

## **JOB OPENING**

**RECREATION DIRECTOR.** Harris County, Georgia, population 35,000, located in west central Georgia one hour southwest of Atlanta and north of Columbus along the Alabama border and home to Callaway Gardens, FDR State Park, and Lake Harding is accepting applications for Recreation Director. This full-time position, under the direction of the county manager, has a staff of six full-time employees, 24 part-time employees, and an annual budget of \$1.77M (\$929,974 for the community center and \$842,676 for recreation). This position is responsible for the management of the county's state-of-the-art 42,000 square foot community center that consists of an indoor swimming pool, indoor basketball/volleyball court, fitness center, meeting rooms, offices, and an outdoor patio area, and provides various activities all on a membership basis. This position also oversees and maintains the county's park system consisting of five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park), 21 miles of rails-to-trails gravel walking trail, and four miles of paved trail in Hamilton. This position also assists with and coordinates recreational programming including baseball/softball, football, basketball, track, wrestling, soccer, cheerleading, and youth swimming provided through various community youth sports associations. In addition, attendance is required at regular after-hours Recreation Board meetings (once a month) and at some Commission meetings, and may require occasional work on weekends.

Requirements include an Associate's degree in parks and recreation administration or related field (Bachelor degree preferred), considerable experience in parks and recreation administration, recreational programming, facilities management and maintenance, or an equivalent combination of education and experience, as well as working with an advisory board, knowledge of current recreational trends, and a valid driver's license. Special requirement is to obtain a certification to supervise state inmates within three months of employment (a 2-day program).

Salary range is from \$43,305.60 to \$67,116.21 DOQ. Start date is anticipated to be January 2, 2018.

Applications with resumes will be accepted at the Harris County Board of Commissioners, 104 North College Street, PO Box 365, Hamilton, GA 31811 or via email to [nmcmichael@harriscountyga.gov](mailto:nmcmichael@harriscountyga.gov) (using subject line Recreation Director). Position open until filled, but first review of applications will occur November 6, 2017. Application can be downloaded from the county's website at [www.harriscountyga.gov](http://www.harriscountyga.gov). Resumes are not accepted without completed application. Hiring dependent upon successfully passing drug screening, background check, employment check, and driving history. Harris County is an EOE.