61,333
32-522222	Repairs and Maintenance-Site	52,007	40,500	165,000	165,000	190,000
32-522260	Repairs and Maintenance-Vehicle	4,930	7,500	7,500	7,500	7,500
32-523002	Septic System Disposal	0	1,000	1,000	1,000	1,000
32-523500	Travel	0	1,000	2,000	2,000	2,000
32-523600	Dues and Fees	574	575	1,000	1,000	1,000
32-523700	Education and Training	0	1,000	2,000	2,000	2,000
32-523850	Contract Labor	51,298	65,000	65,000	65,000	65,000
Total Purchased / Contracted Services		**125,085**	**131,375**	**382,833**	**319,833**	**344,833**
Supplies						
32-531120	General Supplies-Janitorial	2,405	4,700	4,700	4,700	4,700
32-531150	General Supplies-Tires	1,082	1,500	2,000	2,000	2,000
32-531190	General Supplies-Other	3,678	6,500	6,500	5,000	5,000
32-531230	Electricity	64,271	60,000	65,000	65,000	65,000
32-531240	Bottled Gas	0	0	1,000	1,000	1,000
32-531270	Gasoline/Diesel/Oil	10,733	12,500	15,000	12,500	12,500
32-531600	Small Equipment	4,212	5,300	29,300	5,300	5,300
32-531710	Uniforms	547	600	1,000	1,000	1,000
Total Supplies		**86,928**	**91,100**	**124,500**	**96,500**	**96,500**
Capital Outlays						
32-541200	Soccer Complex Parking Improvements	0	0	100,000	30,000	30,000
32-541200	Fencing Improvements	0	16,000	60,000	0	0
32-541200	Ellerslie Park Construction	0	308,888	0	0	0
32-541300	Soccer Complex Restroom/Concession	0	0	20,000	0	0
32-541300	Pate Park Pavilion	0	0	20,000	0	0
32-542100	Mower	6,100	9,000	0	0	0
32-542100	Tractor	0	16,000	0	0	0
32-542100	Field Groomer	0	8,000	0	0	0

RECREATION

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
32-541200	Soccer Complex Lighting	0	0	300,000	0	0
32-541200	Soccer Equipment (goals/bleachers)	0	0	56,000	0	0
32-542200	Skid Steer	0	0	40,000	0	0
Total Capital Outlays		**6,100**	**357,888**	**596,000**	**30,000**	**30,000**
Other Costs						
32-573001	State Highway Impact Fee	50	0	50	50	50
Total Other Costs		**50**	**0**	**50**	**50**	**50**
Total Recreation		**504,930**	**880,517**	**1,457,319**	**738,093**	**763,093**

SHERIFF'S OFFICE

OFFICE PROFILE

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions, uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Sheriff (elected)	1	1	1
Chief Deputy	1	1	1
Deputy Lt.	4	4	4
Deputy Captain	2	2	2
Deputy Sergeant	11	11	11
Deputy Corporal	2	2	2
Deputy	27	27	27
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Courthouse Security (part-time)	2	2	2
Total Positions	**52**	**52**	**52**

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services include $40,148 for annual maintenance agreements and fees for various software such as patrol software, SIM cards, Lexis-Nexis subscription, and vehicle tag reader system.

- Capital outlay expenses include $20,000 to purchase a replacement vehicle that was wrecked. The balance needed of $29,000 will come from SPLOST-2019 (public safety equipment).

SHERIFF'S OFFICE

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
10-511100	Regular Employees	2,096,952	2,134,481	2,250,000	2,250,000	2,250,000
10-511300	Overtime	17,814	28,413	24,000	24,000	24,000
10-512100	Group Insurance	373,629	367,118	353,500	353,500	353,500
10-512200	FICA	123,792	134,100	140,000	140,000	140,000
10-512300	Medicare	28,952	31,362	33,000	33,000	33,000
10-512400	Retirement Contributions	241,309	274,132	280,500	280,500	280,500
10-512600	Unemployment Insurance	1,468	1,938	2,000	2,000	2,000
10-512700	Workers' Compensation	59,633	60,000	108,100	108,100	108,100
Total Personal Services and Employee Benefits		**2,943,549**	**3,031,544**	**3,191,100**	**3,191,100**	**3,191,100**
Purchased / Contracted Services						
10-521310	Technical Services-Maint. Agreements	44,230	37,048	40,148	40,148	40,148
10-522210	Repairs and Maintenance-Equipment	928	2,000	2,000	2,000	2,000
10-522260	Repairs and Maintenance-Vehicle	90,437	60,000	90,000	80,000	80,000
10-523210	Communications-Telephone	27,003	23,500	35,000	30,000	30,000
10-523250	Communications-Postage	1,470	1,300	1,300	1,300	1,300
10-523500	Travel	4,237	4,000	4,000	4,000	4,000
10-523600	Dues and Fees	1,115	1,500	1,500	1,500	1,500
10-523700	Education and Training	2,008	2,000	2,000	2,000	2,000
Total Purchased / Contracted Services		**171,428**	**131,348**	**175,948**	**160,948**	**160,948**
Supplies						
10-531101	General Supplies-Office	8,768	9,000	9,000	9,000	9,000
10-531150	General Supplies-Tires	26,028	40,000	40,000	35,000	35,000
10-531170	General Supplies-Law Enforcement	10,002	5,000	5,000	5,000	5,000
10-531210	Water/Sewer	0	0	7,500	7,500	7,500
10-531230	Electric	0	0	27,000	27,000	27,000
10-531240	Bottled Gas	0	0	8,250	8,250	8,250
10-531270	Gasoline/Diesel/Oil	206,930	191,000	215,000	215,000	215,000
10-531600	Small Equipment	31,755	21,020	23,000	23,000	23,000
10-531710	Uniforms	15,660	16,500	18,800	16,500	16,500
Total Supplies		**299,143**	**282,520**	**353,550**	**346,250**	**346,250**
Capital Outlays						
10-542100	Vehicles	192,656	201,000	0	0	20,000
Total Capital Outlays		**192,656**	**201,000**	**0**	**0**	**20,000**
Other Costs						
10-573001	State Highway Impact Fee	200	0	200	200	200
10-573004	Vehicle License Tag & Title	226	0	250	250	250
Total Other Costs		**426**	**0**	**450**	**450**	**450**
Total Sheriff's Office		**3,607,202**	**3,646,412**	**3,721,048**	**3,698,748**	**3,718,748**

SUPERIOR COURT

OFFICE PROFILE

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Superior Court Judges (elected)	7	7	7
Superior Court Judges (retired)	2	4	5
Assistant to Superior Court Judges (supplement)	1	1	1
Bailiffs (per diem)	8	8	8
Total Positions	**18**	**20**	**21**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $15,000 for attorney and court reporter expenses for Juvenile Court.

- Technical services include $55,000 for interpreters, court reporters, and witness expenses.

- Contract labor includes $115,000 for Superior Court public defender expenses under a contractual arrangement, $21,000 for Juvenile Court public defender expenses, and $31,000 for retired judges' expense for a total of $167,000.

SUPERIOR COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
22-511100	Regular Employees	114,643	118,911	123,500	123,500	123,500
22-512100	Group Insurance	0	0	0	0	0
22-512200	FICA	6,324	6,514	7,700	7,700	7,700
22-512300	Medicare	1,578	1,524	1,800	1,800	1,800
22-512400	Retirement Contributions	10,139	202	1,000	1,000	1,000
22-512600	Unemployment Insurance	427	316	365	365	365
22-512700	Workers' Compensation	97	500	250	250	250
Total Personal Services and Employee Benefits		**133,208**	**127,967**	**134,615**	**134,615**	**134,615**
Purchased / Contracted Services						
22-521200	Professional Services	11,428	15,000	15,000	15,000	15,000
22-521300	Technical Services	48,324	66,000	55,000	55,000	55,000
22-523210	Communications-Telephone	1,169	1,000	1,200	1,200	1,200
22-523250	Communications-Postage	0	50	50	50	50
22-523500	Travel	160	1,500	1,000	1,000	1,000
22-523850	Contract Labor	153,938	178,000	167,000	167,000	167,000
Total Purchased / Contracted Services		**215,019**	**261,550**	**239,250**	**239,250**	**239,250**
Supplies						
22-531101	General Supplies-Office	2,034	2,500	2,500	2,500	2,500
Total Supplies		**2,034**	**2,500**	**2,500**	**2,500**	**2,500**
Total Superior Court		**350,261**	**392,017**	**376,365**	**376,365**	**376,365**

TAX ASSESSOR

DEPARTMENT PROFILE

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 19,657 real property parcels, 1,527 personal property accounts, and inspects 323 mobile homes to ensure that the proper decals are attached. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Chief Appraiser	1	1	1
Administrative Division Chief	1	1	1
Real Property Division Chief	1	1	1
Personal Property Appraiser	1	1	1
Tax Appraiser I	3	3	3
Tax Appraiser II	1	1	1
Board Members ($75 per meeting)	3	3	3
Total Positions	**8**	**8**	**8**

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services include $9,500 for the annual WinGap maintenance agreement and the annual Q-Public maintenance agreement.

- Contract labor expenses include $7,500 for a private company to perform personal property audits, $11,000 for the River Valley Regional Commission to perform parcel maintenance, and $13,000 for the preparation and mailing of the annual assessment notices for a total of $31,500.

- Capital outlay expenses include $5,500 for a replacement server and $22,000 (partial payment) for a replacement aerial flight for a total of $27,500.

TAX ASSESSOR

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
05-511100	Regular Employees	336,079	352,463	365,000	365,000	365,000
05-512100	Group Insurance	62,371	59,938	57,500	57,500	57,500
05-512200	FICA	20,075	21,853	22,600	22,600	22,600
05-512300	Medicare	4,694	5,111	5,300	5,300	5,300
05-512400	Retirement Contributions	37,941	44,274	45,500	45,500	45,500
05-512600	Unemployment Insurance	220	304	305	305	305
05-512700	Workers' Compensation	5,418	5,500	10,500	10,500	10,500
Total Personal Services and Employee Benefits		**466,798**	**489,443**	**506,705**	**506,705**	**506,705**
Purchased / Contracted Services						
05-521310	Technical Services-Maint. Agreement	1,500	9,500	9,500	9,500	9,500
05-522260	Repairs and Maintenance-Vehicle	408	750	1,000	1,000	1,000
05-523210	Communications-Telephone	2,386	2,300	2,300	2,300	2,300
05-523250	Communications-Postage	1,502	1,500	1,500	1,500	1,500
05-523500	Travel	4,533	6,000	6,500	6,500	6,500
05-523600	Dues and Fees	1,575	2,450	2,450	2,450	2,450
05-523700	Education and Training	959	3,500	4,000	4,000	4,000
05-523850	Contract Labor	23,460	31,250	31,500	31,500	31,500
Total Purchased / Contracted Services		**36,323**	**57,250**	**58,750**	**58,750**	**58,750**
Supplies						
05-531101	General Supplies-Office	2,694	4,500	4,500	4,000	4,000
05-531150	General Supplies-Tires	581	600	600	600	600
05-531270	Gasoline/Diesel/Oil	4,750	3,500	4,500	4,500	4,500
05-531600	Small Equipment	0	3,750	2,400	2,400	2,400
Total Supplies		**8,025**	**12,350**	**12,000**	**11,500**	**11,500**
Capital Outlays						
05-542200	Vehicle	0	0	26,000	0	0
05-542400	Large Format Printer/Copier/Scanner	0	14,000	0	0	0
05-542401	Server	0	0	5,500	5,500	5,500
05-543000	Aerial Flight	0	0	22,000	0	22,000
Total Capital Outlays		**0**	**14,000**	**53,500**	**5,500**	**27,500**
Total Tax Assessor		**511,146**	**573,043**	**630,955**	**582,455**	**604,455**

TAX COMMISSIONER

OFFICE PROFILE

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,000 property tax bills and 41,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Tax Commissioner (elected)	1	1	1
Deputy Tax Commissioner	1	1	1
Motor Vehicle Supervisor	1	1	1
Motor Vehicle Clerk	3	3	3
Property Tax Clerk	1	1	1
Total Positions	**7**	**7**	**7**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

TAX COMMISSIONER

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
03-511100	Regular Employees	253,813	273,644	287,500	287,500	287,500
03-512100	Group Insurance	64,600	52,446	51,500	51,500	51,500
03-512200	FICA	14,248	16,966	18,000	18,000	18,000
03-512300	Medicare	3,332	3,968	4,200	4,200	4,200
03-512400	Retirement Contributions	30,318	34,202	34,000	34,000	34,000
03-512600	Unemployment Insurance	178	304	305	305	305
03-512700	Workers' Compensation	1,240	1,300	2,500	2,500	2,500
Total Personal Services and Employee Benefits		**367,729**	**382,830**	**398,005**	**398,005**	**398,005**
Purchased / Contracted Services						
03-521310	Technical Services -Maint. Agreements	20,946	24,500	25,000	25,000	25,000
03-523210	Communications-Telephone	1,656	1,800	1,800	1,800	1,800
03-523250	Communications-Postage	37,618	39,396	40,000	40,000	40,000
03-523500	Travel	1,040	3,000	3,000	3,000	3,000
03-523600	Dues and Fees	422	500	500	500	500
03-523700	Education and Training	1,039	1,000	1,000	1,000	1,000
Total Purchased / Contracted Services		**62,721**	**70,196**	**71,300**	**71,300**	**71,300**
Supplies						
03-531101	General Supplies-Office	10,314	9,000	9,000	9,000	9,000
03-531600	Small Equipment	265	12,500	3,000	3,000	3,000
Total Supplies		**10,579**	**21,500**	**12,000**	**12,000**	**12,000**
Total Tax Commissioner		**441,029**	**474,526**	**481,305**	**481,305**	**481,305**

VEHICLE MAINTENANCE

DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Director	1	1	1
Assistant Director	1	1	1
Lead Mechanic	1	1	1
Mechanic	1	1	1
Parts Inventory Specialist	1	1	1
Inmates	4-6	4-6	4-6
Total Positions	**5**	**5**	**5**

FY 2019-20 BUDGET HIGHLIGHTS

- Capital outlay expenses include $6,000 for an air conditioning recharge unit needed to perform this type of work in-house due to changing technology.

VEHICLE MAINTENANCE

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
17-511100	Regular Employees	183,150	183,158	234,100	194,500	194,500
17-511300	Overtime	497	0	1,200	1,200	1,200
17-512100	Group Insurance	38,729	37,461	43,600	36,000	36,000
17-512200	FICA	11,107	11,356	14,700	12,200	12,200
17-512300	Medicare	2,597	2,656	3,500	2,900	2,900
17-512400	Retirement Contributions	22,819	25,059	30,800	25,500	25,500
17-512600	Unemployment Insurance	128	190	238	200	200
17-512700	Workers' Compensation	3,106	3,500	8,550	6,500	6,500
Total Personal Services and Employee Benefits		**262,133**	**263,380**	**336,688**	**279,000**	**279,000**
Purchased / Contracted Services						
17-521310	Technical-Maintenance Agreement	4,161	4,500	5,500	5,500	5,500
17-522210	Repairs and Maintenance-Equipment	2,314	2,500	2,800	2,800	2,800
17-522220	Repairs and Maintenance-Building	5,377	4,000	4,000	4,000	4,000
17-522260	Repairs and Maintenance-Vehicle	2,502	7,500	7,500	5,000	5,000
17-523210	Communications-Telephone	1,563	2,700	2,800	2,500	2,500
17-523700	Education and Training	145	2,000	2,000	2,000	2,000
Total Purchased / Contracted Services		**16,062**	**23,200**	**24,600**	**21,800**	**21,800**
Supplies						
17-531101	General Supplies-Office	2,018	2,500	3,000	2,500	2,500
17-531110	General Supplies-Shop	25,301	18,000	25,000	25,000	25,000
17-531150	General Supplies-Tires	1,044	2,000	2,000	2,000	2,000
17-531210	Water/Sewer	0	0	700	700	700
17-531230	Electricity	0	0	5,800	5,800	5,800
17-531240	Bottled Gas	0	0	3,300	3,300	3,300
17-531270	Gasoline/Diesel/Oil	2,698	2,950	3,000	3,000	3,000
17-531600	Small Equipment	10,907	8,000	8,500	8,500	8,500
17-531710	Uniforms	2,546	3,500	3,500	3,000	3,000
Total Supplies		**44,514**	**36,950**	**54,800**	**53,800**	**53,800**
Capital Outlays						
17-542100	Tire Balancer	15,275	0	0	0	0
17-542100	Air Conditioning Recharge Unit	0	0	6,000	6,000	6,000
17-542200	Vehicle	0	0	35,000	0	0
17-542500	Rolling Jack	6,076	0	0	0	0
Total Capital Outlays		**21,351**	**0**	**41,000**	**6,000**	**6,000**
Total Vehicle Maintenance		**344,060**	**323,530**	**457,088**	**360,600**	**360,600**

VOLUNTEER FIRE DEPARTMENTS

DEPARTMENT PROFILE

The county has ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate activities and operations.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Department	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Continue the equipment stipend of $10,000 per year for each of the 10 volunteer fire departments - $100,000.

- Continue the operations stipend of $13,894 per year for each of the 10 volunteer fire stations and the city of West Point's paid fire station - $152,834.

- Continue the operation stipend of $3,800 per year for each of the six volunteer substations - $22,800.

VOLUNTEER FIRE DEPARTMENTS

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
36-512101	Accident & Sickness Insurance	26,586	12,500	12,500	12,500	12,500
36-512102	Cancer Insurance	10,362	23,000	22,000	22,000	22,000
36-512700	Workers' Compensation	10,269	7,300	7,000	7,000	7,000
36-512911	Hepatitis B Shots	0	500	500	500	500
Total Personal Services and Employee Benefits		**47,217**	**43,300**	**42,000**	**42,000**	**42,000**
Purchased / Contracted Services						
36-522210	Repairs and Maintenance-Equipment	2,873	9,000	5,000	5,000	5,000
36-522260	Repairs and Maintenance-Vehicles	25,482	24,000	24,000	24,000	24,000
36-523100	Property Insurance	46,189	47,000	50,000	50,000	50,000
36-523700	Education and Training	10,685	10,000	10,000	10,000	10,000
Total Purchased / Contracted Services		**85,229**	**90,000**	**89,000**	**89,000**	**89,000**
Supplies						
36-531150	General Supplies -Tires	3,449	4,500	9,000	9,000	9,000
36-531270	Gasoline/Diesel/Oil	724	500	500	500	500
36-531600	Small Equipment	180	0	0	0	0
Total Supplies		**4,353**	**5,000**	**9,500**	**9,500**	**9,500**
Other Costs						
36-572020	VFD Equipment Stipend	211,002	100,000	100,000	100,000	100,000
36-572021	VFD Operations Stipend-Stations	137,661	152,834	152,834	152,834	152,834
36-572022	VFD Operations Stipend-Substations	25,650	22,800	22,800	22,800	22,800
36-573001	State Highway Impact Fee	0	3,100	3,100	3,100	3,100
36-573004	Vehicle License Tags	865	500	500	500	500
Total Other Costs		**375,178**	**279,234**	**279,234**	**279,234**	**279,234**
Total Volunteer Fire Departments		**511,977**	**417,534**	**419,734**	**419,734**	**419,734**

OUTSIDE AGENCIES

AGENCY PROFILES

The Board of County Commissioners funds five outside agencies that are outside the structure of Harris County government operations. The county considers these five agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

Georgia Division of Family & Children Services
This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

Health Department
This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

New Horizons Behavioral Health Community Service Board
This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with two county-owned buildings on a rental basis to house their programs and an annual supplement.

Senior Citizens Center
The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

Troup-Harris Regional Library
The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

OUTSIDE AGENCIES

FY 2019-20 BUDGET HIGHLIGHTS

- Georgia State Patrol requested $40,000 for radar detectors with one-half of the amount paid during the previous fiscal year and the remaining to be paid during this fiscal year.

EXPENDITURES

Account Number	Agency Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
34-572001	GA DFACS	13,338	17,070	17,070	17,070	17,070
31-572004	Health Department	250,000	250,000	250,000	250,000	250,000
34-572002	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	6,000
34-572003	Senior Citizens Center	8,566	9,100	9,100	9,100	9,100
27-572005	Troup-Harris Regional Library	237,570	263,868	263,868	263,868	263,868
34-572004	Georgia State Patrol	104	20,000	20,000	20,000	20,000
Total Outside Agencies		**515,578**	**566,038**	**566,038**	**566,038**	**566,038**

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has seven Special Revenue Funds: Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, Hotel/Motel Tax Fund, and the Local Victim Assistance Program Fund.

CONFISCATED ASSETS FUND

DEPARTMENT PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

CONFISCATED ASSETS FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Fines & Forfeitures						
52-351300	Confiscations	32,422	10,000	19,000	19,000	19,000
Total Fines & Forfeitures		**32,422**	**10,000**	**19,000**	**19,000**	**19,000**
Investment Income						
52-361000	Interest Revenues	0	1,000	1,000	1,000	1,000
Total Investment Income		**0**	**1,000**	**1,000**	**1,000**	**1,000**
Total Revenues		**32,422**	**11,000**	**20,000**	**20,000**	**20,000**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
52-523900	Other Purchased Services	0	6,000	10,000	10,000	10,000
Total Purchased / Contracted Services		**0**	**6,000**	**10,000**	**10,000**	**10,000**
Supplies						
52-531170	General Supplies and Materials	19,904	5,000	10,000	10,000	10,000
Total Supplies		**19,904**	**5,000**	**10,000**	**10,000**	**10,000**
Total Expenditures		**19,904**	**11,000**	**20,000**	**20,000**	**20,000**

COUNTY JAIL FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Indirect cost allocation of $70,000 from this Fund to the General Fund to pay for operating expenditures of the county jail and prison.

COUNTY JAIL FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Fines & Forfeitures						
61-351110	Superior Court Fees	5,854	9,000	8,000	8,000	8,000
61-351130	Magistrate Court Fees	667	900	500	500	500
61-351150	Probate Court Fees	55,178	50,000	46,000	46,000	46,000
61-351170	Municipal Fees	13,922	11,000	15,500	15,500	15,500
Total Fines & Forfeitures		**75,621**	**70,900**	**70,000**	**70,000**	**70,000**
Investment Income						
61-361000	Interest Revenues	0	1,000	0	0	0
Total Investment Income		**0**	**1,000**	**0**	**0**	**0**
Other Financing Sources						
61-399999	Use of Fund Reserves	0	0	0	0	0
Total Other Financing Sources		**0**	**0**	**0**	**0**	**0**
Total Revenues		**75,621**	**71,900**	**70,000**	**70,000**	**70,000**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Interfund / Interdepartmental Charges						
61-551100	Indirect Cost Allocation	0	71,900	70,000	70,000	70,000
Total Interfund / Interdepartmental Charges		**0**	**71,900**	**70,000**	**70,000**	**70,000**
Other Financing Uses						
61-611100	Transfer Out to General Fund	664,396	0	0	0	0
Total Other Financing Uses		**664,396**	**0**	**0**	**0**	**0**
Total Expenditures		**664,396**	**71,900**	**70,000**	**70,000**	**70,000**

COUNTY LAW LIBRARY FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed $5.00 ($2.00 for Harris County) placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a five-member Law Library Board of Trustees to oversee its operations.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund.	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services expenses have increased due to possible upgrades to courtrooms and the law library depending on the court schedule.

COUNTY LAW LIBRARY FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Fines & Forfeitures						
38-351110	Superior Court Fees	1,319	1,300	1,300	1,300	1,300
38-351130	Magistrate Court Fees	1,420	1,100	1,200	1,200	1,200
38-351150	Probate Court Fees	7,314	6,500	6,500	6,500	6,500
Total Fines & Forfeitures		**10,053**	**8,900**	**9,000**	**9,000**	**9,000**
Investment Income						
38-361000	Interest Revenues	0	0	0	0	0
Total Investment Income		**0**	**0**	**0**	**0**	**0**
Other Financing Sources						
38-399999	Use of Fund Reserves	0	0	12,000	12,000	12,000
Total Other Financing Sources		**0**	**0**	**12,000**	**12,000**	**12,000**
Total Revenues		**10,053**	**8,900**	**21,000**	**21,000**	**21,000**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contract Services						
38-521200	Professional Services	0	0	10,000	10,000	10,000
Total Purchased / Contracted Services		**0**	**0**	**10,000**	**10,000**	**10,000**
Supplies						
38-531190	General Supplies and Materials	5,199	3,000	5,000	5,000	5,000
38-531400	Books and Periodicals	6,100	5,900	6,000	6,000	6,000
Total Supplies		**11,299**	**8,900**	**11,000**	**11,000**	**11,000**
Total Expenditures		**11,299**	**8,900**	**21,000**	**21,000**	**21,000**

DRUG ABUSE TREATMENT & EDUCATION FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

DRUG ABUSE TREATMENT & EDUCATION FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Fines & Forfeitures						
40-351110	Superior Court Fees	10,929	12,000	11,000	11,000	11,000
40-351130	Magistrate Court Fees	1,100	2,500	500	500	500
40-351150	Probate Court Fees	17,792	10,000	15,000	15,000	15,000
40-351170	Municipal Fees	1,298	500	2,000	2,000	2,000
Total Fines & Forfeitures		**31,119**	**25,000**	**28,500**	**28,500**	**28,500**
Investment Income						
40-361000	Interest Revenues	0	0	0	0	0
Total Investment Income		**0**	**0**	**0**	**0**	**0**
Other Financing Sources						
40-399999	Use of Fund Reserves	0	0	0	0	0
Total Other Financing Sources		**0**	**0**	**0**	**0**	**0**
Total Revenues		**31,119**	**25,000**	**28,500**	**28,500**	**28,500**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
40-521200	Professional Counseling	0	24,500	28,000	28,000	28,000
40-523900	Chamber Drug Free Workplace	590	500	500	500	500
Total Purchased / Contracted Services		**590**	**25,000**	**28,500**	**28,500**	**28,500**
Supplies						
40-531600	Small Equipment	20,938	0	0	0	0
Total Supplies		**20,938**	**0**	**0**	**0**	**0**
Total Expenditures		**21,528**	**25,000**	**28,500**	**28,500**	**28,500**

EMERGENCY TELEPHONE SYSTEM FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly $1.50 surcharge placed on all landline telephones, a monthly $1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly $1.50 surcharge placed on all VoIP telephones, and a $1.50 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department's certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff's Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
911/EMA Director	1	1	1
Deputy 911/ Deputy EMA Director	1	1	1
Communication Officer	16	16	16
Total Positions	**18**	**18**	**18**

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services for maintenance agreements include $131,115 for various maintenance agreements to cover the weather computer, 911 equipment and radios, telephone system, CAD system, recorder, GCIC, language line, Code Red emergency notification system, and battery back-up for the Pine Mountain tower site.

- Rental expense includes $34,800 to continue to rent tower space on the Phenix City, AL Tetra site and sites at Waverly Hall, Hamilton, Goat Rock, and Ellerslie.

- Beginning in January 2019, the state changed the way counties collect 911 fees and created the Georgia Emergency Communications Authority (GECA). Instead of the counties receiving 911 funds directly from the telephone providers, the GECA will receive the 911 funds from the providers and then allocate those funds to the counties on a monthly basis.

EMERGENCY TELEPHONE SYSTEM FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Charges for Services						
13-342501	E-911 Landline Charges	120,983	130,000	110,000	110,000	110,000
13-342502	E-911 Wireless Charges	416,319	420,000	430,000	430,000	430,000
13-342510	E-911 Prepaid Charges	47,214	70,000	90,000	90,000	90,000
13-342520	E-911 Fireworks Excise Tax	44	50	100	100	100
Total Charges for Services		**584,560**	**620,050**	**630,100**	**630,100**	**630,100**
Investment Income						
13-361000	Interest Revenues	0	1,000	1,000	1,000	1,000
Total Investment Income		**0**	**1,000**	**1,000**	**1,000**	**1,000**
Other Financing Sources						
13-391100	Transfer In From General Fund	643,705	550,274	1,223,915	567,915	517,915
Total Other Financing Sources		**643,705**	**550,274**	**1,223,915**	**567,915**	**517,915**
Total Revenues		**1,228,265**	**1,171,324**	**1,855,015**	**1,199,015**	**1,149,015**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
13-511100	Regular Employees	472,553	533,492	550,100	550,100	550,100
13-511300	Overtime	64,649	68,736	66,500	66,500	66,500
13-512100	Group Insurance	113,515	134,860	129,500	129,500	129,500
13-512120	Health Reimbursement Arrangement	0	2,000	2,000	2,000	2,000
13-512200	FICA	32,585	37,339	38,500	38,500	38,500
13-512300	Medicare	7,621	8,732	9,000	9,000	9,000
13-512400	Retirement Contributions	58,606	78,128	78,000	78,000	78,000
13-512600	Unemployment Insurance	471	687	750	750	750
13-512700	Workers' Compensation	2,660	3,000	5,300	5,300	5,300
Total Personal Services and Employee Benefits		**752,660**	**866,974**	**879,650**	**879,650**	**879,650**

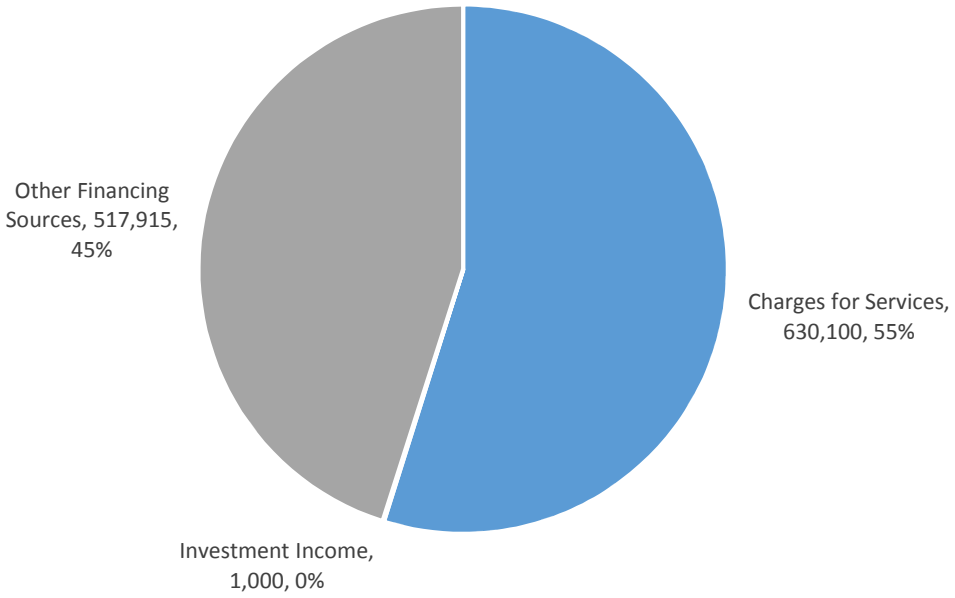
EMERGENCY TELEPHONE SYSTEM FUND

EXPENDITURES

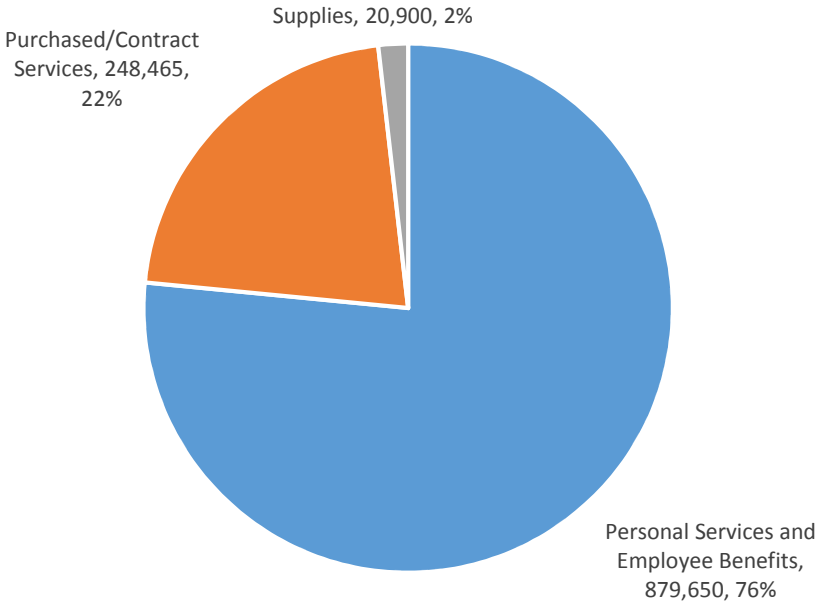
Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
13-521200	Professional Services	103,723	7,500	50,000	50,000	0
13-521310	Technical Services-Maint. Agreement	54,018	90,000	131,115	131,115	131,115
13-521320	Technical Services -Computer	1,032	0	500	500	500
13-522210	Repairs and Maintenance-Equipment	420	10,000	6,000	6,000	6,000
13-522260	Repairs and Maintenance-Vehicle	1,385	1,700	1,700	1,700	1,700
13-522220	Repairs and Maintenance-Building	0	1,000	1,000	1,000	1,000
13-522321	Rentals	16,905	16,800	34,800	34,800	34,800
13-523100	Property and Vehicle Insurance	0	10,000	10,000	10,000	10,000
13-523210	Communication-Telephone	38,757	45,000	55,000	55,000	55,000
13-523500	Travel	4,002	5,000	6,000	5,000	5,000
13-523600	Dues and Fees	137	350	350	350	350
13-523700	Education and Training	1,943	3,000	3,000	3,000	3,000
Total Purchased / Contracted Services		**222,322**	**190,350**	**299,465**	**298,465**	**248,465**
Supplies						
13-531101	General Supplies-Office	2,255	2,000	2,000	2,000	2,000
13-531150	General Supplies-Tires	0	500	500	500	500
13-531210	Water/Sewer	0	2,500	2,500	2,500	2,500
13-531230	Electricity	184	5,000	5,000	5,000	5,000
13-531240	Bottled Gas	0	0	1,500	1,500	1,500
13-531270	Gasoline/Diesel/Oil	3,195	4,000	4,000	4,000	4,000
13-531600	Small Equipment	9,109	10,000	10,000	5,000	5,000
13-531710	Uniforms	371	0	400	400	400
Total Supplies		**15,114**	**24,000**	**25,900**	**20,900**	**20,900**
Capital Outlays						
13-541200	Resurface Parking Lot	0	0	50,000	0	0
13-541300	New Tower Site at Oak Mountain	0	0	178,000	0	0
13-541300	Back-Up 911 Center	0	0	75,000	0	0
13-542100	Generator	0	30,000	76,000	0	0
13-542200	Vehicle	0	30,000	0	0	0
13-542400	NG911 Equipment	220,000	0	0	0	0
13-542400	Servers and UPS for Tower Sites	0	0	261,000	0	0
13-542500	Emergency Communications Kit	0	0	10,000	0	0
Total Capital Outlays		**220,000**	**60,000**	**650,000**	**0**	**0**
Other Costs						
13-573100	911 Cost Recovery	18,169	30,000	0	0	0
Total Other Costs		**18,169**	**30,000**	**0**	**0**	**0**
Total Expenditures		**1,228,265**	**1,171,324**	**1,855,015**	**1,199,015**	**1,149,015**

EMERGENCY TELEPHONE SYSTEM FUND

EMERGENCY TELEPHONE SYSTEM FUND REVENUES BY SOURCE



EMERGENCY TELEPHONE SYSTEM FUND EXPENSES BY TYPE



HOTEL/MOTEL TAX FUND

DEPARTMENT PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 5% hotel/motel tax collected from lodging facilities located within the unincorporated area of the county. These funds are distributed to the local Chamber of Commerce to promote local tourism, FDR State Park, and for other purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- The hotel/motel tax for lodging facilities located in the unincorporated area of the county increased from 3% to 5% effective on January 1, 2019 thereby increasing revenues. All proceeds will be directed to the Chamber of Commerce for them to promote tourism in the county.

HOTEL/MOTEL TAX FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Taxes						
80-314100	Hotel/Motel Tax	58,851	84,000	90,000	90,000	90,000
80-319001	Penalties & Interest	691	0	1,500	1,500	1,500
Total Taxes		**59,542**	**84,000**	**91,500**	**91,500**	**91,500**
Total Revenues		**59,542**	**84,000**	**91,500**	**91,500**	**91,500**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
80-572006	Chamber of Commerce	29,533	58,000	91,500	91,500	91,500
80-572007	GA Dept. of Natural Resources	14,781	15,000	0	0	0
Total Purchased / Contracted Services		**44,314**	**73,000**	**91,500**	**91,500**	**91,500**
Other Financing Uses						
80-611100	Transfer Out to General Fund	15,228	11,000	0	0	0
Total Other Financing Uses		**15,228**	**11,000**	**0**	**0**	**0**
Total Expenditures		**59,542**	**84,000**	**91,500**	**91,500**	**91,500**

LOCAL VICTIM ASSISTANCE PROGRAM FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-130 to 15-21-132 and under the direction of the elected District Attorney, is used to account for an additional 5% penalty placed on all fines collected in Superior Court, Magistrate Court, Probate Court, and the municipal courts. These funds are legally restricted to be used in funding Criminal Justice Coordinating Council certified victim assistance programs or victim assistance activities carried out by the District Attorney's Office.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- This fund was not budgeted last year.

LOCAL VICTIM ASSISTANCE PROGRAM FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Fines & Forfeitures						
41-351110	Superior Court Fees	2,868	0	3,000	3,000	3,000
41-351130	Magistrate Court Fees	323	0	200	200	200
41-351150	Probate Court Fees	27,217	0	22,000	22,000	22,000
41-351170	Municipal Fees	11,663	0	14,000	14,000	14,000
Total Fines & Forfeitures		**42,071**	**0**	**39,200**	**39,200**	**39,200**
Investment Income						
41-361000	Interest Revenues	0	0	0	0	0
Total Investment Income		**0**	**0**	**0**	**0**	**0**
Other Financing Sources						
41-399999	Use of Fund Reserves	0	0	0	0	0
Total Other Financing Sources		**0**	**0**	**0**	**0**	**0**
Total Revenues		**42,071**	**0**	**39,200**	**39,200**	**39,200**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Other Costs						
41-573000	Payment to Others	42,071	0	39,200	39,200	39,200
Total Other Costs		**42,071**	**0**	**39,200**	**39,200**	**39,200**
Total Expenditures		**42,071**	**0**	**39,200**	**39,200**	**39,200**

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds. The county has nine Capital Project Funds: Public Improvements Authority Fund, SPLOST-2004 Fund (closed), SPLOST-2009 Fund (closed), SPLOST-2014 Fund, TSPLOST-2013 Fund, SPLOST-2019 Fund, Library Construction Fund (closed), Economic Development Project Fund (closed), and the Rails to Trails Project Fund.

PUBLIC IMPROVEMENTS AUTHORITY FUND

FUND PROFILE

This authority was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was also created to promote the growth and development of the county and enhance the general welfare of its citizens.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Continue the recently refinanced debt payments for the Community Center paid by the General Fund - $373,491 (principal and interest). SPLOST-2019 will fund this annual debt beginning next fiscal year.

- Continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund - $618,473 (principal and interest).

- Pay $3,625 in trustee fees.

PUBLIC IMPROVEMENTS AUTHORITY FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Intergovernmental Revenues						
79-331300	Federal BAB Interest Subsidy	50,928	0	0	0	0
Total Intergovernmental Revenues		**50,928**	**0**	**0**	**0**	**0**
Investment Income						
79-361000	Interest Revenue	1,507	0	1,000	1,000	1,000
Total Investment Income		**1,507**	**0**	**1,000**	**1,000**	**1,000**
Contributions from Private Sources						
79-371020	Grove Dev. Contributions	216,000	216,000	216,000	216,000	0
Total Contributions from Private Sources		**216,000**	**216,000**	**216,000**	**216,000**	**0**
Other Financing Sources						
79-391100	Transfer In from General Fund	178,494	414,977	373,491	373,491	373,491
79-391505	Transfer In from Waterworks Fund	622,173	615,648	618,473	618,473	618,473
Total Other Financing Sources		**800,667**	**1,030,625**	**991,964**	**991,964**	**991,964**
Total Revenues		**1,069,102**	**1,246,625**	**1,208,964**	**1,208,964**	**992,964**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Debt Service						
79-581101	Principal-Grove Dev. W & S	0	0	0	0	0
79-581102	Principal-Waterworks	470,000	485,000	505,000	505,000	505,000
79-581103	Principal-Community Center	360,250	280,000	245,000	245,000	245,000
79-582101	Interest-Grove Dev. W & S	216,000	216,000	216,000	216,000	0
79-582102	Interest-Waterworks	152,173	130,648	113,473	113,473	113,473
79-582103	Interest-Community Center	186,880	131,352	125,866	125,866	125,866
79-583001	Trustee Fee	3,625	3,625	3,625	3,625	3,625
Total Debt Service		**1,388,928**	**1,246,625**	**1,208,964**	**1,208,964**	**992,964**
Total Expenditures		**1,388,928**	**1,246,625**	**1,208,964**	**1,208,964**	**992,964**

SPLOST – 2004 FUND

FUND PROFILE

A referendum was held during November 2003 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise $14,000,000 for a variety of purposes including economic development to include acquisition of industrial sites, developing, installing, and maintaining infrastructure to include sewer, water, natural gas, and roads, construction of industrial buildings, and associated uses, improvements at Pate Park to include a building and playground equipment, construction and equipping of a walking trail to include lighting, benches, and associated equipment, construction of a community center for recreation and civic purposes, equipment for emergency medical services and fire services, and city projects. During the referendum, 2,606 citizens voted – 1,891 (72.6%) for the SPLOST and 715 (27.4%) against. Since the referendum was approved, the SPLOST went into effect on April 1, 2004 and continued until March 31, 2009. This Fund was used to account for the SPLOST-2004 proceeds and ensure that these funds were used for the intended purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- This Fund has been depleted and is closed.

New playground at Pate Park

SPLOST – 2004 FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Other Financing Sources						
72-399999	Use of Fund Reserves	0	100,000	0	0	0
Total Other Financing Sources		**0**	**100,000**	**0**	**0**	**0**
Total Revenues		**0**	**100,000**	**0**	**0**	**0**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
72-541200	Site Improvements - Pate Park	8,515	100,000	0	0	0
Total Capital Outlays		**8,515**	**100,000**	**0**	**0**	**0**
Total Expenditures		**8,515**	**100,000**	**0**	**0**	**0**

SPLOST – 2009 FUND

FUND PROFILE

A referendum was held during November 2008 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise $21,000,000 for economic development activities including industrial park improvements, library construction, recreation improvements, fire/EMS and public safety improvements and equipment, road and bridge improvements, and city projects. During the referendum, 13,730 citizens voted – 9,298 (67.7%) for the SPLOST and 4,432 (32.3%) against. At the time of the referendum, the county had 19,240 registered voters. Therefore, the referendum had a 71.4% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2009 and continued until March 31, 2014. This Fund was used to account for the SPLOST-2009 proceeds and ensure that these funds were used for the intended purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- This Fund has been depleted and is closed.

SPLOST – 2009 FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Investment Income						
73-361000	Interest Revenue	925	0	0	0	0
Total Investment Income		**925**	**0**	**0**	**0**	**0**
Total Revenues		**925**	**0**	**0**	**0**	**0**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
73-541401	Hardage Road	737,545	0	0	0	0
73-541400	LMIG Match-2016,2017,2018	197,412	0	0	0	0
73-541403	County Roads	349,960	0	0	0	0
Total Capital Outlays		**1,284,917**	**0**	**0**	**0**	**0**
Other Costs						
73-572051	Allocation to Hamilton	0	0	0	0	0
73-572052	Allocation to Shiloh	0	0	0	0	0
73-572053	Allocation to Waverly Hall	0	0	0	0	0
Total Other Costs		**0**	**0**	**0**	**0**	**0**
Other Financing Uses						
73-611082	Transfer Out to Library Constr. Fund	0	0	0	0	0
Total Other Financing Uses		**0**	**0**	**0**	**0**	**0**
Total Expenditures		**1,284,917**	**0**	**0**	**0**	**0**

SPLOST – 2014 FUND

FUND PROFILE

A referendum was held during November 2013 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise $19,000,000 for economic development activities including industrial park improvements, library construction, public safety equipment, water system improvements, agri-center improvements, road and bridge improvements, fire equipment, recreation improvements and equipment, debt reduction, jail addition, an AWOS system for the airport, and city projects. During the referendum, 1,674 citizens voted – 1,277 (76.3%) for the SPLOST and 397 (23.7%) against. At the time of the referendum, the county had 18,780 registered voters. Therefore, the referendum had an 8.9% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2014 and will continue until March 31, 2019. This Fund is used to account for the SPLOST-2014 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2016-17	FY 2017-18	FY 2018-19
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $65,000 to design and provide construction administration to pave 0.62 miles of Pitts Drive.

- Capital outlays expenses include $134,500 for general county recreation improvements, $60,000 to replace ten scoreboards at all recreation fields, $60,000 to rebuild the soccer complex pavilion including restrooms, concession area, and storage constructed by county crews and volunteers, $200,000 to install water lines on Hadley Road using Water Works crews, $850,000 to pave 0.62 miles of Pitts Drive including water improvements, $85,000 to fund the 2020 LMIG state required 10% match, $100,000 to modernize the Community Center pool equipment for reliability including the automated controller, chlorine feeder, CO2 feeder, acid feeder, replacement UV system, and other pool equipment and components, $105,000 to purchase a new boom cutter for the Public Works Department, $20,000 for three replacement mowers (two for Moultrie Park and one for Pate Park), $20,000 for a replacement backhoe tractor for Moultrie Park, $10,000 for a replacement field groomer for Pate Park, $6,500 for a replacement utility vehicle for Pate Park, $8,000 for a replacement handicap pool chair for the Community Center, $16,000 for a replacement building-wide camera system for the Community Center, and $16,000 for replacement commercial fitness equipment including two treadmills and one recumbent bike for the Community Center for a total of $1,691,000.

SPLOST – 2014 FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Taxes						
81-313200	SPLOST – 2014	2,536,820	1,800,000	0	0	0
Total Taxes		**2,536,820**	**1,800,000**	**0**	**0**	**0**
Investment Income						
81-361000	Interest Revenues	5,434	2,000	6,000	6,000	6,000
Total Investment Income		**5,434**	**2,000**	**6,000**	**6,000**	**6,000**
Other Financing Sources						
81-399999	Use of Fund Reserves	0	432,402	1,750,000	1,750,000	1,750,000
Total Other Financing Sources		**0**	**432,402**	**1,750,000**	**1,750,000**	**1,750,000**
Total Revenues		**2,542,254**	**2,234,402**	**1,756,000**	**1,756,000**	**1,756,000**

SPLOST – 2014 FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
81-521200	Professional Services	0	70,000	65,000	65,000	65,000
Total Purchased / Contracted Services		**0**	**70,000**	**65,000**	**65,000**	**65,000**
Capital Outlays						
81-541201	Hamilton Business Park Improvements	179,331	100,000	0	0	0
81-541202	Ellerslie Park Construction	14,428	213,202	0	0	0
81-541203	County Recreation	0	0	134,500	134,500	134,500
81-541203	Recreation Scoreboards	0	0	60,000	60,000	60,000
81-541204	Economic Development	85,918	0	0	0	0
81-541300	Soccer Complex Pavilion	0	0	60,000	60,000	60,000
81-541401	Hadley Road Water Improvements	0	0	200,000	200,000	200,000
81-541401	Pitts Dr. Improvements (Road & Water)	0	0	850,000	850,000	850,000
81-541402	Hardage Road Water Improvements	29,389	0	0	0	0
81-541400	LMIG Match/Overage	0	235,000	85,000	85,000	85,000
81-541400	Road Stripping	0	66,875	0	0	0
81-541400	County Roads	0	0	0	0	0
81-542100	Fire Truck Purchase	2,418,828	312,625	0	0	0
81-542102	CC Pool Equipment Modernization	0	0	100,000	100,000	100,000
81-542203	PW Boom Cutter	0	0	105,000	105,000	105,000
81-542201	PW Tractors (4)	0	56,600	0	0	0
81-542201	Rec. Mowers	0	0	20,000	20,000	20,000
81-542201	Rec. Tractor	0	0	20,000	20,000	20,000
81-542201	Rec. Field Groomer	0	0	10,000	10,000	10,000
81-542200	Rec. Utility Vehicle	0	0	6,500	6,500	6,500
81-542303	CC Handicap Pool Chair Replacement	0	0	8,000	8,000	8,000
81-542304	CC Camera System Replacement	0	0	16,000	16,000	16,000
81-542300	CC Commercial Fitness Equipment	0	0	16,000	16,000	16,000
81-542400	911 CAD System Upgrades	66,578	0	0	0	0
Total Capital Outlays		**2,794,472**	**984,302**	**1,691,000**	**1,691,000**	**1,691,000**
Other Costs						
81-572051	Allocation to Hamilton	53,570	37,800	0	0	0
81-572052	Allocation to Shiloh	66,324	46,800	0	0	0
81-572053	Allocation to Waverly Hall	390,294	275,400	0	0	0
81-572054	Allocation to Pine Mountain	173,464	122,400	0	0	0
81-572055	Allocation to West Point	201,524	142,200	0	0	0
Total Other Costs		**885,176**	**624,600**	**0**	**0**	**0**
Other Financing Uses						
81-611082	Transfer Out to Library Constr. Fund	500,000	0	0	0	0
81-611083	Transfer Out to Econ. Dev. Fund	0	555,500	0	0	0
Total Other Financing Uses		**500,000**	**555,500**	**0**	**0**	**0**
Total Expenditures		**4,179,648**	**2,234,402**	**1,756,000**	**1,756,000**	**1,756,000**

TSPLOST – 2013 FUND

FUND PROFILE

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and will continue until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $30,000 for a consulting engineer to provide engineering services as needed.

- Capital outlay projects include $135,000 to complete the Ellerslie Park turn lanes and $390,882 for general county road and bridge improvements for a total of $525,882.

- Other financing uses include $408,118 transfer to the Rails to Trails Capital Project Fund to assist with that project.

TSPLOST – 2013 FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Taxes						
96-313400	T-SPLOST	964,357	960,000	960,000	960,000	960,000
Total Taxes		**964,357**	**960,000**	**960,000**	**960,000**	**960,000**
Investment Income						
96-361000	Interest Revenues	2,736	4,000	4,000	4,000	4,000
Total Investment Income		**2,736**	**4,000**	**4,000**	**4,000**	**4,000**
Other Financing Sources						
96-399999	Use of Fund Reserves	0	958,986	0	0	0
Total Other Financing Sources		**0**	**958,986**	**0**	**0**	**0**
Total Revenues		**967,093**	**1,922,986**	**964,000**	**964,000**	**964,000**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
96-521200	Professional Services	385	65,000	30,000	30,000	30,000
Total Purchase / Contracted Services		**385**	**65,000**	**30,000**	**30,000**	**30,000**
Capital Outlays						
96-541400	Ellerslie Park Turn Lane	0	0	135,000	135,000	135,000
96-541400	County Roads and Bridges	88,214	0	390,882	390,882	390,882
96-541400	Rails to Trails Project Phase I	13,127	0	0	0	0
96-541400	Fortson Rd. Bridge@Standing Boy Creek	188,000	0	0	0	0
96-541400	Holland Drive Paving	0	890,000	0	0	0
96-541000	Fortune Hole Rd./Williams Creek ROW	0	120,000	0	0	0
Total Capital Outlays		**289,341**	**1,010,000**	**525,882**	**525,882**	**525,882**
Other Financing Uses						
96-611037	Transfer Out to Airport Enterprise Fund	0	439,868	0	0	0
96-611084	Transfer Out to Rails to Trails Fund	0	408,118	408,118	408,118	408,118
Total Other Financing Uses		**0**	**847,986**	**408,118**	**408,118**	**408,118**
Total Expenditures		**289,726**	**1,922,986**	**964,000**	**964,000**	**964,000**

SPLOST – 2019 FUND

FUND PROFILE

A referendum was held during May 2018 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise $15,300,000 for public safety vehicles and equipment, community center debt repayments, renovations to the courthouse, old library, and community development building, economic development and broadband, a public works facility, road and bridge improvements, the rails to trails project, and city projects. During the referendum, 5,261 citizens voted – 3,535 (67.2%) for the SPLOST and 1,726 (32.8%) against. At the time of the referendum, the county had 23,678 registered voters. Therefore, the referendum had a 22.2% voter turn-out rate. Since the referendum was approved, the SPLOST will go into effect on April 1, 2019 and will continue until March 31, 2025. This Fund is used to account for the SPLOST-2019 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Capital outlay expenses include $250,000 to perform economic development projects including mulching 35 acres at the NWHBP, $350,000 to renovate the old library into county administration offices, $166,667 ($16,667 each) to provide the ten volunteer fire departments with equipment, $50,000 for two jaws of life tools, $180,000 for cardiac monitors, $200,533 for five Sheriff Office vehicles, $500,000 for broadband equipment, and $150,900 for public safety equipment for a total of $1,848,100.

- Other costs include $407,000 allocation to the cities for their projects.

- Other financing uses include $245,900 transfer to the Rails to Trails Capital Project Fund to assist with that project.

SPLOST – 2019 FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Taxes						
85-313200	SPLOST – 2019	0	600,000	2,500,000	2,500,000	2,500,000
Total Taxes		**0**	**600,000**	**2,500,000**	**2,500,000**	**2,500,000**
Investment Income						
85-361000	Interest Revenues	0	100	1,000	1,000	1,000
Total Investment Income		**0**	**100**	**1,000**	**1,000**	**1,000**
Total Revenues		**0**	**600,100**	**2,501,000**	**2,501,000**	**2,501,000**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
85-541204	Economic Development	0	0	250,000	250,000	250,000
85-541301	Renovation to the Old Library	0	54,100	350,000	350,000	350,000
85-542104	VFD Equipment	0	0	166,667	166,667	166,667
85-542102	Jaws of Life Tool (2)	0	50,000	50,000	50,000	50,000
85-542103	Cardiac Monitors	0	0	180,000	180,000	180,000
85-542202	Ambulances (2)	0	400,000	0	0	0
85-542200	Sheriff's Vehicles (5)	0	0	200,533	200,533	200,533
85-542500	Broadband Equipment	0	0	500,000	500,000	500,000
85-542100	Public Safety Equipment	0	0	150,900	150,900	150,900
Total Capital Outlays		**0**	**504,100**	**1,848,100**	**1,848,100**	**1,848,100**
Other Costs						
85-572051	Allocation to Hamilton	0	22,200	104,166	104,166	104,166
85-572052	Allocation to Shiloh	0	12,000	94,167	94,167	94,167
85-572053	Allocation to Waverly Hall	0	19,200	82,167	82,167	82,167
85-572054	Allocation to Pine Mountain	0	24,600	76,500	76,500	76,500
85-572055	Allocation to West Point	0	18,000	50,000	50,000	50,000
Total Other Costs		**0**	**96,000**	**407,000**	**407,000**	**407,000**
Other Financing Uses						
85-611084	Transfer Out to Rails to Trails Fund	0	0	245,900	245,900	245,900
Total Other Financing Uses		**0**	**0**	**245,900**	**245,900**	**245,900**
Total Expenditures		**0**	**600,100**	**2,501,000**	**2,501,000**	**2,501,000**

LIBRARY CONSTRUCTION FUND

FUND PROFILE

A new library was approved by the voters during the 2009 SPLOST in the amount of $1,500,000 and also during the 2014 SPLOST in the amount of $500,000. The state contributed $2,000,000 toward this project. The county also received donations. The total cost of the new library was about $5,226,000. This Fund was used to account for those funding sources and ensure they were used for library purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- The library construction project has been completed and this Fund has been closed.

New Harris County Public Library
Opened March 29, 2018

LIBRARY CONSTRUCTION FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Intergovernmental Revenues						
82-334310	State Reimbursements	1,236,082	0	0	0	0
Total Intergovernmental Revenues		**1,236,082**	**0**	**0**	**0**	**0**
Contributions and Donations from Private Sources						
82-371000	Donations	842,448	0	0	0	0
Total Contributions and Donations		**842,448**	**0**	**0**	**0**	**0**
Other Financing Sources						
82-391073	Transfer In from SPLOST-2009	0	0	0	0	0
82-391081	Transfer In from SPLOST-2014	500,000	0	0	0	0
82-391100	Transfer In from General Fund	221,952	0	0	0	0
Total Other Financing Sources		**721,952**	**0**	**0**	**0**	**0**
Total Revenues		**2,800,482**	**0**	**0**	**0**	**0**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
82-541300	Library Construction	3,715,649	0	0	0	0
Total Capital Outlays		**3,715,649**	**0**	**0**	**0**	**0**
Total Expenditures		**3,715,649**	**0**	**0**	**0**	**0**

ECONOMIC DEVELOPMENT PROJECT FUND

FUND PROFILE

The Board entered into an agreement with Daesol Materials Georgia, LLC during March 2016 to assist them with site preparation costs for a new industrial plant located within the Northwest Harris Business Park. This Fund is used to account for those funding sources and expenses to ensure they are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- This construction project has been completed and this Fund has been closed.

ECONOMIC DEVELOPMENT PROJECT FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Intergovernmental Revenues						
83-334310	State EDGE Grant	0	0	0	0	0
Total Intergovernmental Revenues		**0**	**0**	**0**	**0**	**0**
Other Financing Sources						
83-391081	Transfer In from SPLOST-2014 Fund	0	555,500	0	0	0
83-391019	Transfer In from Solid Waste Fund	0	850,000	0	0	0
Total Other Financing Sources		**0**	**1,405,500**	**0**	**0**	**0**
Total Revenues		**0**	**1,405,500**	**0**	**0**	**0**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
83-521200	Professional Services	0	10,000	0	0	0
Total Purchased / Contracted Services		**0**	**10,000**	**0**	**0**	**0**
Capital Outlays						
83-541300	Construction	0	1,395,500	0	0	0
Total Capital Outlays		**0**	**1,395,500**	**0**	**0**	**0**
Other Costs						
83-573000	Payment to Others	0	0	0	0	0
Total Other Costs		**0**	**0**	**0**	**0**	**0**
Total Expenditures		**0**	**1,405,500**	**0**	**0**	**0**

RAILS TO TRAILS PROJECT FUND

FUND PROFILE

The Board of County Commissioners purchased 21.5 miles of abandoned gravel rail line beginning at the Meriwether County line and extending to the Columbus-Muscogee County line from Georgia Southwestern Railroad during 2008. The total cost to acquire this abandoned gravel rail line was $300,000 with the county funding half and Callaway Gardens funding half. The purpose of this purchase was to eventually develop a paved pedestrian walkway to provide county-wide outdoor recreational opportunities including walking, jogging, running, and bicycling. This Fund is used to account for funding sources and expenses to ensure they are used to improve this rail line.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Revenues for this Fund consist of three federal grants that total $812,473 that were previously awarded, $408,118 from TSPLOST funds, and $245,900 from SPLOST-2019 funds for a total project cost of $1,466,491.

- Professional services consist of $18,000 for TE grant administration and construction administration for the Rails to Trails project.

- Capital outlay expenses include $1,421,491 to construct Phase I of the Rails to Trails project which consist of constructing a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to behind the Mountain Creek Inn, $12,000 to purchase a utility vehicle to perform rail line security and maintenance, and $15,000 for commercial trail furniture such as benches, trash cans, and signage to comply with the grant requirements for a total of $1,448,491.

Typical Rails to Trails Section

RAILS TO TRAILS PROJECT FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Intergovernmental Revenues						
84-331301	Transportation Enhancement Grant	0	512,473	512,473	512,473	512,473
84-331350	LWCF Grant	0	100,000	100,000	100,000	100,000
84-331351	Recreational Trails Program Grant	0	200,000	200,000	200,000	200,000
Total Intergovernmental Revenues		**0**	**812,473**	**812,473**	**812,473**	**812,473**
Other Financing Sources						
84-391096	Transfer In From TSPLOST	0	408,118	408,118	408,118	408,118
84-391085	Transfer In From SPLOST-2019	0	0	245,900	245,900	245,900
Total Other Financing Sources		**0**	**408,118**	**654,018**	**654,018**	**654,018**
Total Revenues		**0**	**1,220,591**	**1,466,491**	**1,466,491**	**1,466,491**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
84-521200	Professional Services	0	18,000	18,000	18,000	18,000
Total Purchased / Contracted Services		**0**	**18,000**	**18,000**	**18,000**	**18,000**
Capital Outlays						
84-541300	Construction	0	1,190,591	1,421,491	1,421,491	1,421,491
84-542200	Utility Vehicle	0	12,000	12,000	12,000	12,000
84-542300	Trail Furniture/Signage	0	0	15,000	15,000	15,000
Total Capital Outlays		**0**	**1,202,591**	**1,448,491**	**1,448,491**	**1,448,491**
Total Expenditures		**0**	**1,220,591**	**1,466,491**	**1,466,491**	**1,466,491**

DEBT SERVICE FUND

Debt Service Funds are used to account for all financial resources that are used to pay for the principal and interest of certain debt not contained in any other Funds. The county has one Debt Service Fund: the Callaway Conservation Easement Fund.

CALLAWAY CONSERVATION EASEMENT FUND

FUND PROFILE

This Debt Service Fund is used to account for revenues paid by the Callaway Foundation to the county to service the debt for the 2,078.14 acre conservation easement until 2026.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
No Positions in this Fund	0	0	0
Total Positions	**0**	**0**	**0**

FY 2019-20 BUDGET HIGHLIGHTS

- Continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation - $143,958.

CALLAWAY CONSERVATION EASEMENT FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Contributions from Private Sources						
77-371021	Callaway Contributions	143,957	143,958	143,958	143,958	143,958
Total Contributions from Private Sources		**143,957**	**143,958**	**143,958**	**143,958**	**143,958**
Total Revenues		**143,957**	**143,958**	**143,958**	**143,958**	**143,958**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Debt Service						
77-581104	Principal-Conservation Easement	109,526	112,858	116,247	116,247	116,247
77-582104	Interest-Conservation Easement	34,431	31,100	27,711	27,711	27,711
Total Debt Service		**143,957**	**143,958**	**143,958**	**143,958**	**143,958**
Total Expenditures		**143,957**	**143,958**	**143,958**	**143,958**	**143,958**

ENTERPRISE FUNDS

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.

AIRPORT FUND

FUND PROFILE

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual fly-in community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Airport Manager	1	1	1
Attendant (part-time)	1	1	1
Total Positions	**2**	**2**	**2**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $13,000 for the airport engineering consultant to provide construction administration services for Phase II of the fencing project.

- Technical services include $6,000 for the AWOS maintenance agreement, security system maintenance, and web hosting.

- Capital outlay expenses include $395,000 to complete Phase II of the fencing project partially funded by a GDOT grant and $6,900 for a new commercial zero turn mower for a total of $401,900.

AIRPORT FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Intergovernmental Revenues						
37-331150	GDOT Airport Grant	0	0	150,000	150,000	150,000
37-331151	GDOT Grant for Fencing Design	51,578	60,000	0	0	0
37-331152	GDOT Grant for Fencing Installation	0	945,000	300,000	300,000	300,000
37-331153	GDOT Grant for Fencing Property	0	65,000	0	0	0
37-331154	GDOT Grant for Various Studies	0	155,000	0	0	0
37-331155	GDOT Grant For Runway Remarking	0	75,000	0	0	0
Total Intergovernmental Revenues		**51,578**	**1,300,000**	**450,000**	**450,000**	**450,000**
Charges for Services						
37-345301	Av Gas Sales	182,347	150,000	185,000	185,000	185,000
37-345302	Jet Fuel Sales	66,851	60,000	65,000	65,000	65,000
37-345303	Hangar Rental Fees	93,381	90,000	100,000	100,000	100,000
37-345304	Tie Down Fees	0	500	500	500	500
Total Charges for Services		**342,579**	**300,500**	**350,500**	**350,500**	**350,500**
Miscellaneous Revenue						
37-389002	Vendor's Compensation	18	0	0	0	0
37-371004	Donations	0	0	1,000	1,000	1,000
Total Miscellaneous Revenue		**18**	**0**	**1,000**	**1,000**	**1,000**
Other Financing Sources						
37-391100	Transfer In from General Fund	0	10,989	0	0	0
37-391096	Transfer In from TSPLOST	0	439,868	0	0	0
Total Other Financing Sources		**0**	**450,857**	**0**	**0**	**0**
Total Revenues		**394,175**	**2,051,357**	**801,500**	**801,500**	**801,500**

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
37-511100	Regular Employees	57,496	56,538	64,200	64,200	64,200
37-511300	Overtime	0	1,000	1,000	1,000	1,000
37-512100	Group Insurance	7	7,493	7,200	7,200	7,200
37-512200	FICA	3,474	3,506	4,000	4,000	4,000
37-512300	Medicare	812	820	950	950	950
37-512400	Retirement Contributions	18,161	4,902	5,000	5,000	5,000
37-512600	Unemployment Insurance	81	80	100	100	100
37-512700	Workers' Compensation	1,183	1,100	1,900	1,900	1,900
Total Personal Services and Employee Benefits		**81,214**	**75,439**	**84,350**	**84,350**	**84,350**

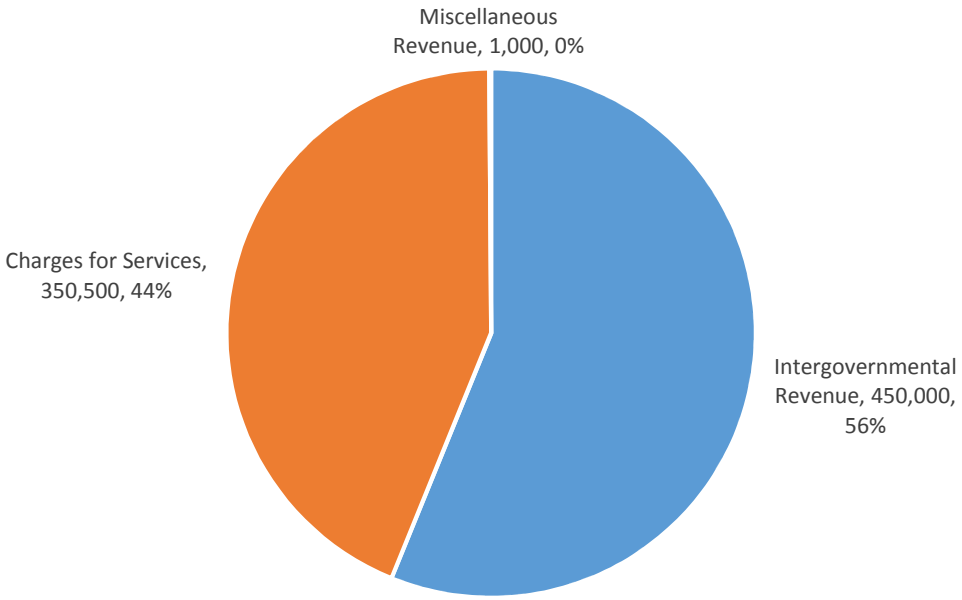
AIRPORT FUND

EXPENDITURES

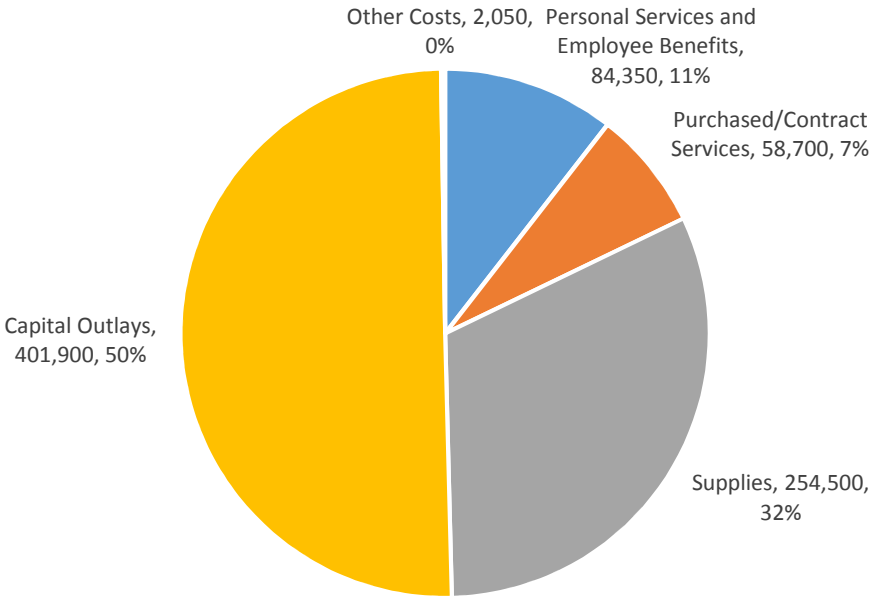
Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Purchased / Contracted Services						
37-521200	Professional Services	170,280	236,000	13,000	13,000	13,000
37-521300	Technical Services	5,709	4,850	6,000	6,000	6,000
37-522210	Repair and Maintenance-Equipment	28,556	14,000	14,000	14,000	14,000
37-522220	Repair and Maintenance-Building	11,888	5,000	5,000	5,000	5,000
37-522260	Repair and Maintenance-Vehicle	199	1,000	1,000	1,000	1,000
37-523100	Property and Vehicle Insurance	8,982	9,500	9,500	9,500	9,500
37-523210	Communications-Telephone	3,263	3,400	3,400	3,400	3,400
37-523211	Communications-Internet	1,260	1,300	1,300	1,300	1,300
37-523300	Advertising	233	3,000	3,000	3,000	3,000
37-523500	Travel	0	1,000	1,000	1,000	1,000
37-523600	Dues and Fees	710	500	500	500	500
37-523700	Education and Training	0	1,000	1,000	1,000	1,000
Total Purchased / Contracted Services		**231,080**	**280,550**	**58,700**	**58,700**	**58,700**
Supplies						
37-531101	General Supplies-Office	1,398	1,200	1,200	1,200	1,200
37-531150	General Supplies-Tires	0	500	500	500	500
37-531210	Water/Sewer	1,234	1,500	1,500	1,500	1,500
37-531230	Electricity	17,698	16,000	18,000	18,000	18,000
37-531270	Gasoline/Diesel/Oil	50	800	800	800	800
37-531521	Av Gas for Resale	197,069	100,000	185,000	185,000	185,000
37-531522	Jet Fuel for Resale	37,002	40,000	46,750	46,750	46,750
37-531600	Small Equipment	24	500	750	750	750
Total Supplies		**254,475**	**160,500**	**254,500**	**254,500**	**254,500**
Capital Outlays						
37-541100	Property for Fencing Project	0	65,000	0	0	0
37-541200	Wildlife Fencing-Phase I (GDOT)	175,440	0	0	0	0
37-541200	Wildlife Fencing-Phase II (GDOT)	0	945,000	395,000	395,000	395,000
37-541205	Runway Remarking	0	55,000	0	0	0
37-541300	2 Bay Garage	0	0	0	0	0
37-541400	Access Road Paving (TSPLOST)	0	439,868	0	0	0
37-542201	Tractor/Mower	0	30,000	6,900	6,900	6,900
37-542200	Av Gas Vehicle	42,000	0	0	0	0
37-542500	Security System	14,130	0	0	0	0
Total Capital Outlays		**231,570**	**1,534,868**	**401,900**	**401,900**	**401,900**
Other Costs						
37-573001	State Highway Impact Fee	2,050	0	2,050	2,050	2,050
Total Capital Outlays		**2,050**	**0**	**2,050**	**2,050**	**2,050**
Total Expenditures		**800,389**	**2,051,357**	**801,500**	**801,500**	**801,500**

AIRPORT FUND

AIRPORT FUND REVENUES BY SOURCE



AIRPORT FUND EXPENSES BY TYPE



SOLID WASTE FUND

FUND PROFILE

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside and transported to the county's transfer station. The waste is then transported to a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue from a fee placed on the annual tax bills and tipping fees.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Director	1	1	1
Assistant Director	1	1	1
Scale Operator	1	1	1
Sanitation Equipment Operator	8	8	9
Collection Site Attendant	3	3	3
Collection Site Attendant (part-time)	1	1	1
Inmates	15	15	15
Total Positions	**15**	**15**	**16**

FY 2019-20 BUDGET HIGHLIGHTS

- Garbage collection revenue has increased due to adding a 127+/- unit neighborhood to the list that pays the annual solid waste fee, an increase of about $19,000 per year.

- Personal services have increased $40,738 (salary and benefits) to hire a new full-time equipment operator (garbage truck driver) to assist a growing department.

- Technical services expenses include $10,000 for an extended warranty for a piece of heavy equipment that has come off lease and $13,200 for a private company to perform landfill monitoring and well testing at the closed landfill for a total of $23,200.

- Capital outlay expenses include $115,000 for a replacement and larger drive-over scale, $190,000 for a replacement garbage truck, $34,000 for a replacement inmate transport van, and $20,000 for four roll-off containers to add capacity at the convenience sites for a total of $359,000.

- Indirect cost allocation of $100,000 to the General Fund to pay for indirect cost such as finance, information technology, administration, and purchasing services.

- Transfer of $1,000,000 to the General Fund to help balance the General Fund budget.

SOLID WASTE FUND

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Intergovernmental Revenue						
19-334101	Scrap Tire Abatement Grant	5,248	0	6,000	6,000	6,000
Total Intergovernmental Revenue		**5,248**	**0**	**6,000**	**6,000**	**6,000**
Charges for Services						
19-344110	Garbage Collection Charges	1,947,189	1,900,000	1,960,000	1,960,000	1,960,000
19-344111	Garbage Collection Charges-Delinquent	0	2,000	2,000	2,000	2,000
19-344112	Commercial Dumpster Fees	22,464	22,000	22,000	22,000	22,000
19-344130	Sale of Salvage	24,808	15,000	15,000	15,000	15,000
19-344150	Landfill Tipping Fees	58,188	42,000	50,000	50,000	50,000
19-349300	Returned Check Fees	60	0	100	100	100
Total Charges for Services		**2,052,709**	**1,981,000**	**2,049,100**	**2,049,100**	**2,049,100**
Investment Income						
19-361000	Interest Revenues	41,624	30,000	40,000	40,000	40,000
Total Investment Income		**41,624**	**30,000**	**40,000**	**40,000**	**40,000**
Miscellaneous Revenue						
19-383000	Reimbursement for Damage Property	4,357	0	1,000	1,000	1,000
Total Miscellaneous Revenue		**4,357**	**0**	**1,000**	**1,000**	**1,000**
Other Financing Sources						
19-392100	Sale of Assets	21,950	10,000	10,000	10,000	10,000
19-399999	Use of Fund Reserves	0	1,743,411	780,121	780,121	780,121
Total Other Financing Sources		**21,950**	**1,753,411**	**790,121**	**790,121**	**790,121**
Total Revenue		**2,125,888**	**3,764,411**	**2,886,221**	**2,886,221**	**2,886,221**

SOLID WASTE FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
19-511100	Regular Employees	417,858	417,075	465,000	465,000	465,000
19-511300	Overtime	451	0	1,000	1,000	1,000
19-512100	Group Insurance	107,778	104,891	109,000	109,000	109,000
19-512120	Health Reimbursement Arrangement	15,932	15,000	16,000	16,000	16,000
19-512200	FICA	23,740	25,859	28,900	28,900	28,900
19-512300	Medicare	5,552	6,048	6,800	6,800	6,800
19-512400	Retirement Contributions	43,766	52,625	58,000	58,000	58,000
19-512600	Unemployment Insurance	442	549	608	608	608
19-512700	Workers' Compensation	20,623	22,160	39,000	39,000	39,000
Total Personal Services and Employee Benefits		**636,142**	**644,207**	**724,308**	**724,308**	**724,308**
Purchased / Contracted Services						
19-521200	Professional Services	1,177	3,000	3,000	3,000	3,000
19-521300	Technical Services	0	13,200	23,200	23,200	23,200
19-522112	Disposal-Septic Tank	0	1,000	1,000	1,000	1,000
19-522113	Disposal-Tire Amnesty Days	5,248	0	6,000	6,000	6,000
19-522210	Repairs and Maintenance-Equipment	15	1,500	1,500	1,500	1,500
19-522220	Repairs and Maintenance-Buildings	11,556	8,000	8,000	8,000	8,000
19-522222	Repairs and Maintenance-Sites	7,426	5,000	6,000	6,000	6,000
19-522260	Repairs and Maintenance-Vehicle	117,183	105,000	105,000	105,000	105,000
19-523001	Extermination	95	300	300	300	300
19-523100	Property and Vehicle Insurance	15,286	16,900	17,000	17,000	17,000
19-523210	Communications-Telephone	6,033	6,200	6,200	6,200	6,200
19-523250	Communications-Postage	19	30	30	30	30
19-523500	Travel	0	500	500	500	500
19-523700	Education and Training	0	500	500	500	500
Total Purchased / Contracted Services		**164,038**	**161,130**	**178,230**	**178,230**	**178,230**
Supplies						
19-531101	General Supplies-Office	867	1,300	1,000	1,000	1,000
19-531120	General Supplies-Janitorial	242	500	500	500	500
19-531150	General Supplies-Tires	30,750	30,000	30,000	30,000	30,000
19-531190	General Supplies-Other	2,739	4,500	4,500	4,500	4,500
19-531210	Water/Sewer	1,497	1,000	1,500	1,500	1,500
19-531230	Electricity	7,823	9,200	9,200	9,200	9,200
19-531240	Bottled Gas	335	0	1,000	1,000	1,000
19-531270	Gasoline/Diesel/Oil	78,292	90,000	90,000	90,000	90,000
19-531600	Small Equipment	25	1,000	1,000	1,000	1,000
19-531710	Uniforms	1,468	1,500	1,600	1,600	1,600
Total Supplies		**124,038**	**139,000**	**140,300**	**140,300**	**140,300**

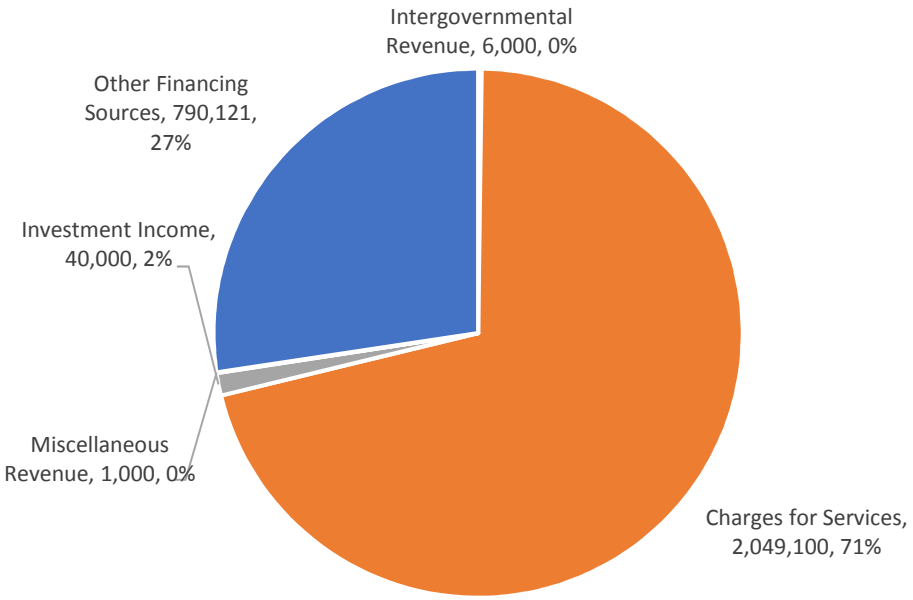
SOLID WASTE FUND

EXPENDITURES

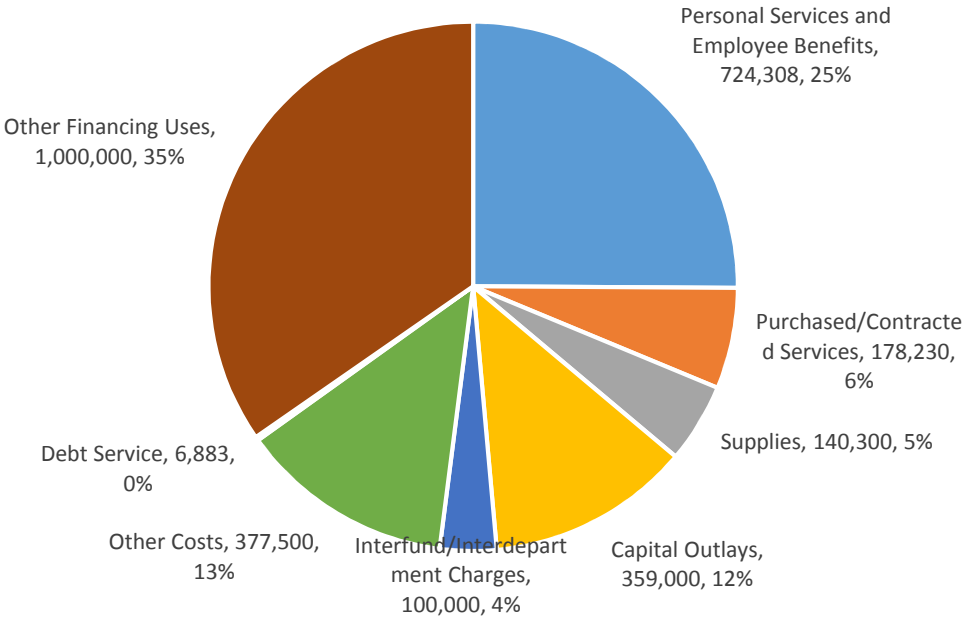
Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Capital Outlays						
19-541200	Wingwall Reconstruction	28,870	0	0	0	0
19-541300	24x25 Storage Building	9,325	0	0	0	0
19-542100	Lawn Mower	6,100	0	0	0	0
19-542100	Compactors	32,440	0	0	0	0
19-542102	Vehicle Scales	0	54,000	115,000	115,000	115,000
19-542200	Garbage Trucks	360,288	0	190,000	190,000	190,000
19-542200	Vehicle	0	30,000	34,000	34,000	34,000
19-542200	Utility Vehicle	0	12,000	0	0	0
19-542500	Receiving Containers	13,305	0	20,000	20,000	20,000
19-542500	Pressure Washer	4,995	0	0	0	0
Total Capital Outlays		**455,323**	**96,000**	**359,000**	**359,000**	**359,000**
Interfund / Interdepartmental Charges						
19-551100	Indirect Cost Allocation	0	100,000	100,000	100,000	100,000
Total Interfund / Interdepartmental Charges		**0**	**100,000**	**100,000**	**100,000**	**100,000**
Other Costs						
19-573001	State Highway Impact Fee	1,100	1,500	1,500	1,500	1,500
19-573002	Tipping Fees	432,427	350,000	375,000	375,000	375,000
19-573120	Refunds	447	1,500	1,000	1,000	1,000
Total Other Costs		**433,974**	**353,000**	**377,500**	**377,500**	**377,500**
Debt Service						
19-581201	Principal-420F Backhoe	19,265	20,509	6,837	6,837	6,837
19-581200	Principal-D6 Track Type Tractor	158,614	0	0	0	0
19-582201	Interest-420F Backhoe	1,243	565	46	46	46
19-582200	Interest-D6 Track Type Tractor	2,415	0	0	0	0
Total Debt Service		**181,537**	**21,074**	**6,883**	**6,883**	**6,883**
Other Financing Uses						
19-611100	Transfer Out to General Fund	1,000,000	1,400,000	1,000,000	1,000,000	1,000,000
19-611083	Transfer Out to Econ. Dev. CPF	0	850,000	0	0	0
Total Other Financing Uses		**1,000,000**	**2,250,000**	**1,000,000**	**1,000,000**	**1,000,000**
Total Expenditures		**2,995,052**	**3,764,411**	**2,886,221**	**2,886,221**	**2,886,221**

SOLID WASTE FUND

SOLID WASTE FUND REVENUES BY SOURCE



SOLID WASTE FUND EXPENSES BY TYPE



WATER WORKS FUND

FUND PROFILE

The Water Works Enterprise Fund provides clean drinking water and fire protection to over 8,550 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Works Fund consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for all water treatment operations and ensures that all treated water is in compliance with all state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases water as needed from the Columbus Water Department, Georgia Power, and Talbot County.

STAFFING PLAN

Position Title	FY 2017-18	FY 2018-19	FY 2019-20
Administration			
Director	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	3	3	3
Water Service Worker	1	1	1
Customer Service Representative (part-time)	1	1	1
Total Administration	**7**	**7**	**7**
Filter Plant			
Supervisor	1	1	1
WTP Operator I	2	2	2
WTP Operator II	3	3	3
WTP Operator III	3	3	3
WTP Operator Trainee	1	1	1
Total Filter Plant	**10**	**10**	**10**
Distribution			
Distribution Supervisor	1	1	1
Meter Reader Supervisor	1	1	1
Crew Supervisor	1	1	1
Maintenance Supervisor	1	1	1
Heavy Equipment Operator	2	2	2
Utility Locator	1	1	1
Meter Reader	2	2	2
Water Maintenance Specialist	1	1	1
Inmates	2	2	2
Total Distribution	**10**	**10**	**10**
Total Positions	**27**	**27**	**27**

FY 2019-20 BUDGET HIGHLIGHTS

- Professional services include $25,000 for the engineering consultant to provide administration services for the water meter replacement project, $50,000 for the engineering consultant to provide construction administration services for the SR 219 water relocation project, $30,000 for general engineering services as needed, $1,000 for legal assistance as needed, and $10,000 for audit services for a total of $116,000.

WATER WORKS FUND

FY 2019-20 BUDGET HIGHLIGHTS

- Technical services include $2,000 for communications repairs, $9,500 for billing system maintenance and support, and $100,000 for water tank maintenance for a total of $111,500.

- Capital outlay expenses include $80,000 for general water system improvements, $50,000 for general water plant improvements, $500,000 to continue the SR 219 water relocation project, $700,000 to continue the water meter replacement program funded by a GEFA loan, and $155,000 for a replacement dump truck and two replacement vehicles for a total of $1,485,000.

- Indirect cost allocation of $150,000 to the General Fund to pay for indirect cost such as finance, information technology, administration, and purchasing services.

- Other financing uses include a $618,473 (principal and interest) transfer to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.

REVENUES

Account Number	Revenue Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Charges for Services						
93-344210	Water Charges	4,544,791	4,600,000	4,650,000	4,650,000	4,650,000
93-344211	Service Installations	164,350	140,000	165,000	165,000	165,000
93-344212	Reconnect Fees	41,969	35,000	42,000	42,000	42,000
93-344213	Surcharges (to repay 2002 GEFA Loan)	18,162	17,000	0	0	0
93-344214	Late Fees	65,828	65,000	60,000	60,000	60,000
93-344215	Credit Card Convenience Fees	37,357	30,000	40,000	40,000	40,000
Total Charges for Services		**4,872,457**	**4,887,000**	**4,957,000**	**4,957,000**	**4,957,000**
Investment Income						
93-361000	Interest Revenues	9,935	2,500	5,000	5,000	5,000
Total Investment Income		**9,935**	**2,500**	**5,000**	**5,000**	**5,000**
Miscellaneous Revenue						
93-389001	Miscellaneous Revenues	6,697	7,000	5,000	5,000	5,000
Total Miscellaneous Revenue		**6,697**	**7,000**	**5,000**	**5,000**	**5,000**
Other Financing Sources						
93-125303	GEFA Loan for Water Meter Project	0	1,570,000	700,000	700,000	700,000
93-399999	Use of Fund Reserves	0	1,313,106	851,483	461,983	486,983
Total Other Financing Sources		**0**	**2,883,106**	**1,551,483**	**1,161,983**	**1,186,983**
Total Revenue		**4,889,089**	**7,779,606**	**6,518,483**	**6,128,983**	**6,153,983**

WATER WORKS FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Personal Services and Employee Benefits						
93-511100	Regular Employees	1,058,554	1,111,719	1,110,000	1,110,000	1,110,000
93-511300	Overtime	88,950	95,688	85,000	85,000	85,000
93-512100	Group Insurance	205,219	202,290	190,500	190,500	190,500
93-512120	Health Reimbursement Arrangement	27,374	25,000	25,000	25,000	25,000
93-512200	FICA	66,306	74,860	74,000	74,000	74,000
93-512300	Medicare	14,816	17,508	17,500	17,500	17,500
93-512400	Retirement Contributions	137,416	154,463	150,500	150,500	150,500
93-512600	Unemployment Insurance	2,177	1,064	1,100	1,100	1,100
93-512700	Workers' Compensation	45,572	49,000	78,800	78,800	78,800
Total Personal Services and Employee Benefits		**1,646,384**	**1,731,592**	**1,732,400**	**1,732,400**	**1,732,400**
Purchased / Contracted Services						
93-521200	Professional Services	28,012	180,500	180,500	116,000	116,000
93-521300	Technical Services	103,221	111,500	111,500	111,500	111,500
93-522210	Repairs and Maintenance-Equipment	24,075	20,000	20,000	20,000	20,000
93-522211	Repairs and Maintenance-Office Equip.	2,840	1,300	1,300	1,300	1,300
93-522220	Repairs and Maintenance-Buildings	40,263	75,000	75,000	50,000	50,000
93-522260	Repairs and Maintenance-Vehicles	20,095	25,000	25,000	25,000	25,000
93-523001	Extermination	601	700	700	700	700
93-523100	Property & Equipment Insurance	34,304	37,800	37,800	37,800	62,800
93-523210	Communications-Telephone	14,139	12,000	15,000	15,000	15,000
93-523250	Communications-Postage	36,269	32,000	36,000	36,000	36,000
93-523500	Travel	4,970	9,000	9,000	9,000	9,000
93-523600	Dues and Fees	5,750	6,700	6,700	6,700	6,700
93-523601	Credit Card Fees	23,200	18,000	20,000	20,000	20,000
93-523602	Bank Fees	4,506	9,000	4,000	4,000	4,000
93-523700	Education and Training	3,130	4,000	5,500	5,500	5,500
Total Purchased / Contracted Services		**345,375**	**542,500**	**548,000**	**458,500**	**483,500**
Supplies						
93-531101	General Supplies-Office	22,316	20,500	23,000	23,000	23,000
93-531121	General Supplies-Chemicals	135,657	130,000	166,000	166,000	166,000
93-531122	General Supplies-Lab	8,538	13,000	13,000	13,000	13,000
93-531123	General Supplies-System Maintenance	275,121	250,000	250,000	250,000	250,000
93-531230	Electricity	279,558	314,500	314,500	314,500	314,500
93-531240	Bottled Gas	1,739	1,500	2,000	2,000	2,000
93-531270	Gasoline/Diesel/Oil	44,619	57,000	57,000	57,000	57,000
93-531600	Small Equipment	835	5,000	5,000	5,000	5,000
93-531710	Uniforms	18,713	15,000	20,000	20,000	20,000
Total Supplies		**787,096**	**806,500**	**850,500**	**850,500**	**850,500**

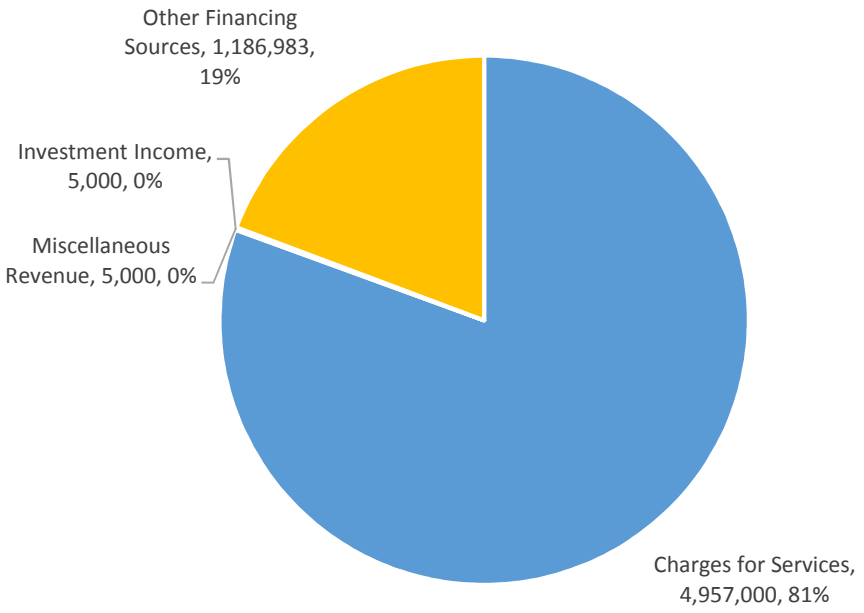
WATER WORKS FUND

EXPENDITURES

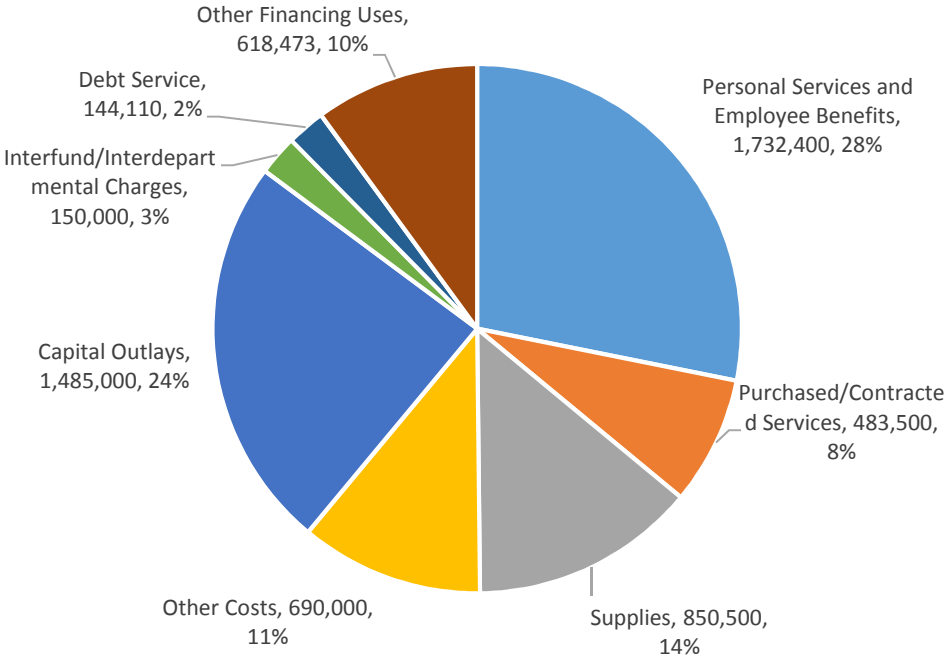
Account Number	Expenditure Description	FY 2017-18 Audited	FY 2018-19 Amended Budget	FY 2019-20 Department Requested Budget	FY 2019-20 Manager Proposed Budget	FY 2019-20 Commission Approved Budget
Other Costs						
93-531511	Water Purchase from Columbus	587,245	450,000	500,000	500,000	500,000
93-531512	Water Purchase from Talbot	139,121	120,000	120,000	120,000	120,000
93-531513	Water Purchase from GA Power	29,887	50,000	40,000	40,000	40,000
93-572007	DNR Fees	21,935	44,000	30,000	30,000	30,000
Total Other Costs		**778,188**	**664,000**	**690,000**	**690,000**	**690,000**
Capital Outlays						
93-541300	Office Building	0	0	300,000	0	0
93-541400	General Water System Improvements	219,908	80,000	80,000	80,000	80,000
93-541400	General Water Plant Improvements	75,143	50,000	50,000	50,000	50,000
93-541401	SR 219 Water Line Relocation	0	1,030,000	500,000	500,000	500,000
93-541400	Water Meter Replacement Project	0	1,500,000	700,000	700,000	700,000
93-541400	Hadley Road Water Improvements	0	150,000	0	0	0
93-542100	Equipment	184,141	155,000	155,000	155,000	155,000
93-542410	Financial Software	24,600	0	0	0	0
Total Capital Outlays		**503,792**	**2,965,000**	**1,785,000**	**1,485,000**	**1,485,000**
Interfund / Interdepartmental Charges						
93-551100	Indirect Cost Allocation	0	150,000	150,000	150,000	150,000
Total Interfund / Interdepartmental Charges		**0**	**150,000**	**150,000**	**150,000**	**150,000**
Debt Service						
93-581105	Principal-2002 GEFA	10,256	10,256	0	0	0
93-581106	Principal-2016 GEFA	36,375	110,148	111,700	111,700	111,700
93-582105	Interest-2002 GEFA	0	0	0	0	0
93-582106	Interest-2016 GEFA	34,582	33,962	32,410	32,410	32,410
Total Debt Service		**81,213**	**154,366**	**144,110**	**144,110**	**144,110**
Other Financing Uses						
93-611079	Transfer Out to PIA	622,173	615,648	618,473	618,473	618,473
93-611100	Transfer Out to General Fund	300,000	150,000	0	0	0
Total Other Financing Uses		**922,173**	**765,648**	**618,473**	**618,473**	**618,473**
Total Expenditures		**5,064,221**	**7,779,606**	**6,518,483**	**6,128,983**	**6,153,983**

WATER WORKS FUND

WATER WORKS FUND REVENUES BY SOURCE



WATER WORKS FUND EXPENSES BY TYPE



LONG TERM DEBT SCHEDULE

LONG TERM DEBT

WATERWORKS WATER METER REPLACEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Replacement of 8,400+/- water meters to AMR smart meters funded through a GEFA Loan at 0.89%. Paid by Water Works Enterprise Fund. This project is under construction and will be converted into a loan when completed.	2018	2019-20 2020-21 2021-22 2022-23 2023-24 2024-25 2025-26 2026-27 2027-28 2028-29 2029-30			
Total					

WATERWORKS IMPROVEMENTS GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Enterprise Fund.	2016	2019-20	111,700	32,410	144,110
		2020-21	113,274	30,836	144,110
		2021-22	114,870	29,240	144,110
		2022-23	116,488	27,622	144,110
		2023-24	118,129	25,980	144,110
		2024-25	119,794	24,316	144,110
		2025-26	121,482	22,628	144,110
		2026-27	123,194	20,916	144,110
		2027-28	124,929	19,181	144,110
		2028-29	126,690	17,420	144,110
		2029-30	128,475	15,635	144,110
		2030-31	130,285	13,825	144,110
		2031-32	132,121	11,989	144,110
		2032-33	133,982	10,128	144,110
		2033-34	135,870	8,240	144,110
		2034-35	137,785	6,325	144,110
		2035-36	139,726	4,384	144,110
		2036-37	141,695	2,415	144,110
		2037-38	95,569	503	96,071
Total			**2,366,058**	**323,993**	**2,690,051**

LONG TERM DEBT

PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of heavy equipment (924K wheel loader, 3 12M3 motor graders, D5 track type tractor, and 953D track loader) for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by General Fund.	2014	2019-20	53,200	498	53,698
Total			**53,200**	**498**	**53,698**

SOLID WASTE EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of 420F backhoe loader for the Solid Waste Fund through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by Solid Waste Enterprise Fund.	2014	2019-20	6,837	46	6,883
Total			**6,837**	**46**	**6,883**

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS – WATERWORKS IMROVEMENTS

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Improvements to water system. 2.46%. Paid by a transfer from the Water Works Enterprise Fund to the Public Improvements Authority Fund.	2012	2019-20	505,000	113,473	618,473
		2020-21	520,000	103,223	623,223
		2021-22	530,000	92,392	622,392
		2022-23	540,000	80,685	620,685
		2023-24	555,000	68,020	623,020
		2024-25	565,000	54,367	619,367
		2025-26	580,000	39,764	619,764
		2026-27	595,000	24,415	619,415
		2027-28	615,000	8,303	623,303
Total			**5,005,000**	**584,642**	**5,589,642**

LONG TERM DEBT

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Community Center construction, other equipment, and improvements. 2.09%. Paid by a transfer from the General Fund or SPLOST-2019* Fund to the Public Improvements Authority Fund.	2010 Refi - 2017	2019-20	245,000	125,866	370,866
		2020-21*	615,000	116,879	731,879
		2021-22*	630,000	103,868	733,868
		2022-23*	645,000	90,545	735,545
		2023-24*	655,000	76,960	731,960
		2024-25*	670,000	63,113	733,113
		2025-26	655,000	49,267	704,267
		2026-27	665,000	35,473	700,473
		2027-28	675,000	21,470	696,470
		2028-29	690,000	7,208	697,208
Total			**6,145,000**	**690,649**	**6,835,649**

CONSERVATION EASEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Acquisition of a 2,078.14 acre conservation easement from the Callaway Foundation through a GEFA Clean Water State Revolving Loan at 3%. Paid by Callaway to the Debt Service Fund.	2008	2019-20	116,247	27,711	143,958
		2020-21	119,867	24,091	143,958
		2021-22	123,472	20,486	143,958
		2022-23	127,228	16,730	143,958
		2023-24	131,078	12,880	143,958
		2024-25	135,100	8,858	143,958
		2025-26	139,194	4,764	143,958
		2026-27	83,269	833	84,102
Total			**975,455**	**116,353**	**1,091,808**

	Principal	Interest	Total
TOTAL DEBT PAYMENTS FOR FY 2019-20	**1,037,984**	**300,004**	**1,337,988**

	Principal	Interest	Total
TOTAL DEBT OUTSTANDING	**14,551,550**	**1,716,181**	**16,267,731**

DEBT PER CAPITA **$16,267,731 / 34,475 = $472**

Harris County
Georgia

STATISTICAL INFORMATION

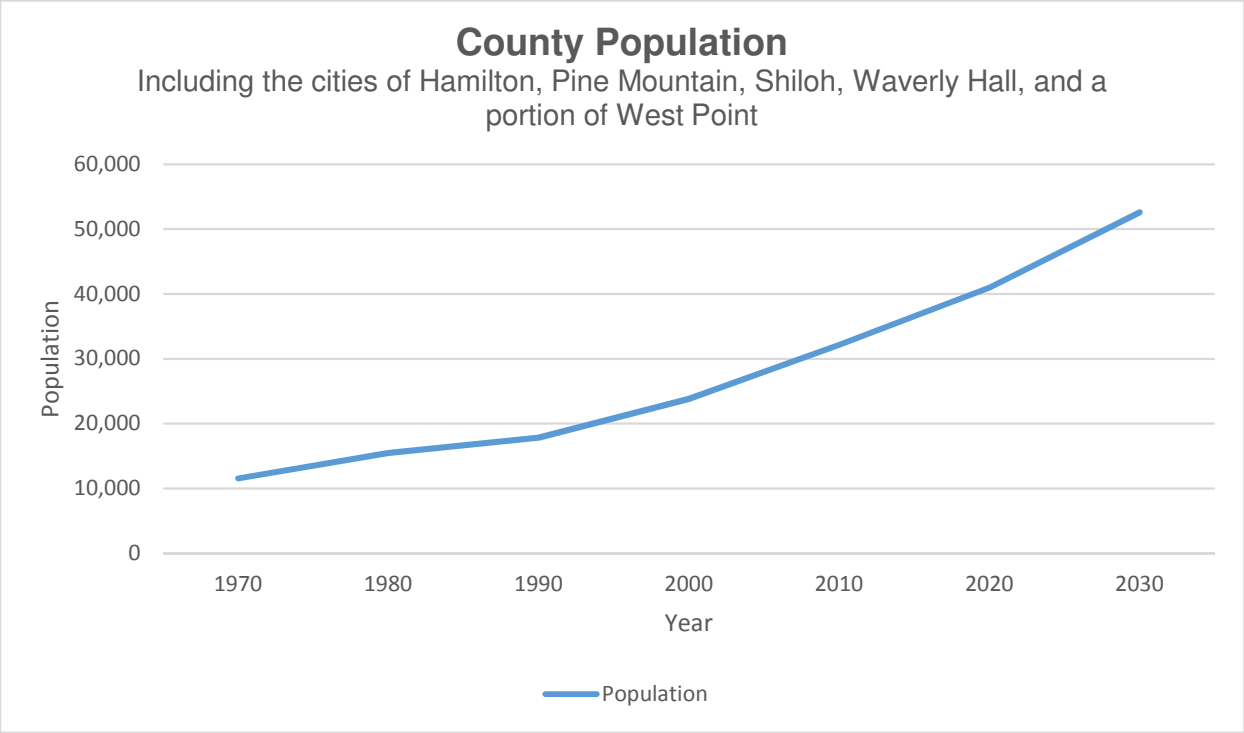
SELECTED GRAPH

HARRIS COUNTY EMPLOYEES BY TYPE

Department	Total	Full-Time	Part-Time	Elected	Board Member	Paid Supplement	Inmates
General Fund							
Administration	7	5	2				
Animal Control	3	3	0				1
Board of Commissioners	5	0	0	5			
Board of Elections & Reg.	4	0	1		3		
Board of Equalization	6	0	0		6		
Clerk of Superior Court	7	6	0	1			
Community Center	23	1	22				2-3
Community Development	19	5	2		12		
Coroner	4	0	0	1		3	
District Attorney	7	4	0	1		2	
EMS	47	24	23				
Extension Service	5	1	0			4	
Facilities Maintenance	4	4	0				6-8
Information Technology	1	1	0				
Jail	25	25	0				
Magistrate Court	5	2	2	1			
Non-Departmental	0	0	0				
Prison	32	32	0				30
Probate Court	5	4	0	1			
Public Works	18	18	0				5-7
Recreation	7	5	2				12
Sheriff's Office	52	49	2	1			
Superior Court	21	0	8	7		6	
Tax Assessor	11	8	0		3		
Tax Commissioner	7	6	0	1			
Vehicle Maintenance	5	5	0				4-6
Volunteer Fire Depts.	0	0	0				
Special Revenue Funds							
911 Center	18	18	0				
Enterprise Funds							
Airport	2	1	1				
Solid Waste	16	15	1				15
Water Works	27	26	1				2
Total Employees	**393**	**268**	**67**	**19**	**24**	**15**	**77-84**

As of July 1, 2019

SELECTED GRAPH

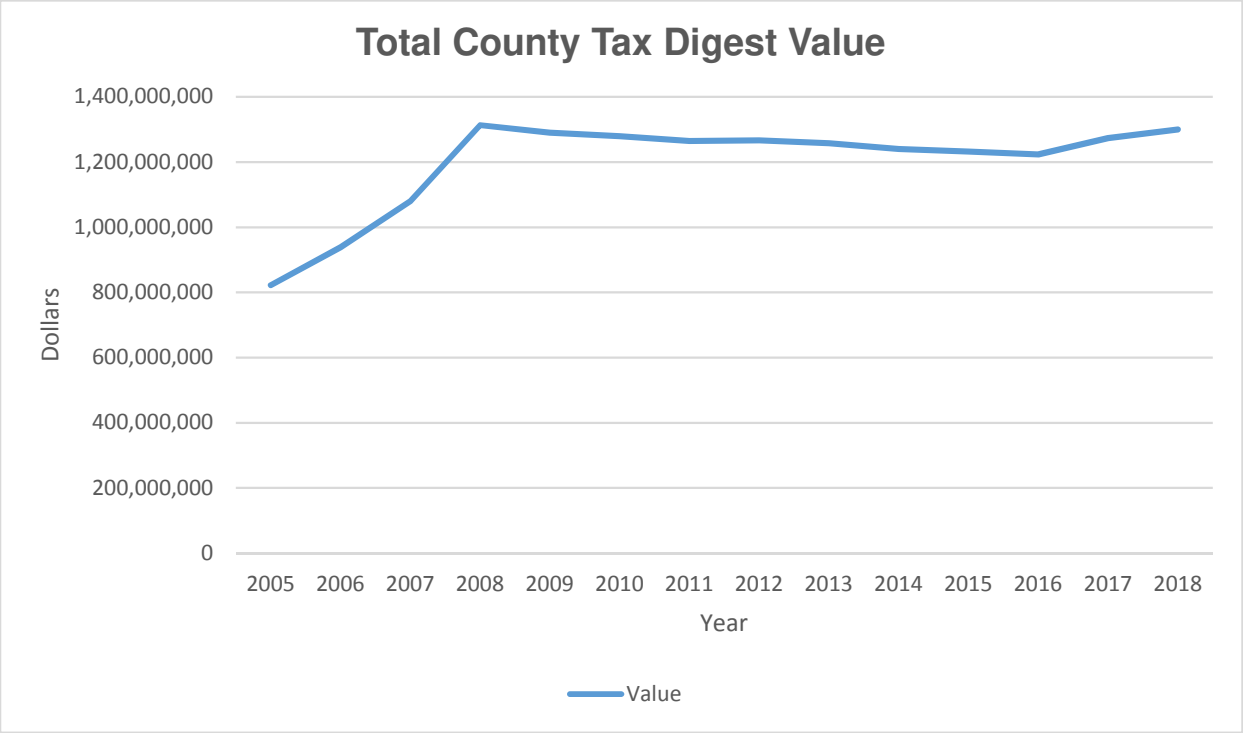


Year	Population
1970	11,545
1980	15,464
1990	17,837
2000	23,797
2010	32,026
2020	41,001
2030	52,606

Harris County's 2018 population estimate is 34,475, a 7.7% increase from 2010.

Source: U.S. Census Bureau

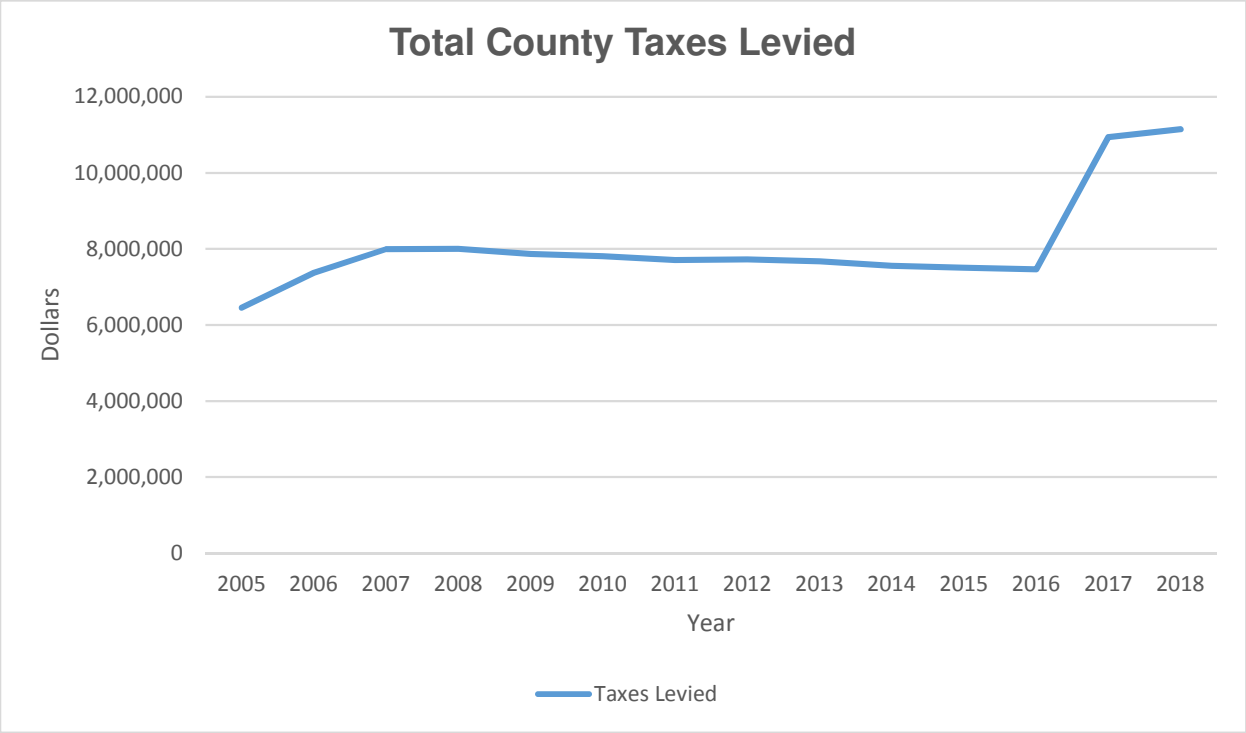
SELECTED GRAPH



Year	Total County Tax Digest Value
2005	$822,520,006
2006	938,525,860
2007	1,079,681,571
2008	1,313,180,610
2009	1,290,392,603
2010	1,279,715,455
2011	1,264,466,453
2012	1,266,739,959
2013	1,258,133,263
2014	1,239,965,382
2015	1,232,083,688
2016	1,223,323,808
2017	1,273,766,678
2018	1,299,620,271

Source: Five Year History of Levy

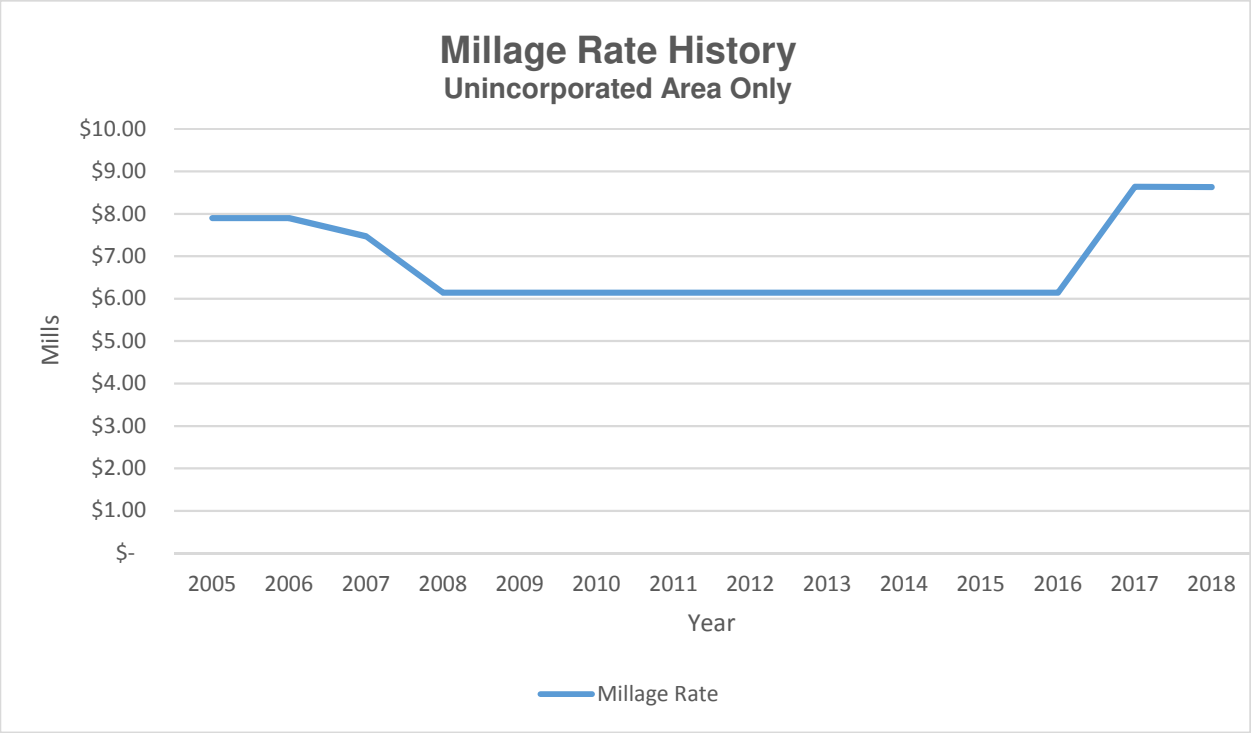
SELECTED GRAPH



Year	Total County Taxes Levied
2005	$6,453,041
2006	7,368,979
2007	7,998,813
2008	8,005,653
2009	7,871,954
2010	7,806,571
2011	7,713,514
2012	7,724,759
2013	7,671,625
2014	7,561,435
2015	7,510,248
2016	7,463,561
2017	10,938,674
2018	11,148,455

Source: Five Year History of Levy

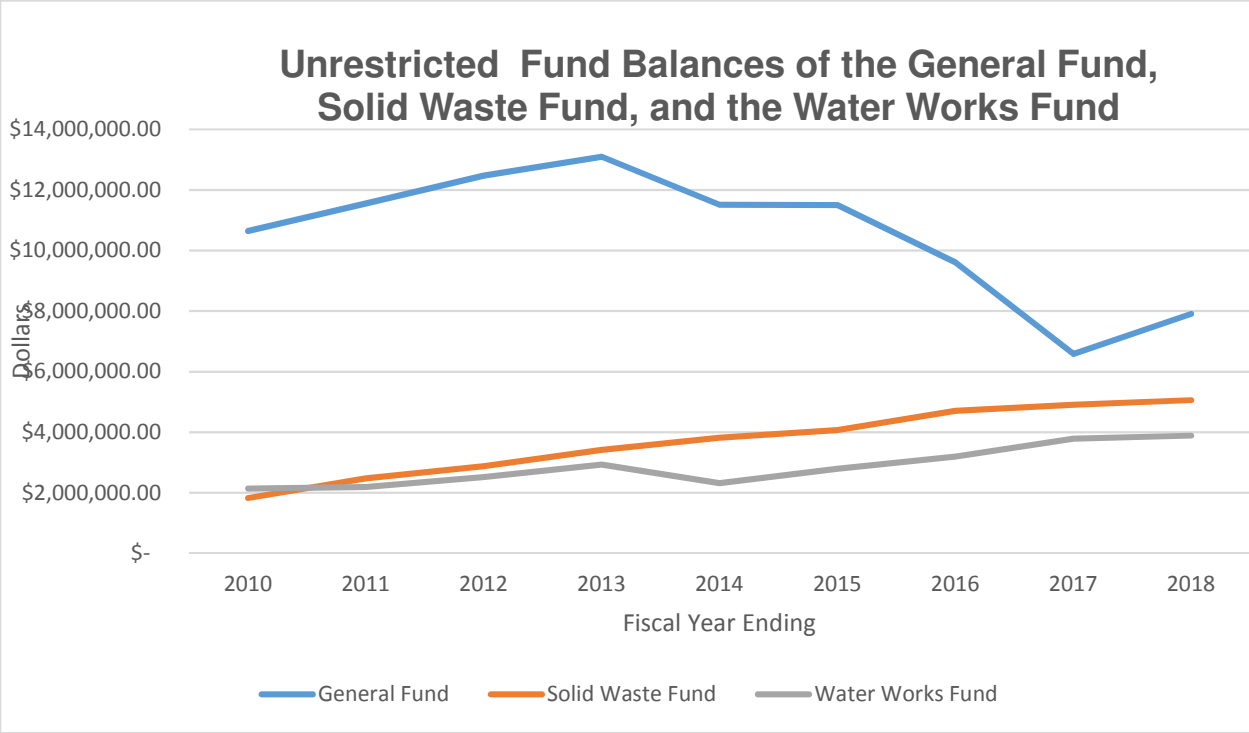
SELECTED GRAPH



Year	Unincorporated Millage Rate
2005	7.90
2006	7.90
2007	7.47
2008	6.14
2009	6.14
2010	6.14
2011	6.14
2012	6.14
2013	6.14
2014	6.14
2015	6.14
2016	6.14
2017	8.64
2018	8.63

Source: Five Year History of Levy

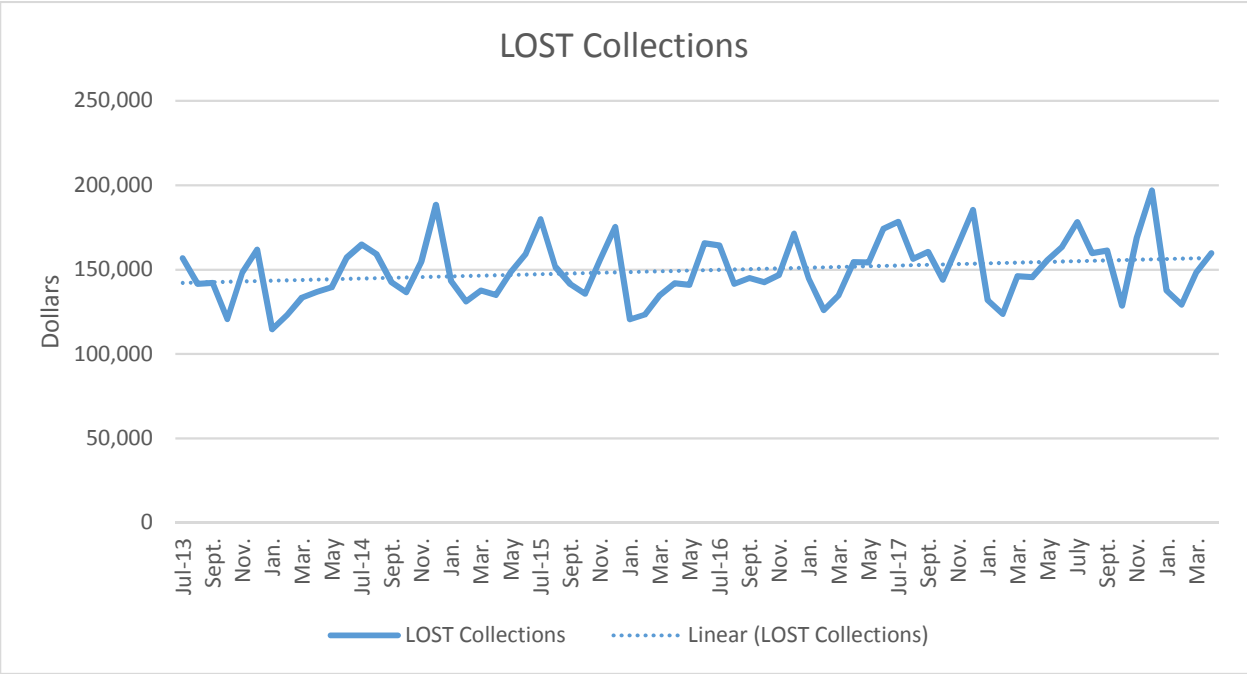
SELECTED GRAPH



Fiscal Year Ending	General Fund	Solid Waste Fund	Water Works Fund
2010	$10,644,843	$1,828,179	$2,142,831
2011	11,558,308	2,478,279	2,190,459
2012	12,474,034	2,880,357	2,522,311
2013	13,094,136	3,417,080	2,935,638
2014	11,509,879	3,818,571	2,319,792
2015	11,499,343	4,073,803	2,791,941
2016	9,607,455	4,703,033	3,200,509
2017	6,584,917	4,906,862	3,788,923
2018	7,912,281	5,060,530	3,888,342

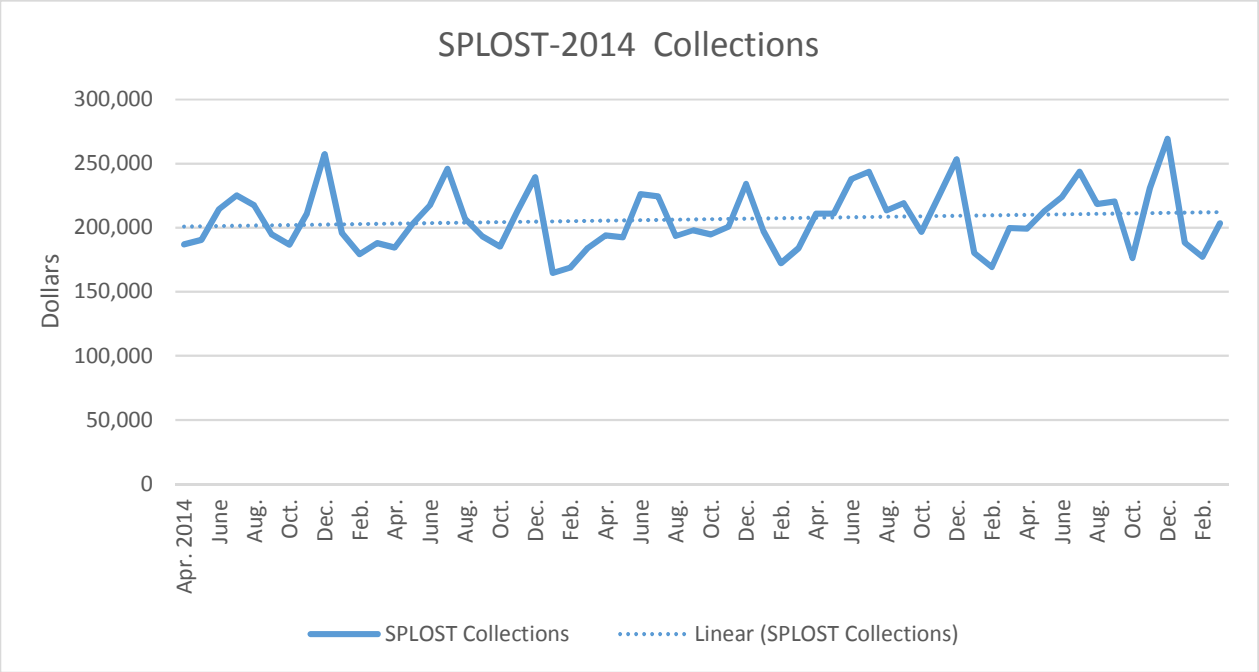
Source: Annual Audit

SELECTED GRAPH



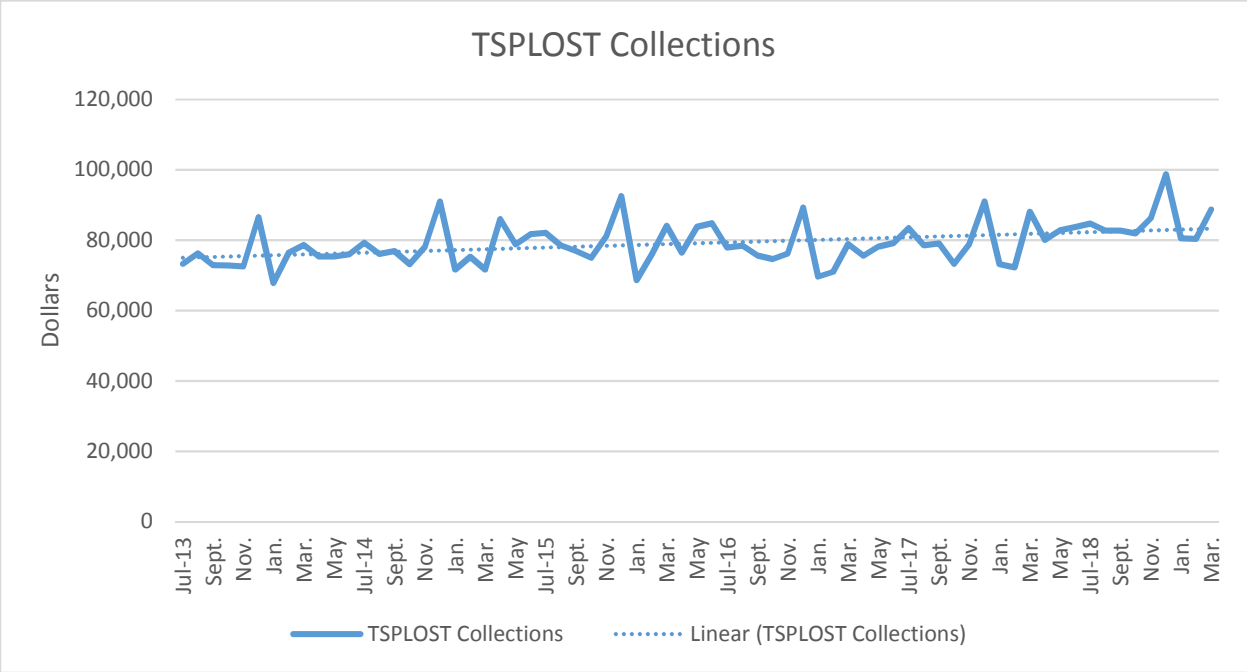
Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July	156,799.72	164,846.40	179,956.17	164,263.05	178,428.06	178,208.83
Aug.	141,521.85	159,152.07	151,599.48	141,675.41	156,321.09	159,723.32
Sept.	142,256.43	142,500.20	141,485.55	144,934.76	160,525.24	161,233.86
Oct.	120,673.41	136,619.35	135,680.46	142,510.02	143,984.69	128,754.12
Nov.	148,462.92	154,696.68	156,025.90	146,992.25	164,576.71	168,821.10
Dec.	161,944.20	188,371.04	175,274.57	171,332.59	185,441.25	196,869.33
Jan.	114,665.20	143,375.63	120,522.28	144,628.34	131,927.61	137,542.94
Feb.	123,271.50	131,219.11	123,461.68	126,106.53	123,792.99	129,346.33
Mar.	133,381.95	137,662.41	134,853.92	134,761.84	146,053.10	148,447.37
Apr.	136,856.28	135,000.17	141,910.13	154,434.89	145,589.97	159,856.34
May	139,554.11	148,468.43	140,942.98	154,338.71	155,631.31	
June	157,098.74	159,194.68	165,647.73	174,228.63	163,667.09	
Total	**1,676,486.31**	**1,801,106.17**	**1,767,360.85**	**1,800,207.02**	**1,855,939.11**	**1,568,803.54**
Budget				**1,750,000**	**1,800,000**	**1,800,000**
% Collected				**102.9%**	**103.1%**	**87.2%**

SELECTED GRAPH



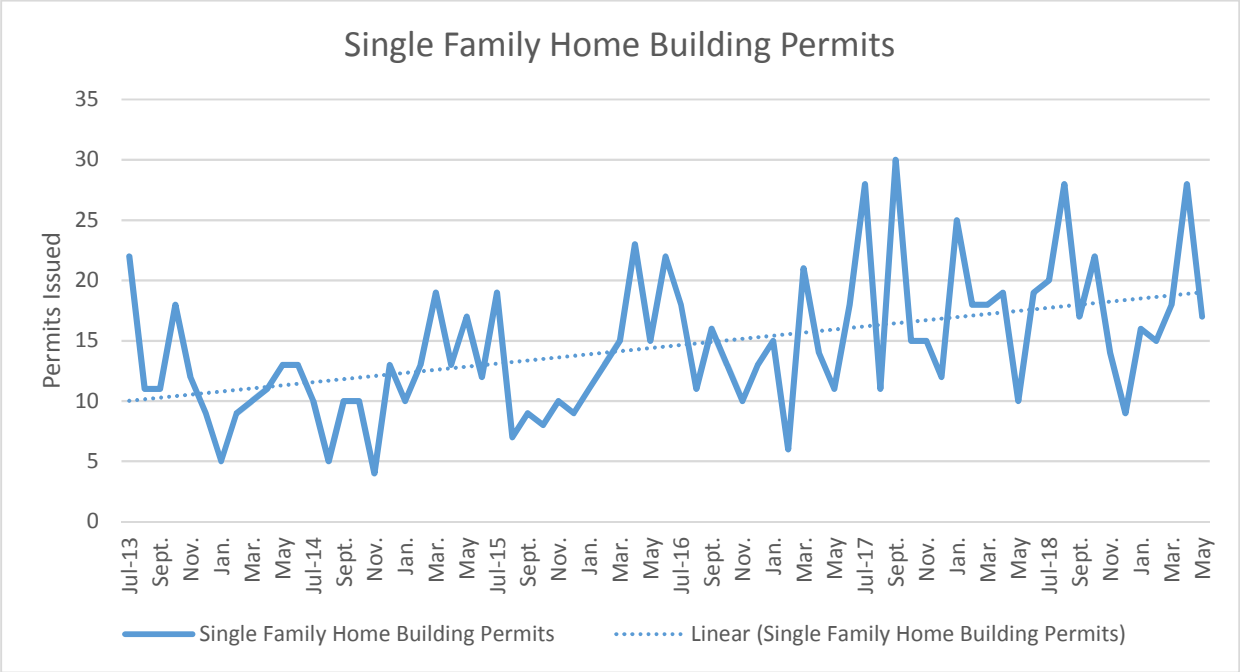
Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July		225,181.27	245,821.69	224,392.66	243,750.32	243,783.63
Aug.		217,415.09	207,094.58	193,552.53	213,552.32	218,487.59
Sept.		194,652.36	193,271.16	197,993.03	219,293.95	220,579.38
Oct.		186,628.68	185,349.84	194,632.98	196,698.35	176,180.36
Nov.		211,306.32	213,147.77	200,804.23	224,825.79	230,938.57
Dec.		257,306.76	239,459.30	234,068.93	253,328.71	269,364.77
Jan.		195,848.14	164,645.60	197,582.01	180,359.00	188,358.09
Feb.		179,249.77	168,658.70	172,272.62	169,280.44	177,185.09
Mar.		187,876.08	184,225.05	184,097.70	199,794.98	203,357.67
Apr.	186,906.82	184,413.49	194,012.62	210,974.50	199,143.92	
May	190,618.08	202,801.17	192,539.17	210,843.53	212,898.04	
June	214,520.58	217,465.14	226,289.54	238,014.03	223,894.07	
Total	**592,045.48**	**2,460,144.27**	**2,414,515.02**	**2,459,228.75**	**2,536,819.89**	**1,928,235.15**
Budget					**2,500,000**	**1,800,000**
% Collected					**101.5%**	**107.1%**
Total to Date - $12,390,988.60 or an average of $206,516 per month.						
FY 2013-14 monthly average - $197,348						
FY 2014-15 monthly average - $205,012						
FY 2015-16 monthly average - $201,210						
FY 2016-17 monthly average - $204,936						
FY 2017-18 monthly average - $211,402						
FY 2018-19 monthly average - $214,248						
Projected collections during the 60-month period - $12,390,960 or 65.2% ($19,000,000 budgeted)						
Collection period ends March 31, 2019. 60 of the 60 months have been collected or 100%.						

SELECTED GRAPH



Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July	73,293.75	79,301.77	82,115.26	77,943.73	83,443.31	84,736.38
Aug.	76,286.92	76,111.25	78,552.59	78,485.07	78,530.10	82,771.69
Sept.	72,913.25	76,940.46	76,920.89	75,669.23	79,063.32	82,712.97
Oct.	72,862.95	73,193.67	74,958.82	74,675.19	73,291.03	81,904.16
Nov.	72,551.85	78,038.94	81,135.23	76,152.86	78,803.63	86,293.98
Dec.	86,585.46	90,998.24	92,533.83	89,245.46	90,976.10	98,757.93
Jan.	67,836.18	71,602.51	68,628.32	69,645.07	73,224.45	80,522.34
Feb.	76,466.44	75,265.94	75,925.23	71,039.64	72,247.71	80,402.56
Mar.	78,601.60	71,599.02	84,103.83	78,896.55	88,109.01	88,751.64
Apr.	75,320.01	85,985.67	76,438.07	75,533.37	80,106.25	
May	75,347.40	78,851.82	83,839.63	78,178.57	82,829.62	
June	76,025.45	81,750.86	84,799.86	79,152.41	83,732.75	
Total	**904,091.26**	**939,640.15**	**959,951.56**	**924,617.15**	**964,357.28**	**766,853.65**
Budget					**960,000**	**960,000**
% Collected					**100.5%**	**79.9%**

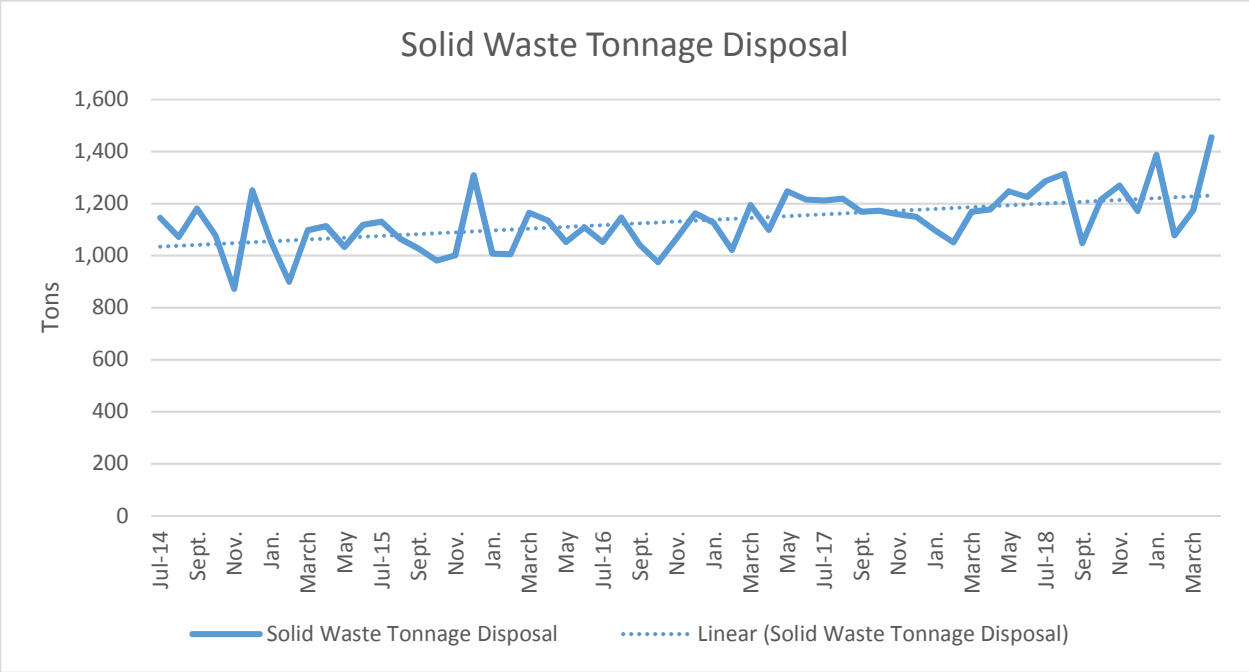
SELECTED GRAPH



Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July	22	10	19	18	28	20
Aug.	11	5	7	11	11	28
Sept.	11	10	9	16	30	17
Oct.	18	10	8	13	15	22
Nov.	12	4	10	10	15	14
Dec.	9	13	9	13	12	9
Jan.	5	10	11	15	25	16
Feb.	9	13	13	6	18	15
Mar.	10	19	15	21	18	18
Apr.	11	13	23	14	19	28
May	13	17	15	11	10	17
June	13	12	22	18	19	
Total	**144**	**136**	**161**	**166**	**220**	**204**

Source: Community Development Department

SELECTED GRAPH



Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
July	1,144.62	1,130.58	1,052.35	1,212.16	1,287.38	
Aug.	1,072.24	1,065.33	1,147.43	1,219.47	1,313.72	
Sept.	1,181.17	1,026.90	1,040.56	1,169.34	1,048.46	
Oct.	1,077.75	980.69	974.66	1,171.84	1,214.68	
Nov.	871.76	1,000.66	1,066.68	1,159.20	1,269.49	
Dec.	1,250.77	1,308.53	1,163.04	1,149.49	1,171.32	
Jan.	1,054.61	1,007.95	1,126.84	1,097.77	1,388.26	
Feb.	900.24	1,004.78	1,021.48	1,050.59	1,078.43	
Mar.	1,097.89	1,165.06	1,194.52	1,169.40	1,173.95	
Apr.	1,112.93	1,135.65	1,099.43	1,178,11	1,454.94	
May	1,032.65	1,051.84	1,247.32	1,246.82		
June	1,118.58	1,108.78	1,214.79	1,224.94		
Total	**12,915.21**	**12,986.75**	**13,349.10**	**14,049.13**	**12,400.63**	

SELECTED GRAPH

Top Ten Property Tax Payers for 2018

No.	Tax Payer	Assessed Value	Original Bill Amount
1	Georgia Power	$85,633,230	$2,328,126
2	JCG Foods of Georgia, LLC	13,396,919	361,702
3	Callaway Gardens Resort, Inc.	12,208,361	331,945
4	Southern Natural Gas Co.	11,403,376	310,058
5	Daehan Solutions Georgia	9,812,339	191,067
6	Adient US LLC	8,488,212	184,847
7	Diverse Power, Inc.	7,842,970	212,256
8	Weyerhaeuser Company	6,828,482	145,443
9	Edgar Hughston Builder, Inc.	5,103,866	142,350
10	Rogers Metal Craft, Inc.	4,921,040	100,768
Total		**$165,638,795 or 12.1% of the total county value.**	**$4,308,562**

Source: Tax Commissioner's Office

HARRIS COUNTY GOVERNMENT OFFICIALS

Elected Officials

Becky Langston, Chairman
Andrew Zuerner, Vice-Chairman
Susan Andrews, Commissioner
Rob Grant, Commissioner
Harry Lange, Commissioner
Gil McBride, Superior Court Chief Judge
Ben Land, Superior Court Judge
Maureen Gottfried, Superior Court Judge
Arthur Smith, III, Superior Court Judge
William Rumer, Superior Court Judge
Bobby Peters, Superior Court Judge
Ron Mullins, Superior Court Judge
Stacy Haralson, Clerk of Superior Court
Thomas Lakes, Probate Court Judge
Jennifer Webb, Magistrate Court Judge
Julia Slater, District Attorney
Mike Jolley, Sheriff
Vickie Jamerson, Tax Commissioner
Joe Weldon, Coroner

Appointed Officials

Randall Dowling, County Manager
Nancy McMichael, County Clerk / Assistant County Manager
John Taylor, County Attorney
Sherrail Jarrett, Board of Elections & Registration
Wayne Morris, Chief Appraiser
Joey Loudermilk, Juvenile Court Judge
Warner Kennon, Juvenile Court Judge

Department Directors

Clint Chastain, Chief Financial Officer
Jamie Webb, Facilities Maintenance Director
Jimmy Carver, EMS Director
Monty Davis, E911/EMA Director
Cynthia Nelson, Prison Warden
Mike Brown, Public Works Director
Bobby Ammons, Vehicle Maintenance Director
Ronnie Duke, Solid Waste Director
Stephen Waskey, Parks & Recreation Director
Brian Williams, Community Development Director
Ronnie Pendergrass, Airport Director
Jeff Culpepper, Water Works Director
Alex Santiago, Information Technology Director

Harris County Board of Commissioners

104 North College Street / P.O. Box 365
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