

HARRIS COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
January 2, 2018
7:00 P.M.

Commissioners Present: J. Harry Lange, Jim Woods, Susan Andrews, Martha Chewning, Becky Langston. Staff Present: Randy Dowling, County Manager; John Taylor, County Attorney; Nancy D. McMichael, County Clerk.

1. **CALL TO ORDER.** Chairman Lange called the Regular Session to order.
2. **PLEDGE OF ALLEGIANCE.** At the request of Chairman Lange, Commissioner Chewning led those in attendance in the Pledge of Allegiance.
3. **MINUTES.** The motion to approve the minutes of the December 19, 2017 Regular Session was made by Commissioner Woods, seconded by Commissioner Langston, and passed unanimously.
4. **ORGANIZATION OF COMMISSION**

- A. **Election of Chairman & Vice-Chairman.** The motion to reappoint Harry Lange as Chairman and Jim Woods as Vice-Chairman was made by Commissioner Langston and failed for lack of a second.

The motion to reappoint Harry Lange as Chairman and to appoint Susan Andrews as Vice-Chairman was made by Commissioner Chewning and failed for lack of a second.

The motion to reappoint Harry Lange as Chairman was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously.

The motion to reappoint Jim Woods as Vice-Chairman was made by Commissioner Langston and failed for lack of a second.

The motion to appoint Susan Andrews as Vice-Chairman was made by Commissioner Chewning, and upon Commissioner Woods withdrawing his name from any nomination, the motion was seconded by Chairman Lange, and passed with four in favor (Chewning, Woods, Lange, Andrews), no opposition, and one abstention (Langston).

- B. **Appointment of County Attorney and County Clerk.** The motion to reappoint John Taylor as County Attorney and Nancy McMichael as County Clerk was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously.

5. **OLD BUSINESS**

- A. **Appointments/Reappointments.** Chairman Lange said that action on the appointments or reappointments to various board, committees, and authorities was tabled pending the receipt of resumes of individuals to be appointed, and that several of the resumes have been provided.

The following appointments were made on individual motions:

Construction Board of Adjustments & Appeals. Chris Butzon was reappointed to another term (July 1, 2017 to June 30, 2021) on a motion by Commissioner Andrews, second by Commissioner Chewning, and unanimous vote.

Development Authority. Craig Greenhaw was reappointed to another term (January 1, 2018 to December 31, 2021) on a motion by Commissioner Langston, second by Commissioner Woods, and unanimous vote. Two positions (Ryan Clements, who does not wish to be reappointed, and Jayson Johnston, who moved out of County) remain unfilled.

Elections & Registration. James Ethridge was reappointed to another term (January 1, 2018 to December 31, 2021) on a motion by Commissioner Chewning, second by Commissioner Andrews, and unanimous vote.

Family & Children Services. Janice Harris was reappointed to another term (July 1, 2017 to June 30, 2022) on a motion by Commissioner Chewning, second by Commissioner Woods, and unanimous vote.

The following reappointments were made on a motion by Commissioner Woods, second by Chairman Lange, and unanimous vote:

Health, Board of. Dr. Martha Clements for the term January 1, 2018 to December 31, 2023.

Housing Authority. Chris Butzon and Jenny Eckman for the term November 1, 2017 to October 31, 2022.

Library Board. Maurine Avery, Elaine Bell, Harry Lange and Laura Seavers for the term January 1, 2018 to December 31, 2020.

Recreation Board. Jairo Gay, as Pine Mountain YSA representative, for the term January 1, 2018 to December 31, 2020.

Water Bill Assistance Committee. John Britt for the term June 1, 2017 to May 31, 2020.

Zoning Adjustments, Board of. Dewey Batchelor for the term October 1, 2017 to September 30, 2020.

The following appointments were made on individual motions:

Housing Authority. Kim Bussey was appointed to the term November 1, 2017 to October 31, 2022, taking the place of Pat Lowman who did not wish to be reappointed, on a motion by Commissioner Andrews, second by Commissioner Chewning, and unanimous vote.

Planning Commission. Ken Napier was appointed to the term January 1, 2018 to December 31, 2021, taking the place of John Gay who did not wish to be reappointed, on a motion by Chairman Lange, second by Commissioner Woods, and unanimous vote.

Recreation Board. For the term January 1, 2018 to December 31, 2020, Lee Starling was appointed as Waverly Hall YSA representative on a motion by Commissioner Langston, second by Commissioner Chewning, and unanimous vote; Sondra Moss was appointed as the At Large representative on a motion by Commissioner Woods, second by Commissioner Andrews, and unanimous vote; and Jeff Allen was appointed as Cataula YSA representative on a motion by Commissioner Chewning, second by Commissioner Woods, and unanimous vote.

Zoning Adjustments, Board of. Tim Shelton was appointed to the term October 1, 2017 to September 30, 2020 on a motion by Commissioner Chewning, second by Commissioner Woods, and unanimous vote.

Action was tabled regarding the Board of Tax Assessors.

6. **NEW BUSINESS**

- A. **Resolution of Appreciation: John Magazu.** Chairman Lange read the resolution honoring John Magazu who served as Recreation Director from June 1, 1998 to December 31, 2017. Following the reading, the motion to approve was made by Chairman Lange, seconded by Commissioner Langston, and passed unanimously. The Board thanked Mr. Magazu for his service and asked if he had any comments. Mr. Magazu said that it had been a pleasure working for the County; that he has had only three jobs and this was by far the best of the three. He then thanked several individuals to include Nancy McMichael, Jerry Mayes, Thomas Landenburg, Roy Leonard, Ashley Marston, and his wife of 47 years, Kathy. The Board again thanked Mr. Magazu for his service and wished him well in his retirement.
- B. **Rezoning and Special Use Permit Schedule for 2018.** The motion to approve the schedule was made by Commissioner Chewning, seconded by Commissioner Woods, and passed unanimously.

7. **COUNTY MANAGER**

A. **Project Updates.** Randy Dowling, County Manager, brought the Board up to date on various projects, as follows:

- (1) Recreation Director Position. Offer has been made and accepted; new employee to start January 8.
- (2) Fund Accounting Software. Everything is in order and moving, project anticipated to take 8 to 12 months to complete.
- (3) Prison CCTV Security System Update. Will be discussed later in the meeting.
- (4) 911 Telephone & CAD System. Both telephone and CAD systems are in place with installation to be finalized this month.
- (5) Fire Trucks. The two brush trucks and two of the seven fire trucks have been received with a third expected soon.
- (6) LMIG 2017 Projects. Projects have been completed and on time for resurfacing of Hunter Road, Terry Lane/Krogland Road, Vorhees Road, Madison Way and Mt. Airy Road.
- (7) Hamilton Business Park Road Extension. Bids will be going out within the next week or so.
- (8) Library. Project continues to go well, is on time and on budget; carpeting is down, most of the painting is finished, and HVAC system is in; and dedication is scheduled for March.
- (9) Quarterly Retreat. Next retreat expected in February with discussion focused on the upcoming budget process.
- (10) SPLOST Continuation. The intergovernmental agreement has been drafted and will be discussed later in the meeting.
- (11) Fee Schedules. Schedules have been updated and new fees are now in place, effective January 1, 2018.
- (12) Inmate Medical Services. Request for Proposal being drafted for inmate medical services at the Prison, and possibly at the Jail.
- (13) SPLOST & LOST Collections. Both are higher than last month and for the same time last year.
- (14) T-SPLOST Collection. Has just come it, but is not reflected on the project update report, and is over \$78,000, which is higher than last month and the same time last year.
- (15) Solid Waste Tonnage. Amount is less than last month, but greater than the same time last year, and the cost is reduced due to having changed disposal companies.
- (16) Hardage Road. In response to a question from Commissioner Woods, Mr. Dowling said that while Hardage Road has been completed, there is a section of asphalt that needs to be replaced, and until that is done, the County will not accept the finished product.

B. **Bid Award/Rejection: Airport Fencing Project.** Randy Dowling, County Manager, said that three bids were received on time and of those three, two were not in compliance with the bid requirements and the other was over budget. He also said that two other bids were received about an hour after bid opening and cannot be considered. He said that the consultant, Pond & Company, has recommended that all bids be rejected and the project rebid. The motion to reject all bids and to rebid the project was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously.

- C. **Bid Award/Rejection: Prison CCTV Security System Update.** Randy Dowling, County Manager, said that one bid was received on time and was over budget, and that two other bids were received about a half-hour after bid opening and cannot be considered. He said that the consultant, Rosser International, has recommended that the bid be rejected and the project rebid. The motion to reject the bid and to rebid the project was made by Commissioner Chewning, seconded by Commissioner Woods, and passed unanimously.
- D. **Audit Status.** In response to a question from Chairman Lange, Randy Dowling, County Manager, reported that the FYE 06/30/2017 is 99.99% complete as of this afternoon; that it will be printed and bound and provided to the Commission by Friday, which will give the Board over a week to review before taking action on same during the January 16 meeting; and that Clint Chastain, Finance Officer, will make the final presentation to the Board during that meeting.
- E. **Financial Statement Status.** In response to a question from Chairman Lange, Randy Dowling, County Manager, reported that the financial statement before the Board tonight is for October 2017, which is 33 1/3% of the fiscal year; that with the audit complete, it is expected the November financial can be provided to the Board on January 16, and that the December financial may possibly be provided on the 16th as well. In response to questions from Commissioner Langston, Mr. Dowling said that the financial statements should be on a more timely basis; that the department heads are provided the financial statements for their department; that the department heads can also request a report at any time from the finance department; and that once the new accounting system is in place, department heads will be able to access their financials at any given time on their computers.

8. **COUNTY ATTORNEY**

- A. **Agreement with GDOT: Title VI Non-Discrimination.** John Taylor, County Attorney, explained the agreement and said that Title VI of the Civil Rights Act of 1964 is regarding the non-discrimination as it relates to race, color, national origin, or sex; that the agreement must be approved from time to time by the County in order to continue receiving federal and state assistance funding for projects such as road improvements and Airport projects. Following discussion, the motion to approve this agreement was made by Commissioner Woods, seconded by Commissioner Chewning, and passed unanimously. (Agreement can be found in "Contracts & Agreements" file as C&A #18-01.)
- B. **Agreement with Municipalities: SPLOST 2019 Distribution.** John Taylor, County Attorney, explained the agreement and said that it sets out the distribution of SPLOST 2019 proceeds should the referendum for same pass by a majority vote of citizens voting; that the document has been provided to the City of Hamilton, the Town of Pine Mountain, the City of Shiloh, the Town of Waverly Hall, and the City of West Point; and that the Resolution regarding the referendum for the SPLOST will be on the January 16 agenda for action by the Board. Following discussion, the motion to approve this agreement was made by Commissioner Chewning, seconded by Commissioner Andrews, and passed unanimously. (Agreement can be found in "Contracts & Agreements" file as C&A #18-02.)
9. **RECESS FOR EXECUTIVE SESSION.** The motion to go into Executive Session for the purpose of discussing a personnel issue was made at 7:50 PM by Chairman Lange, seconded by Commissioner Woods and passed unanimously.
10. **RESUME REGULAR SESSION.** The motion to go back into Regular Session was made by Chairman Lange, seconded by Commissioner Chewning, and passed unanimously.
11. **ADJOURNMENT.** There being no further business to discuss, the motion to adjourn was made by Chairman Lange, seconded by Commissioner Woods, and passed unanimously.

J. Harry Lange, Chairman

Attest:

Nancy D. McMichael, County Clerk